

**TOWN OF UNION
LOCAL DEVELOPMENT CORPORATION
REGULAR MEETING MINUTES
THURSDAY, MARCH 23, 2017**

The Town of Union Local Development Corporation met for its regular meeting on Thursday, March 23, 2017 at the Town of Union Office Building, located at 3111 East Main Street, Endwell, NY 13760.

I. THE MEETING WAS CALLED TO ORDER AT 8:00 A.M.

MEMBERS PRESENT: Stephen Trichka, Diane Julian, Robert Corwin, Gary Leighton, Mary O'Malley-Trumble (arrived at 8:03 a.m.)

MEMBERS ABSENT: Kay Adams, James Peduto

OTHERS PRESENT: Alan Pope (Town Attorney), Hon. Larry Coppella (Village of Endicott Trustee)

STAFF PRESENT: Joseph Moody (LDC Director)

II. PRESIDENT'S REMARKS

President Trichka extended welcoming comments to Mr. Coppella and all attendees.

III. DIRECTOR'S REMARKS

Director Moody provided an overview of the topics listed on the LDC Board agenda.

IV. APPROVAL OF THE MINUTES

Minutes of the Regular LDC Board Meeting of November 17, 2016 were reviewed and approved.

Motion: Diane Julian

Motion 2nd: Gary Leighton

Motion: To approve the minutes of the Regular LDC Board Meeting held on November 17, 2016 as written

Vote: All yes, motion approved [4 - Yes, 0 - No, 3 - Absent]

V. OLD BUSINESS

A. Mr. Moody provided the Board with an update about delinquent accounts of some loan recipients. The accounts pertained to RSpoor Enterprises, LLC (Rick Spoor); Coco Mojo, LLC ((Tricia and Byron Dwyer); Jewels of Java, LLC (Karel and Barbara Simeon); and Unforgettable Parties (Diane Lopez-Edouard and Randall Edouard). Key aspects of discussion included an invalid bank account number for Jewels of Java (and thereby an inability for LDC processing of direct withdrawals), and a short sale of RSpoor Enterprises property and the county Real Property Tax Services Department's taking of the property due to unpaid back taxes.

VI. NEW BUSINESS

- A. Mr. Moody presented for Board consideration a resolution approving a \$100,000.00 Commercial Façade loan request by Mr. Leon Anastos, Mr. John Anastos and Mr. James Anastos of Spathi Group, LLC (a real estate holding company). The purpose of the loan is to assist in the exterior renovation of a building at 2901 Watson Boulevard – located in Endwell’s Central Business District – to house the building’s primary tenant, Riverdale Banquet Hall, Inc. Following explanation of details by Mr. Moody and discussion among the Board, there was agreement in support of the request. President Trichka then requested a motion to approve the loan request.

Motion: Bob Corwin

Motion 2nd: Mary O’Malley-Trumble

Motion: To approve the request by Mr. Leon Anastos, Mr. John Anastos and Mr. James Anastos of Spathi Group, LLC (a real estate holding company) for Town of Union Commercial Façade loan program financing in an amount of \$100,000.00 to be paid back over a 5 year period at 0% interest. The purpose of the loan is to assist in the exterior renovation of a building located at 2901 Watson Boulevard in the Watson Boulevard Central Business District of Endwell in the Town of Union, in order to house the building’s primary tenant, Riverdale Banquet Hall, Inc.

Vote: All yes, motion approved [5 - Yes, 0 - No, 2 - Absent]

VII. OTHER BUSINESS

- A. Mr. Moody requested Board authorization for the Local Development Corporation to contract with Bob Carr 2.0 Printing. He also requested Board approval of LDC financing to procure printing service production of two essential materials: (1) an LDC Brochure at a cost ranging from \$945.00 (100 brochures) to \$1,200.00 (200 brochures), and (2) an LDC Pocket Folder (to contain loan program information for loan applicants) at a cost ranging from \$1,000.00 (100 pocket folders) to \$1,245.00 (200-500 pocket folders). Board discussion resulted in a decision to approve a total financing amount of \$2,200.00. The total financing amount is to be comprised of two designated segments of use: (1) \$1,200.00 to be applied for printing production of 200 brochures, and (2) \$1,000.00 to be applied for printing production of 100 pocket folders. Following discussion, President Trichka requested a motion to approve Mr. Moody’s requests based on the Board’s financing directives.

Motion: Gary Leighton

Motion 2nd: Diane Julian

Motion: To authorize the request by Town of Union Local Development Corporation (LDC) Director Joseph Moody for LDC contracting with Bob Carr 2.0 Printing and to approve financing of \$2,200.00 for printing of LDC Brochures and Pocket Folders. The financing amount of \$2,200.00 is comprised of two designated segments of use: (1) \$1,200.00 for production of 200 LDC Brochures and \$1,000.00 for production of 100 LDC Pocket Folders.

Vote: All yes, motion approved [5 - Yes, 0 - No, 2 - Absent]

- B. Mr. Moody provided a 2017 Annual Financial Disclosure Form to be completed by the LDC Board members. Upon completion of the distributed forms and their return in sealed envelopes to Mr. Moody, he will then submit all completed and sealed forms to the Broome County Legislature Clerk for filing.
- C. Mr. Moody shared with Board members the information he received from the New York State Authorities Budget Office (NYSABO). The NYSABO extended a reminder of the availability of a Training Refresher Course that all LDC Board members should take every 3 years upon being reappointed.

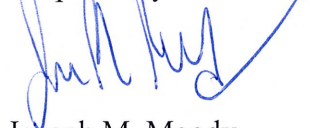
VIII. ADJOURNMENT

- A. President Trichka asked if meeting attendees desired to bring any further business before the Board. In recognition of Board affirmation of the completion of all desired business, Mr. Trichka requested a motion to adjourn the meeting.

Motion: Diane Julian
Motion 2nd: Mary O'Malley-Trumble
Motion: To adjourn the meeting of March 23, 2017
Vote: All yes, motion approved [5 - Yes, 0 - No, 2 - Absent]

The meeting was adjourned at 8:30 a.m.

Respectfully submitted,



Joseph M. Moody
Director