

**TOWN OF UNION
CITIZENS ADVISORY COUNCIL
FOR COMMUNITY DEVELOPMENT
REGULAR MEETING MINUTES
MONDAY, APRIL 23, 2007**

A regular meeting of the Town of Union Community Development Citizens Advisory Council was held on Monday, April 23, 2007 at the Town of Union Office Building, 3111 East Main Street, Endwell, New York 13760.

The meeting was called to order at 6:18 PM.

MEMBERS PRESENT: B. Moyle, L. Harris, D. Sine, D. Slota
MEMBERS ABSENT: E. Testani, L. Hausamann
OTHERS PRESENT: P. Nelson, Planning Director, J. Walker (new appointee)

P. Nelson introduced the new advisory committee member John Walker who will be representing the Village of Johnson City. John replaces Bert Krassin who has recently retired and plans to move away from the area shortly. He will become a full voting member of the committee as soon as his oath of office is submitted to the Town Clerk. P. Nelson announced that the Town Board has appointed D. Sine to serve as Chair of the committee for the current year. The members will elect a Vice Chair to preside over meetings when the Chair is not present. A decision will be made at the next meeting.

APPROVAL OF MEETING MINUTES FOR AUGUST 7, 2006 MEETING:

Motion Made: D. Slota
Motion seconded: B. Moyle
MOTION: Approval of minutes of the August 7, 2006 meeting
VOTE: In favor 4, Opposed 0, motion approved

GENERAL DISCUSSION:

P. Nelson explained to the members that all of the application forms have been posted electronically on the Town's web page. This should simplify the application process since applicants will be able to fill out the forms online and print them out to sign and submit. The applications are due by 4PM on May 4, 2007. P. Nelson stated that the Town's allocation from HUD has gone up by approximately \$3,000 over the previous year. P. Nelson handed out a spreadsheet indicating the grant awards for similarly sized communities in upstate New York and a timeline for completion of the FFY 2007 funding cycle. D. Slota indicated that he had received a call from someone at the Johnson City library regarding CDBG assistance for an elevator. D. Sine asked if there will be a need for additional CDBG funding for buyouts of flooded properties. P. Nelson indicated that there is a second round of buyouts in progress and that CDBG funds will likely be required as part of the Town's match for FEMA funds. D. Sine asked for an update on the amount of CDBG funds used in the first round. P. Nelson will include a copy of the budget modification in the next meeting package. P. Nelson advised the members that the elevator installation project awarded last year for the proposed OFB day care facility will not be moving forward due to construction cost issues.

SCHEDULE OF MEETINGS

The next meeting of the Advisory Council will be scheduled during the month of May 2007 sometime after the applications are received. A draft Annual Action Plan will need to be released on or before June 30, 2007.

ADJOURNMENT:

Motion Made: L. Harris
Motion seconded: D. Sine
MOTION: Adjourning the meeting.
VOTE: In favor 4, Opposed 0, motion approved.

The meeting was adjourned at 7:15 P.M.

Respectfully submitted,
Paul A. Nelson
Planning Director