

**TOWN OF UNION  
CITIZENS ADVISORY COUNCIL  
FOR COMMUNITY DEVELOPMENT  
REGULAR MEETING MINUTES  
MONDAY, JUNE 5, 2006**

A regular meeting of the Town of Union Community Development Citizens Advisory Council was held on Monday, June 5, 2006 at the Town of Union Office Building, 3111 East Main Street, Endwell, New York 13760.

The meeting was called to order at 6:20 PM.

MEMBERS PRESENT: D. Sine, B. Moyle, Bert Krassin, L. Harris, E. Testani, D. Slota,  
MEMBERS ABSENT: L. Hausamann  
OTHERS PRESENT: P. Nelson, Planning Director, Daria Golazeski, JC Planning

**APPROVAL OF MEETING MINUTES FOR MAY 22, 2006 MEETING:**

Motion Made: D. Sine  
Motion seconded: L. Harris  
MOTION: Approval of minutes of May 22, 2006 Meeting  
VOTE: In favor 6, Opposed 0, motion approved

**FFY 2006 (CDBG Year 32) ANNUAL PLAN DISCUSSION:**

P. Nelson handed out an updated spreadsheet containing budget information discussed at the previous meeting. The proposed budget eliminates funding for one existing public service provided and reduces funding for several others by ten percent. Cuts were not recommended for senior citizen centers or meal delivery service providers.

As discussed at the last meeting, there was consensus among the members that since several of the agencies have already received capital funding for several years that they would not be considered this year given the extent of funding cuts. Letters will be sent to agencies not recommended for funding.

L. Harris asked about the line items for project delivery for the Town's First Time Home Buyer and Home Improvement programs and whether or not Town employees could handle these functions. P. Nelson indicated that some of the inspection duties are already being split between the Section 8 Program and the Home Improvement Program. The labor-intensive portions of the process are the applicant screening/intake and construction scope of work descriptions. The project delivery costs are about 11-12%, which is well within HUD's suggested 20-25% guidelines for housing activities.

Regarding the Goodwill Theatre application, funds are being recommended for cleaning the interior of the building to remove the guano (pigeon droppings) that is hazardous. These funds would be conditioned upon the owners boarding up all windows after the building is cleaned to prevent similar conditions in the future. The roof parapet would also be repaired. Total CDBG funding would be \$20,700.

The \$53,300 recommended for the West Endicott Park spray park installation would be used to purchase the equipment and install the required concrete pad. D. Sine asked if there was a maximum capacity limit for the spray park. P. Nelson will ask the Parks Department to contact the equipment distributor to find out.

**FFY 2006 DRAFT BUDGET:**

Motion Made: D. Slota  
Motion seconded: B. Krassin  
MOTION: Approval of FFY 2006 project listing and proposed budget.  
VOTE: In favor 6, Opposed 0, motion approved.

**SCHEDULE OF MEETINGS**

The next meeting of the Advisory Council will be tentatively scheduled for Monday, June 26, 2006 at 6:15 PM at which time the draft version of the FFY 2006 Annual Action Plan will be reviewed prior to release for public comment on June 30, 2006.

**ADJOURNMENT:**

Motion Made: D. Sine  
Motion seconded: D. Slota  
MOTION: Adjourning the meeting.  
VOTE: In favor 6, Opposed 0, motion approved.

The meeting was adjourned at 7:10 P.M.

Respectfully submitted,  
Paul A. Nelson  
Planning Director