

DRAFT

**TOWN OF UNION  
CITIZENS ADVISORY COUNCIL  
FOR COMMUNITY DEVELOPMENT  
REGULAR MEETING MINUTES  
MONDAY, AUGUST 6, 2007**

A regular meeting of the Town of Union Community Development Citizens Advisory Council was held on Monday, August 6, 2007 at the Town of Union Office Building, 3111 East Main Street, Endwell, New York 13760.

The meeting was called to order at 6:18 PM.

MEMBERS PRESENT: D. Sine, D. Slota, J. Walker, B. Cornick, L. Hausamann, L. Harris, B. Moyle  
MEMBERS ABSENT: None  
OTHERS PRESENT: P. Nelson, Planning Director

**APPROVAL OF MINUTES FOR JUNE 11, 2007 MEETING:**

Motion Made: D. Sine  
Motion seconded: J. Walker  
MOTION: Approval of minutes of the June 11, 2007 meeting  
VOTE: In favor 6, Opposed 0, Abstain 1 (L. Hausamann), motion approved

**APPROVAL OF MINUTES FOR JUNE 18, 2007 MEETING:**

Motion Made: B. Moyle  
Motion seconded: L. Harris  
MOTION: Approval of minutes of the June 18, 2007 meeting, as amended (text of motion was for approval of draft FFY 2007 Annual Action Plan)  
VOTE: In favor 6, Opposed 0, Abstain 1 (L. Hausamann), motion approved

**GENERAL DISCUSSION:**

J. Walker asked if the Town Board normally adopts the proposed budget that has been recommended by the Advisory Board. P. Nelson stated that while not required to do so, historically the Board has been comfortable with the Annual Plan recommendations and usually adopts them without modification. He believes that the Town Board both recognizes and appreciates the amount of work that the members put into reviewing all of the applications that are submitted each year.

P. Nelson updated the members on plans to install additional security lighting on the light poles that were installed on Washington Avenue several years ago. There are a few areas where the lighting is diffused by street trees that are adjacent to several of the poles. There are a number of areas where canopies extend out over the sidewalk preventing the streetlights from illuminating the sidewalks underneath them. The problem is further compounded by the fact that there are very few businesses open at night which reduces the amount of ambient light coming out of the storefronts. P. Nelson stated that he has taken digital light meter readings at a number of locations in Binghamton and Endicott where new lighting has been installed and that the light levels on Washington Avenue are generally higher than many areas that have more than one light fixture on each pole.

**ADVISORY OPINION TO TOWN BOARD RECOMMENDING APPROVAL OF THE FFY 2007 ANNUAL ACTION PLAN AND BUDGET:**

Motion Made: B. Moyle

Motion seconded: L. Harris

MOTION: Issue Advisory Opinion to the Town Board recommending approval of the FFY 2007 Annual Action Plan as outlined in the draft version of the plan that was released for public comment. Any unused funding from the 2007 FEMA Buyout line item would be returned to the First Time Home Buyer and Home Improvement Programs on an equal basis.

VOTE: In favor 6, Opposed 0, Abstain 1 (L. Hausamann) motion approved

**SCHEDULE OF MEETINGS**

The next meeting of the Advisory Council will be held in February of 2008 at the start of the next funding CDBG cycle.

**ADJOURNMENT:**

Motion Made: L. Harris

Motion seconded: D. Sine

MOTION: Adjourning the meeting.

VOTE: In favor 7, Opposed 0, motion approved.

The meeting was adjourned at 7:02 P.M.

Respectfully submitted,  
Paul A. Nelson  
Planning Director