



Town Clerk  
Gail L. Springer, RMC

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Leonard J. Perfetti, *Councilman*  
Robert Mack, *Councilman*

---

## AGENDA

### TOWN OF UNION BOARD MEETING

January 4, 2017

#### SALUTE TO THE FLAG:

PUBLIC HEARINGS: None.

BIDS: None.

#### APPROVAL OF MINUTES:

**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, December 21, 2016.

#### HEARING OF VISITORS:

#### COMMUNICATIONS FOR FILING:

1. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on December 6, 2016.
2. Charter Communications Notice – December 21, 2016.
3. 239-Review Submission Form to Broome County Department of Planning and Economic Development regarding 117 Oakdale Road, Johnson City, Village of Johnson City rezone from Neighborhood Commercial (NC) District to Industrial (I) District.
4. Letter from Teresa A. Baleno, 222 Ackley Avenue, Johnson City, supporting the “Musical Playdates with Johnny Only” and asking the Town to reconsider the cutbacks of his appearances and reinstate more appearances by him.
5. Letter from Starryl Jason, AVP/Trust Officer, NBT Financial Group, informing the Town will receive a check in the amount of \$4,493.88 representing the final share from the Joseph Patterson Trust. The Town agreed to use the funds for preserving and maintaining the Patterson Burial Ground.



# Town of Union

---

## **COMMUNICATIONS FOR ACTION:**

1. Letter from Leon Anastos, President, Riverdale Banquet Hall, Inc. requesting a 30-Day Waiver for the application to New York State Liquor Authority for Riverdale Banquet Hall, Inc. on 2901 Watson Boulevard, Endwell, New York.

**PETITIONS:**           None.

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

### **THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

#### **EMPLOYEES/SAFETY COMMITTEE**

Robert Mack, Chairperson

Frank J. Bertoni

#### **FINANCE/CAPITAL PROJECTS COMMITTEE**

Thomas R. Augustini, Chairperson

Robert Mack

**Resolution** to authorize Supervisor Rose A. Sotak to sign and execute the Agreement for Municipal Cooperative Activities with BT-BOCES to provide MUNIS Services from January 1, 2017 to December 31, 2017 at a cost of \$21,156.00, Network Operations Center hosting at \$2,625.00, and optional services at \$100.00/hour. The Town Attorney has approved the agreement.

#### **LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson

Leonard J. Perfetti

**Resolution** to amend the Town of Union Code - Fee Schedule; changing Micro Cell on an existing structure from a special permit to site plan. Section 86-16 of the code allows for updates to the fee schedule to be done by Board Resolution as follows:

Union Fee Schedule 2017

#### **New Construction**

Single Family	\$10 first \$2,000 plus \$2/\$1000
Two Family	\$10 first \$2,000 plus \$2/\$1000



# Town of Union

---

Three or More	\$25 first \$2,000 plus \$3.50/\$1,000 there after
Mobile Home	\$10 first \$2,000 plus \$2/\$1000
Commercial /Industrial	\$25 first \$2,000 plus \$3.50/\$1,000 there after
Accessory Sheds- 1 & 2 Family	\$25.00 for first \$10,000 in cost, \$2.00 per thousand thereafter
Garages, siding, roofs, pool, decks, sheds	\$25.00 for first \$10,000 in cost, \$2.00 per thousand thereafter
<b>Alterations</b>	
One or Two Family	\$10 first \$2,000 plus \$2/\$1000
Multi family	\$25 first \$2,000 plus \$3.50/\$1,000 there after
Additions-Commercial/Industrial	\$25 first \$2,000 plus \$3.50/\$1,000 there after
Alterations- Commercial/Industrial	\$25 first \$2,000 plus \$3.50/\$1,000 there after
Modifications to Cell Tower	\$25 first \$2,000 plus \$3.50/\$1,000 there after
Building Permit Renewal Fee -minimum amount of original permit	
Failure to obtain permit before start of work fee increase 100%	
Signs	\$40 <100 sf; \$60 >100 <150 sf; \$150 >150 sf
<b>Demolition</b>	
Residential	\$10 first \$2,000 plus \$2/\$1000
Commercial	\$25 first \$2,000 plus \$3.50/\$1,000 there after
Excavation Permit	\$25.00
Zoning Compliance Letters	
1 & 2 Family	\$15.00
Multi family	\$25.00
Commercial/Industrial	\$50.00
Certificate of compliance	
One and Two Family	\$25.00
Multifamily	\$25 for first 2 units \$10 per unit thereafter
Commercial/Industrial	\$50.00
<b>Planning Board</b>	
Site Plan	
Minor site plan	\$50.00
Existing Buildings <10,000sf	\$100.00
Existing Buildings >10,000sf	\$200.00
New Construction	\$250 or \$0.02/sf, whichever is greater
<b>Micro Cell - existing structure</b>	\$50
Special Meeting	\$350 plus cost of legal ad if required



# Town of Union

---

Special Permit	
Aquifer Permit	\$100
Special use permit	\$100
Floodplain Development	\$100
Tower Special Permit	\$5,000
Micro Cell-new Tower	\$75

## **PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Leonard J. Perfetti, Chairperson  
Frank J. Bertoni

## **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson  
Thomas R. Augostini

**Resolution** authorizing the use of Town UDAG funds for not only the \$25,000.00 cash match, but to also allow the use of the Town UDAG funds on the interim to a maximum of \$75,000.00, which should be reimbursable by NYSDOS within 4-8 weeks after submission of proof of the completed work/incurred project costs.

## **PUBLIC WORKS COMMITTEE**

Thomas R. Augostini, Chairperson  
Robert Mack

**Motion** to authorizing the attendance of David Conklin and Ken Jennison, Code Enforcement Officers, to attend the Finger Lakes Building Officials Conference March 12-16, 2017 at the RIT Inn and Conference Center in West Henrietta, New York. The Educational Conference accounts for all of the required 24 hours of training. Authorization to include registration fees of \$390.00 per person, use of a town vehicle, meals not included in registration from dinner on March 12 through lunch on March 16, 2017 and hotel fees of \$94.00 per person per night for 4 nights.

## **HEARING OF VISITORS:**

**DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:** None.

## **ADJOURNMENT:**

GLS/bk

Gail L. Springer, RMC  
Town Clerk