



Town Clerk
Gail L. Springer, RMC

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augustini, *Councilman*
Frank J. Bertoni, *Councilman*
Leonard J. Perfetti, *Councilman*
Robert Mack, *Councilman*

AGENDA

TOWN OF UNION BOARD MEETING

April 5, 2017

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, April 5, 2017 at 7:30 P.M. to solicit public input for inclusion in the Federal Fiscal Year 2017 Community Development Block Grant (CDBG) Annual Action Plan.

Pub. & Posted

BIDS:

Bids were called for on Monday, March 17, 2017 at 10:00 A.M. for Broad Street Reconstruction – Harrison Avenue to Cleveland Avenue, Village of Endicott, NY - Town of Union CDBG Project.

Bids were received as follows:

G. DeVincentis & Son Construction Co., Inc.	\$245,000.00
Chicago Construction Co., Inc.	\$247,000.00
Alberto Torto Construction Corp.	\$250,480.50
DeNinis Construction Co., Inc.	\$275,735.00
Gary Dyer	\$308,185.00

Motion to receive and file the bids for Broad Street Reconstruction – Harrison Avenue to Cleveland Avenue, Village of Endicott, NY – Town of Union CDBG Project.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, March 15, 2017.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Notice of 2017 Tentative Special Franchise Assessments/Full Values from New York State Department of Taxation and Finance Office of Real Property Tax Services.



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2. Notice of Tentative Railroad Ceiling for city and town assessment roll to be filed in 2017 from New York State Department of Taxation and Finance Office of Real Property Tax Services.
3. Letter from William T. O'Connell, Director Community Planning and Development Division, U.S. Department of Housing and Urban Development, to Paul Nelson, Director, Department of Planning, in reference to CDBG Timeliness Update.
4. Email from Gordon Ryan, Town of Union resident, to Supervisor Rose A. Sotak thanking all involved with the snowstorm cleanup.
5. Email from Duane and Lisa Palmiter, Kevin Blvd., Endwell, to Supervisor Rose A. Sotak thanking all the hard working snowplow drivers.
6. Copy of letter from Alex G. Czuhanych, Project Manager, NYS Department of Environmental Conservation, Division of Environmental Remediation, to Mr. Kevin Whalen, IBM Corporate Environmental Affairs, regarding Annual Report – Soil Vapor Monitoring through August 2016, Former IBM Facility, Endicott, NY, AOC Index No. A7-0502-0104, NYSDEC Site No. 7-04-014.
7. Letter from New York State Department of State that Local Law #1 for 2017 (Amending Chapter 88 Unsafe Buildings and Chapter 155 Property Maintenance) has been filed.
8. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on March 7, 2017.
9. Charter Communications Notice – March 24, 2017.
10. Letter from New York State Department of State that Local Law #2 for 2017 (Amending Chapter 300 – Zoning, Code Compliance & Penalties for Offense) has been filed.

COMMUNICATIONS FOR ACTION:

1. Notice of Foreclosure – Nationstar Mortgage, LLC, N.A., Plaintiff, vs Steven L. Brazinski and Cherie K. Brazinski, 87 Olive Street, Johnson City.
2. Letter from Audrey Prentice, 2686 Camelot Road, Apt. #1, Endicott, requesting monetary reimbursement incurred by the death of her dog on March 15, 2017 when it was struck and killed by a Town snowplow.
3. Letter from Kyle Wood, 306 E. Edwards Street, Endicott, requesting compensation for damages done by the snow plow to his vehicle that was parked in front of 1096 Prescott Avenue, Endicott during the snowstorm on March 14, 2017 to March 15, 2017.



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4. Letter from Robert Larnerd to the Town Board requesting a waiver for the 30-Day Advanced Notice for the application to New York State Liquor Authority for The Pub @ North & Main, 2906 E. Main Street, Endwell.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

Robert Mack, Chairperson
Frank J. Bertoni

FINANCE/CAPITAL PROJECTS COMMITTEE

Thomas R. Augostini, Chairperson
Robert Mack

Resolution to authorize Supervisor Rose A. Sotak to sign and execute all the documentation required for the sale and closing of the bond in the amount of \$2,174,480 and note in the amount of \$4,159,472, as prepared and reviewed by the Town's Bond Council and the Town's Municipal Advisors.

Resolution to authorize Supervisor Rose A. Sotak to sign and execute the Fire Protection Agreement with the Choconut Center Volunteer Fire Protection District #10 from January 1, 2017 to December 31, 2017 for \$143,195.00. The agreement was prepared by the Town Attorney.

Resolution to authorize Supervisor Rose A. Sotak to sign and execute the Fire Protection Agreement with the Village of Johnson City for the Westover Fire Protection District #6 from January 1, 2017 to December 31, 2017 for \$153,600.00. The agreement was prepared by the Town Attorney.

Resolution to approve following year-end 2016 Budget Modifications:

Increase:	20 1120 0000	Sales Tax Revenue	\$ 30,519.94
Increase:	20 9901 9000	Transfer to HW	\$ 30,519.94



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Motion to approve the following 2016 Year-End Budget Transfers:

FUND	ORG	OBJ	ACCOUNT DESCRIPTION	INCREASE	DECREASE
10	10 1010	4099	Temporary - Non-payroll		\$ 452.20
10	10 1010	4601	Travel & Expense Reimbursement	\$ 952.20	
10	10 1010	4605	Dues & Memberships		\$ 17.98
10	10 1010	4620	Education		\$ 500.00
10	10 1110	1030	Temporary		\$ 9,744.20
10	10 1110	1040	Overtime	\$ 8,244.20	
10	10 1110	1090	Health Insurance Buy Out	\$ 1,500.00	
10	10 1110	4101	Office Supplies		\$ 339.56
10	10 1110	4104	Books, Periodicals & Subscript	\$ 525.62	
10	10 1110	4171	Clothing	\$ 298.94	
10	10 1110	4403	Printing		\$ 485.00
10	10 1220	1010	Salary Base	\$ 5,357.85	
10	10 1220	1030	Temporary		\$ 7,876.54
10	10 1220	1040	Overtime	\$ 223.63	
10	10 1220	1080	Compensated Absences	\$ 316.25	
10	10 1220	4099	Temporary - Non-payroll	\$ 1,978.81	
10	10 1315	1010	Salary Base	\$ 1,605.86	
10	10 1315	1080	Compensated Absences		\$ 1,605.86
10	10 1315	4101	Office Supplies	\$ 32.59	
10	10 1315	4603	Legal Notices		\$ 186.01
10	10 1315	4620	Education		\$ 100.00
10	10 1315	4628	Employee Physicals 40+ Yrs	\$ 100.00	
10	10 1355	2200	Office Equipment		\$ 1,000.00
10	10 1355	4099	Temporary - Non-payroll		\$ 324.00
10	10 1355	4101	Office Supplies	\$ 2,427.37	
10	10 1355	4104	Books, Periodicals & Subscript		\$ 151.45
10	10 1355	4601	Travel & Expense Reimbursement		\$ 951.92
10	10 1410	1010	Salary Base	\$ 1,329.90	
10	10 1410	1080	Compensated Absences		\$ 1,329.90
10	10 1410	4101	Office Supplies		\$ 16.03
10	10 1410	4400	Software Maintenance		\$ 21.39
10	10 1410	4401	Equipment Maintenance	\$ 21.39	
10	10 1410	4602	Postage & Freight	\$ 16.03	
10	10 1420	1010	Salary Base	\$ 234.42	
10	10 1420	4101	Office Supplies		\$ 87.69
10	10 1420	4104	Books, Periodicals & Subscript	\$ 87.69	
10	10 1420	4512	Professional Services	\$ 675.56	
10	10 1420	4515	Legal Expense	\$ 9,531.07	



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10	10 1420	4601	Travel & Expense Reimbursement		\$ 2,500.00
10	10 1430	1010	Salary Base	\$ 2,909.33	
10	10 1430	4512	Consultant		\$ 6,129.42
10	10 1430	4630	Pre-employment Physicals	\$ 551.00	
10	10 1430	4631	Pre-employment Checks/Testing		\$ 2,362.63
10	10 1620	1010	Salary Base		\$ 4,126.84
10	10 1620	1030	Temporary	\$ 4,072.86	
10	10 1620	1080	Compensated Absences	\$ 53.98	
10	10 1680	1040	Overtime	\$ 183.52	
10	10 1680	1080	Compensated Absences		\$ 3,092.85
10	10 1680	2600	Software	\$ 199.00	
10	10 1680	4101	Office Supplies	\$ 3.68	
10	10 1680	4136	Computer Supplies		\$ 204.18
10	10 1680	4400	Software Maintenance		\$ 199.00
10	10 1680	4401	Equipment Maintenance	\$ 200.50	
10	10 1910	4306	Public Officials Insurance		\$ 490.00
10	10 1910	4309	Miscellaneous Insurance	\$ 490.00	
10	10 1989	4101	Office Supplies		\$ 21.01
10	10 1989	4512	Consultant		\$ 250.00
10	10 1989	4805	Audit & Accounting	\$ 250.00	
10	10 3510	1020	Hourly Base	\$ 1,084.78	
10	10 3510	1040	Overtime		\$ 960.07
10	10 3510	1080	Compensated Absences		\$ 124.71
10	10 5182	4202	Electricity	\$ 18,925.84	
10	10 5182	4401	Equipment Maintenance		\$ 18,925.84
10	10 6989	4601	Travel & Expense Reimbursement	\$ 17.98	
10	10 6989	4603	Legal Notices	\$ 153.42	
10	10 7145	1010	Salary Base	\$ 244.20	
10	10 7145	1030	Temporary		\$ 244.20
10	10 7145	2501	Recreation Equipment	\$ 1,467.80	
10	10 7145	4101	Office Supplies	\$ 750.09	
10	10 7145	4159	Recreational Supplies	\$ 1,470.19	
10	10 7145	4162	Special Event Supplies		\$ 4,711.98
10	10 7145	4300	Safety Supplies		\$ 550.59
10	10 7145	4401	Equipment Maintenance	\$ 343.43	
10	10 7145	4403	Printing		\$ 750.09
10	10 7145	4459	Recreation Program Service	\$ 2,900.75	
10	10 7145	4462	Special Event Service		\$ 919.60
10	10 7510	4101	Office Supplies	\$ 21.01	
10	10 9060	8004	Health Insurance		\$ 339.80
10	10 9089	8028	Medicare Reimbursement	\$ 339.80	



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			Total 10 General	\$ 72,092.54	\$ 72,092.54
20	20 1440	1010	Salary Base		\$ 5,234.06
20	20 1440	1080	Compensated Absences	\$ 5,234.06	
20	20 1440	4101	Office Supplies		\$ 43.07
20	20 1440	4401	Equipment Maintenance	\$ 43.07	
20	20 1490	4225	Cell Telephones		\$ 48.27
20	20 1490	4603	Legal Notices	\$ 48.27	
20	20 1491	4011	OSHA Supplies	\$ 219.96	
20	20 1491	4101	Office Supplies		\$ 25.71
20	20 1620	4423	Property Repairs		\$ 2,779.28
20	20 1910	4302	Liability Insurance		\$ 2,193.11
20	20 1910	4305	Automobile Insurance	\$ 2,193.11	
20	20 1910	4306	Public Officials Insurance		\$ 409.34
20	20 1910	4309	Miscellaneous Insurance	\$ 409.34	
20	20 1989	2200	Office Equipment		\$ 2,000.00
20	20 1989	4201	Cellular Telephones		\$ 0.12
20	20 1989	4403	Printing		\$ 3,800.00
20	20 1989	4412	Copier		\$ 2,999.37
20	20 1989	4512	Consultant	\$ 8,799.37	
20	20 3620	1080	Compensated Absences		\$ 4,017.11
20	20 4020	1010	Salary Base	\$ 0.12	
20	20 5010	1010	Salary Base	\$ 1,434.90	
20	20 5010	1080	Compensated Absences	\$ 438.02	
20	20 5010	4225	Cell Telephones		\$ 194.25
20	20 5010	4401	Equipment Maintenance		\$ 252.92
20	20 5010	4601	Travel & Expense Reimbursement		\$ 120.00
20	20 5010	4603	Legal Notices		\$ 1,400.00
20	20 5010	4628	Employee Physicals 40+ Yrs		\$ 100.00
20	20 5410	2050	Capital Improvements	\$ 2,720.00	
20	20 5410	4603	Legal Notices	\$ 59.28	
20	20 8020	1010	Salary Base		\$ 1,000.00
20	20 8020	4515	Legal Expense		\$ 40.32
20	20 8020	4601	Travel & Expense Reimbursement		\$ 875.00
20	20 8020	4603	Legal Notices	\$ 40.32	
20	20 8021	1010	Salary Base	\$ 13,637.98	
20	20 8021	1030	Temporary		\$ 5,584.07
20	20 8021	1040	Overtime	\$ 684.61	
20	20 8021	1080	Compensated Absences		\$ 2,286.09
20	20 8021	2600	Software		\$ 42.20
20	20 8021	4101	Office Supplies		\$ 50.87



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20	20 8021	4400	Software Maintenance		\$ 129.00
20	20 8021	4401	Equipment Maintenance		\$ 225.35
20	20 8021	4601	Travel & Expense Reimbursement		\$ 7.90
20	20 8021	4603	Legal Notices		\$ 95.00
20	20 8021	4605	Dues & Memberships		\$ 110.00
20	20 8021	4628	Employee Physicals 40+ Yrs	\$ 100.00	
20	20 8120	2200	Office Equipment		\$ 49.00
20	20 8120	2500	Other Equipment	\$ 49.00	
20	20 8120	4000	Miscellaneous Bonding Expense	\$ 166.03	
20	20 8120	4430	Sewer Line Repairs	\$ 284.00	
20	20 8120	4512	Professional Services		\$ 284.00
20	20 8120	4603	Legal Notices		\$ 166.03
20	20 8120	4626	CDL Reimbursement		\$ 100.00
20	20 8120	4628	Employee Physicals 40+ Yrs	\$ 100.00	
20	20 8160	1020	Hourly Base		\$ 17,733.06
20	20 8160	1030	Temporary	\$ 17,527.78	
20	20 8160	4099	Temporary - Non-payroll	\$ 205.28	
20	20 8160	4401	Equipment Maintenance		\$ 395.17
20	20 8160	4410	Property Rental	\$ 395.17	
20	20 8540	4111	Parts		\$ 1,035.77
20	20 8540	4202	Electricity	\$ 1,066.89	
20	20 8540	4401	Equipment Maintenance		\$ 31.12
20	20 8989	4602	Postage & Freight	\$ 127.53	
20	20 8989	4701	Home & Community Services		\$ 127.53
			Total 20 Part-Town	\$ 55,984.09	\$ 55,984.09
31	31 5110	1020	Hourly Base		\$ 218.75
31	31 5110	1090	Health Insurance Buy Out	\$ 218.75	
31	31 5110	4106	Diesel Fuel		\$ 19,820.23
31	31 5110	4120	Crushed Stone	\$ 19,820.23	
31	31 5110	4153	Bricks & Blocks	\$ 556.50	
31	31 5110	4167	Gloves, Boots & Gear	\$ 174.05	
31	31 5110	4190	Gasoline		\$ 730.55
31	31 5130	4111	Parts		\$ 18.83
31	31 5130	4112	Tires	\$ 18.83	
31	31 5142	1040	Overtime		\$ 187.78
31	31 5142	4129	Rock Salt	\$ 187.78	
31	31 9040	8003	Workers Compensation Insurance	\$ 34,912.46	
31	31 9060	8004	Health Insurance		\$ 34,912.46
			Total 31 Highway Part-Town	\$ 55,888.60	\$ 55,888.60



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40	40 7110	1031	Seasonal - Highland		\$ 3,518.50
40	40 7110	1056	Seasonal - Pools	\$ 2,681.50	
40	40 7110	1057	Security Guards	\$ 837.00	
40	40 7110	4302	Liability Insurance		\$ 40.64
40	40 7110	4303	Equipment Insurance		\$ 677.00
40	40 7110	4305	Automobile Insurance	\$ 40.64	
40	40 7110	4309	Miscellaneous Insurance	\$ 677.00	
40	40 7110	4413	Building & Grounds Maintenance		\$ 1,660.86
40	40 7110	4512	Professional Services	\$ 1,660.86	
40	40 9010	8007	Retirement	\$ 7,808.00	
40	40 9030	8008	Social Security		\$ 5,000.00
40	40 9040	8003	Workers Compensation Insurance	\$ 10,161.17	
40	40 9060	8004	Health Insurance		\$ 13,005.97
40	40 9089	8028	Medicare Reimbursement	\$ 36.80	
			Total 40 Parks	\$ 23,902.97	\$ 23,902.97

Motion to approve the following 2017 Budget Transfers:

Decrease: 31 5142 1040 Overtime \$ 50.00
 Increase: 31 5142 4129 Rock Salt \$ 50.00

Resolution as required by Section 2019-a of the Uniform Justice Court Act the necessary approval and submission to the New York State Office of Court Administration Department of Audit and Control the Final Annual Justice Court Audit of John Black prepared by the Town Deputy Comptroller.

Resolution to call for a Public Hearing on April 18, 2017 at 7:30 P.M. at the Union Center Fire Company to approve the execution of a tax exempt lease-purchase nonappropriation agreement by the Union Center Fire Company, Inc., and determining other matters in connection therewith.

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Leonard J. Perfetti

Resolution authorizing the renewal of the agreement with Broome County for use of the Broome County Dog Shelter and authorize Supervisor Rose A. Sotak to execute said agreement.



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PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Leonard J. Perfetti, Chairperson
Frank J. Bertoni

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Thomas R. Augostini

Resolution to award the contract for Broad St. Reconstruction, Village of Endicott, to G. DeVincentis & Son Construction Co., Inc., 7 Belden St., Binghamton in an amount not to exceed \$245,000 and authorize Supervisor Rose A. Sotak to sign the agreement for the work.

PUBLIC WORKS COMMITTEE

Thomas R. Augostini, Chairperson
Robert Mack

Resolution to issue a proclamation declaring the month of April 2017 as Dig Safely Month in the Town of Union.

Motion to authorize the attendance of Chester Kupiec, Highway Superintendent, Lester Padbury and Mark Fotusky to the 72nd Annual 2017 Highway School at Ithaca College on June 12-14, 2017; authorization to include registration fee of \$110.00 per person, use of a Town vehicle and all related travel expenses.

Motion to approve Kenneth Jennison to attend the NYS Floodplain and Stormwater Managers Association meeting in Binghamton, NY, June 12-14, 2017. The cost is \$235.00 for registration and includes lunch for the 3 days. This will complete the twelve hours of required yearly training to keep Certified Floodplain Manager Certification.

Resolution to authorize Supervisor Rose A. Sotak to sign the Joint FEMA Levee Analysis (LAMP) Response Letter -FINAL.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town of Union Planning Board Minutes and Testimonies – February 14, 2017.
2. Permits Report – February 2017.



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ADJOURNMENT:

GLS/bk

Gail L. Springer, RMC
Town Clerk