



**Town Clerk**  
Gail L. Springer, RMC

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Leonard J. Perfetti, *Councilman*  
Robert Mack, *Councilman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

February 3, 2016

#### SALUTE TO THE FLAG:

PUBLIC HEARINGS:      None.

BIDS:      None.

#### APPROVAL OF MINUTES:

**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, January 20, 2016.

#### HEARING OF VISITORS:

#### COMMUNICATIONS FOR FILING:

1. Time Warner Programming Notice dated January 20, 2016.
2. Minutes of the Regular Meeting of the Board of Trustees of the Village of Endicott held on January 12, 2016.
3. Letter from Kenneth D. Ellsworth, P.E., Managing Member, Keystone Associates to Supervisor Rose A. Sotak showing appreciation for the contract extension for Brixius Creek.
4. Letter from Richard M. Lord, Chief of Mitigation Programs and Agency Preservation Officer, New York State Homeland Security and Emergency Services to Supervisor Rose A. Sotak regarding HMGP Project # -4020-0055 Town of Union Acquisition Project – Final Payment #6.
5. Letter from Kathleen Wright, Animal Health Inspector, State of New York Department of Agriculture and Markets, to Supervisor Rose A. Sotak, with enclosed Dog Control Office Inspection Report completed on January 21, 2016.
6. New York State Division of Building Standards and Codes – 2015 Local Government Unified Code Administration and Enforcement Report.



# Town of Union

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## **COMMUNICATIONS FOR ACTION:**

1. Notice of Claim from Erica Lynn, individually and o/b/o the Estates of Joshua Maxwell and Michael Maxwell, Claimants, vs. The Village of Johnson City and Town of Union, Respondents.
2. Standardized Notice Providing 30-Day Advanced Notice to a Local Municipality for an On-Premises Alcoholic Beverage License from Joseph DeGennaro, Joey's Italian Ice Co., Inc., Trade Name – DeGennaros at En-Joie, 722 W. Main Street, Endicott. He is requesting a 30-Day Waiver.
3. Letter from Deborah Jones-Bolan, Special Olympics Coach, Special Olympics Broome-Tioga, requesting the fees be waived for a Super Regional Softball Tournament for local Special Olympic athletes and Special Olympic athletes from throughout New York State sometime in August or September of this year.
4. Letters from students at Maine Endwell High School (James Hackett, Erin Rush, Daniel Schaffer and James Prentice) in reference to the hazards of snow and ice on the sidewalks.
5. Letter from Jennifer Dube, Sports and Leagues Director, YMCA of Broome County, to the Town Board requesting the use of William H. Park in Johnson City, from June 27, 2016 - September 2, 2016 – Monday - Friday, 10:00 A.M. - 5:00 P.M. for their summer day camp programs.

**PETITIONS:**           None.

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

### **THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

#### **EMPLOYEES/SAFETY COMMITTEE**

Robert Mack, Chairperson  
Leonard J. Perfetti

**Motion** to hire Michael Burlingame as a Mechanic 1 in the Highway Dept. due to Schyler Alexander declining the position. Salary would be determined by the current CSEA Bargaining Agreement, effective upon completion of pre-employment testing.

#### **FINANCE/CAPITAL PROJECTS COMMITTEE**

Thomas R. Augostini, Chairperson  
Leonard J. Perfetti



# Town of Union

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## **LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson  
Robert Mack

**Resolution** calling for a Public Hearing to held on Wednesday, February 17, 2016 at 7:30 P.M. to amend Chapter 48 of the Town Code – Public Works, Department Of.

**Resolution** calling for a Public Hearing to be held on Wednesday, March 16, 2016 at 7:30 P.M. for a local law amending certain sections of Chapter 300 and Chapter 178 and refer the local law to Broome County Department of Planning and Economic Development

## **PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Leonard J. Perfetti, Chairperson  
Robert Mack

## **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson  
Robert Mack

**Resolution** to approve amendment number 16 to the Action Plan for Disaster Recovery and authorize the commitment and transfer of funds as indicated in the public notice. Said approval shall also authorize Supervisor Rose A. Sotak to execute all contracts and related documentation to implement the projects.

Request for quotes for demolition of 215 Bermond Avenue, Endicott, were sent to three demolition contractors. Quotes were received as follows:

Gorick Construction Company, Inc.	\$14,840.00
ZMK Construction	Did not respond
T & M Excavating	Did not respond

**Resolution** to award a contract to Gorick Construction Company, Inc., 27 Track Drive, Binghamton, New York in the amount of \$14,840.00 and authorize Supervisor Rose A. Sotak to execute all contracts and related documentation for the demolition of 215 Bermond Avenue, Endicott. The funds for the project are coming out of the Village of Endicott portion of the CDBG budget.

## **PUBLIC WORKS COMMITTEE**

Leonard J. Perfetti, Chairperson  
Thomas R. Augustini



## Town of Union

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**Motion** to authorize the advertisement of bids for Curb and Gutter/Sidewalk Replacement - Contract One. Bids to be received by Town Clerk Gail L. Springer on Monday, March 14, 2016 at 10:00 A.M. at which time they will be opened and read aloud.

**Motion** to authorize the advertisement of bids for Curb and Gutter Replacement - Contract Two. Bids to be received by Town Clerk Gail L. Springer on Monday, March 28, 2016 at 10:00 A.M. at which time they will be opened and read aloud.

**Motion** to authorize the advertisement of bids for Underdrain Installation and Connection at Miscellaneous Locations. Bids to be received by Town Clerk Gail L. Springer on Monday, March 28, 2016 at 10:00 A.M. at which time they will be opened and read aloud.

### **HEARING OF VISITORS:**

### **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Permits Report – December 2015.
2. Town of Union Local Development Corporation Annual and Regular Meeting Minutes for December 27, 2015.

### **ADJOURNMENT:**

GLS/bk

Gail L. Springer, RMC  
Town Clerk