



Town Clerk  
Gail L. Springer, RMC

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Leonard J. Perfetti, *Councilman*  
Robert Mack, *Councilman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

May 17, 2017

#### SALUTE TO THE FLAG:

PUBLIC HEARINGS: None.

#### BIDS:

Bids were called for on Monday, May 8, 2017 at 10:00 A.M. for Installation of Concrete Flooring for Shelter 2 at Glendale Park and Shelter 4 at Highland Park.

Bids were received as follows:

Tre-Gen Concrete Corporation	\$19,199.00
Albert Torto Construction	\$23,950.00
R.B. Magliocca General Contracting	\$26,548.00
Marchuska Brothers Construction	\$39,989.00

**Motion** to receive and file the bids for Installation of Concrete Flooring for Shelter 2 at Glendale Park and Shelter 4 at Highland Park.

#### APPROVAL OF MINUTES:

**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, May 3, 2017.

#### HEARING OF VISITORS:

#### COMMUNICATIONS FOR FILING:

1. Minutes of a Regular Meeting of the Endicott Village Board held on March 28, 2017.
2. Minutes of meetings of the Johnson City Village Board held on March 22, March 27, March 28, March 30, April 1, April 5, April 10, April 13, April 17, April 18, April 24, and April 25, 2017.
3. Charter Communications Notice – May 11, 2017.



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4. Letter from Linda M. Gilbert, President, New York State Town Clerks Association, Inc. to Supervisor Rose A. Sotak recognizing that Town Clerk Gail L. Springer was awarded the Association's certification as a Registered Municipal Clerk.
5. Combined Notice of Finding of No Significant Impact (FONSI) and Notice of Intent to Request Release of Funds from Governor's Office of Storm Recovery regarding Village of Johnson City Water Department Maintenance and Storage Building Replacement, 44 Camden Street, Broome County, Johnson City, New York.
6. Binghamton University, Physical Facilities, 400 Vestal Parkway East, Binghamton, New York - Full Environmental Assessment Form Part 1 (Project & Setting), EAF Mapper Summary Reports, Archeology Report, Concept Site Plan and Building Plans for 48 Corliss Avenue, Johnson City.

## **COMMUNICATIONS FOR ACTION:**

1. Email from Kristin Stiles to Supervisor Rose A. Sotak requesting the use of the 17C fields on May 27, 2017 to hold benefit softball tournament for Jennifer Ackley.
2. Letter from Frances Neschleba, 2900 Yale Street, Endwell, requesting reimbursement for damage to his sidewalk by a snowplow during the March 2017 snowstorm.
3. Letter from Suzanne Manley, 1140 Greenwood Glen, Endwell, requesting permission to close off the cul-de-sac on the top of Greenwood Glen on June 18, 2017 to hold a "cul-de-sac party" and requesting use of barricades.
4. Letter from Robert Miner, West Endicott Fire Department, requesting the use of a garbage truck in their parking lot for their chicken BBQ on Saturday, May 13, 2017.

**PETITIONS:**           None.

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

### **THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

#### **EMPLOYEES/SAFETY COMMITTEE**

Robert Mack, Chairperson  
Frank J. Bertoni

**Resolution** to authorize Supervisor Rose A. Sotak to sign and execute the form to authorize the employer self-service access to New York State and Local Retirement System Retirement



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Online for the appointment of Barbara Powell as Security Administrator responsible for submitting the Town's employer Retirement Online security authorization request and monitoring individuals' employer Retirement Online security access. The Town Attorney has approved the form.

**Resolution** to authorize Supervisor Rose A. Sotak to sign and execute the New York State and Local Retirement System Retirement Online form to authorize Barbara Powell as the Contract Administrator responsible for maintaining accurate and complete contract information for the individuals with whom the NYSLRS communicates. The Town Attorney has approved the form.

## **FINANCE/CAPITAL PROJECTS COMMITTEE**

Thomas R. Augustini, Chairperson  
Robert Mack

**Resolution** to authorize Supervisor Rose A. Sotak to sign the TP-584 form and the RP-5217-PDF form for the purchase of 1205 Catherine Avenue, Endicott from Broome County Real property, and authorize the payment of the purchase price of \$1.00 and the \$190.00 recording fee.

## **LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson  
Leonard J. Perfetti

**Resolution** to authorize the change of time of the Town Board meetings from 7:30 P.M. to 7:00 P.M. with work sessions held prior to the meeting beginning June 7, 2017.

## **PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Leonard J. Perfetti, Chairperson  
Frank J. Bertoni

**Resolution** to award the bid for Installation of Concrete Flooring for Shelter 2 at Glendale Park and Shelter 4 at Highland Park to Tre-Gen Concrete Corp. in the amount of \$19,199.00.

## **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson  
Thomas R. Augustini

**Resolution** to call for a Public Hearing on Wednesday, July 12, 2017 at 7:00 P.M. for the draft version of the Federal Fiscal Year (FFY) 2017 CDBG Annual Action Plan.



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**Resolution** authorizing Planning Director Paul A. Nelson to execute temporary construction easements with property owners for Phase 2 of the CDBG-DR funded N. Loder Avenue Drainage Improvements Project. Said Resolution shall also authorize Supervisor Rose A. Sotak to approve payments for such temporary easement in amounts established pursuant to appraisals prepared by a licensed appraiser.

**Resolution** to authorize Planning Director Paul A. Nelson to execute temporary construction easements with property owners for the Brixius Creek Stream Bank Restoration Project. Said Resolution shall also authorize Supervisor Rose A. Sotak to approve payments for such temporary easement in amounts established pursuant to appraisals prepared by a licensed appraiser.

**Resolution** to authorize Supervisor Rose A. Sotak to approve payments for and sign all required documentation to acquire the following parcels from Broome County:

- 413 N. Rogers Avenue, Endicott (Brixius Creek vacant lot)
- 415 N. Rogers Avenue, Endicott (Brixius Creek vacant lot)
- 13 Birch Street, Johnson City (Flood damaged-Fairmont Park, to be demolished)
- 28 Woodland Ave., Johnson City (Flood damaged-Fairmont Park, to be demolished)
- 29 Fifth Street, Johnson City (Flood damaged – Westover, to be demolished).

## **PUBLIC WORKS COMMITTEE**

Thomas R. Augustini, Chairperson  
Robert Mack

**Resolution** to approve Change Order #1 for Choconut Center Sanitary Sewer Pumping Station Replacement for \$3,237.34; the project total is now \$205,237.34.

**Resolution** to authorize Supervisor Rose A. Sotak to sign and execute the annual MS4 Municipal Compliance Certificate (MCC) Form.

**Motion** to authorize the advertisement of bids for Larue Avenue Sanitary Sewer Replacement – King Street to # 417 Larue Avenue at a time and date to be determined by the Commissioner of Public Works Louis V. Caforio.

## **HEARING OF VISITORS:**



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## **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Town Clerk Monthly Report – April 2017.
2. Comptroller's Monthly Reports – February and March 2017.

## **ADJOURNMENT:**

GLS/bk

Gail L. Springer, RMC  
Town Clerk