



Town Clerk
Gail L. Springer, RMC

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augustini, *Councilman*
Frank J. Bertoni, *Councilman*
Leonard J. Perfetti, *Councilman*
Robert Mack, *Councilman*

AGENDA

TOWN OF UNION BOARD MEETING

February 15, 2017

SALUTE TO THE FLAG:

PUBLIC HEARINGS: None.

BIDS:

Bids were called for on Monday, February 6, 2017 at 10:00 A.M. for Concession Supplies – Food Items.

No bids were received.

Bids were called for on Monday, February 6, 2017 at 10:00 A.M. for Concession Supplies – Ice Cream.

No bids were received.

Bids were called for on Monday, February 6, 2017 at 10:00 A.M. for Concession Supplies – Soda/Water/Sports Drinks/Juice.

No bids were received.

Bids were called for on Monday, February 6, 2017 at 10:00 A.M. for Pool Supplies – Dry Chlorine Tablets.

Bids were received as follows:

Amrex Chemical Co., Inc. \$ 118.85 per 55 Lb. Container Delivered
No bid - per 100 Lb. Container Delivered

21st Century Pools \$ 130.50 per 55 Lb. Container Delivered
No bid - per 100 Lb. Container Delivered

Motion to receive and file the bids for Pool Supplies – Dry Chlorine Tablets.



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APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, February 1, 2017.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Letter from Joan K. Spilman, Field Office Director U.S. Department of Housing and Urban Development in reference to the Single Audit Report for the Fiscal Year Ended December 31, 2015, CDBG Program, Section 8 Housing Choice Vouchers.
2. Letter from Gerry Geist, Executive Director, The Association of Towns of the State of New York regarding the Governor's new "Countywide Shared Services Property Tax Savings Plans" and encouraging the State Legislature and Governor of the importance and value of towns and home rule.
3. Letter from Kevin McLaughlin, Executive Director, The Agency Broome County IDA/LDC, to Supervisor Rose A. Sotak, in regards to a check in the amount of \$39,033.69 received by the Town of Union under the PILOT Agreement with the Millennium Pipeline Company, LLC dated September 6, 2017, which included the County's portion of \$27,291.19.
4. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on January 17, 2017.

COMMUNICATIONS FOR ACTION:

1. Notice of Foreclosure – Bank of America, N.A., Plaintiff, vs Debra George, aka Debra J. George, 203 Bermond Avenue, Endicott.
2. Letter from Cheryl Sacco, Binghamton, and Davis Vallone, Endicott, to the Town Board requesting authorization to restore the Amos Patterson Cemetery near Washintonian Hall on River Road, Endicott. It is their intention to raise funds and volunteers to restore and preserve this cemetery and they have no expectation that this project will require any funds from the Town.

PETITIONS: None.



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COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

Robert Mack, Chairperson
Frank J. Bertoni

Resolution to approve the Town of Union Drug and Alcohol Testing Policy revised to current 49 CFR Part 40, DOT-wide regulations. The Town attorney has reviewed the policy.

Motion to approve the attendance of Rebecca Kruczkowski, Deputy Town Clerk, at the New York State Town Clerks Association Conference; April 23 - 26, 2017 in Rochester, New York; approval is for registration, accommodations, meals and estimated shared mileage in accordance with Town approved guidelines not to exceed \$945.00.

Motion to approve the following employees, who expressed an interest, for CPR AED Training by the Union Volunteer Emergency Squad with the \$30.00 per person cost paid by the Town. The first of three classes is scheduled to begin on 2/16/17 from 12:30-2:30 PM with subsequent classes scheduled on 2/23/17 and 3/2/17. Employees will be notified of their scheduled class.

Justin Hoover, Bryan Mastroianni, Tyler Maguire, William Maguire, Nick Bidwell, Tim Bidwell, Arlene Green, Stephen Lerche, Grayson Burlingame, Sara Zubalsky-Peer, Jim Hunsinger, Ralph Stephens, Ray Vanderpoel, Michael Burlingame, Paul Thompson, Philip Rea, Sr., William Armstrong, Scott Cramer, Marina Lane, Barb Powell, Veronica Gorman, Kenneth Jennison, Philip Rea, Jr., Jim Covello, David Kirch, and Sheila Daino.

Resolution to accept and place on file at the Clerk's Office the Executive Summary Report of Investigation of Supervisor Rose A. Sotak dated February 7, 2017 prepared by Special Counsel Paul J. Sweeney.

Resolution to self-report and to forward to the Town's insurance carrier the Executive Summary Report of Investigation of Supervisor Rose A. Sotak dated February 7, 2017 prepared by Special Counsel Paul J. Sweeney.

Resolution to confirm the prior confidential memo to department heads and to continue with the directive that department heads will have a Council Member, or a Council Member's designee, present for any meetings the department heads may have with Supervisor Rose A. Sotak.



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Resolution to approve the retention of the law firm of Coughlin & Gerhart, LLP (Paul J. Sweeney, Esq.) as separate legal counsel to perform legal research and to report on the legal issues involved in a potential proceeding to remove Supervisor Rose A. Sotak as the Supervisor of the Town of Union pursuant to Public Officers Law section 36, and for Town Attorney Alan J. Pope to execute said retainer agreement.

Resolution to institute a new complaint reporting system utilizing an outside HR consultant to investigate and respond to future personnel complaints against any elected officials, which reporting system will be developed by the Town Attorney and presented to the Town Board.

Resolution to implement and provide anti-harassment workplace training to the Supervisor, Town Council and other Town Employees at dates and times to be determined by the Employees Committee.

Resolution to re-affirm the Town Council's commitment to anti-harassment of all Town employees and commitment for workplace respect for all Town employees, and to have the Town Attorney review and update all policies regarding the same.

FINANCE/CAPITAL PROJECTS COMMITTEE

Thomas R. Augustini, Chairperson
Robert Mack

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Leonard J. Perfetti

Resolution to call for a Public Hearing to be held on Wednesday, March 1, 2017 at 7:30 P.M. to consider Proposed Changes to Chapter 300 – Zoning.

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Leonard J. Perfetti, Chairperson
Frank J. Bertoni

Resolution to award the bid for Pool Supplies - Dry Chlorine Tablets to Amrex Chemical Co., Inc., Binghamton, for their low bid price of \$118.85 per 55 lb. container delivered.

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Thomas R. Augustini



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Resolution authorizing the Town of Union Supervisor to sign a Memorandum of Understanding regarding a \$25,000.00 cash contribution from Broome County to be applied toward the local share of the \$75,000.00 cash match for the NYSDOS Chugnut Trail Extension Architectural Design Services \$150,000.00 project.

Resolution to amend the contract with Boland's Excavating & Topsoil, Inc. for the Patterson Creek Stream Bank Restoration project through September 29, 2017. This extension is necessary due to the expected delay in issuance of the Notice to Proceed from the Governor's Office of Storm Recovery. The contractor has not been able to start the work due to high volume of water currently flowing through the creek.

PUBLIC WORKS COMMITTEE

Thomas R. Augustini, Chairperson
Robert Mack

Motion to authorize the attendance of Chester Kupiec, Highway Superintendent, to the 2017 Grass Roots Advocacy Campaign for Local Roads and Bridges through the NYS Association of Town Superintendents of Highways on March 8, 2017 in Albany, New York. Authorization to include use of a Town vehicle.

Resolution to notice and serve a Notice of Hearing pursuant to the Eminent Domain Law for property located at 4301 Watson Boulevard (portion of Tax Map # 142.02-1-19) of approximately 5,600 square feet at and along Watson Boulevard, Endwell, New York, which said Hearing shall be scheduled for March 15, 2017 at 7:30 P.M. at the Town of Union Town Hall, and to authorize the Town Attorney to serve all required notices.

Resolution to authorize the Town of Union Supervisor to sign the Empire State Development Southern Tier Regional Office \$368,632.00 Grant Incentive Award Letter for the flood gate closure and flood wall extension project for the estimated \$994,847.00 project located at 4301 Watson Boulevard, Johnson City, NY.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town Clerk Monthly Report – January 2017.
2. Building and Code Enforcement Annual Report to New York State - 2016
3. Permits Report – January 2017.



Town of Union

ADJOURNMENT:

GLS/bk

Gail L. Springer, RMC
Town Clerk