

# *Town of Union*

## *Buyout Program Application Information*



The Town of Union has now received the application for the buyout program.

Each property will require the following documents to be completed and submitted to the Town of Union. Any sheet that requires a signature has to have three originals submitted to the Town. This is a requirement from New York State.

It is imperative that these forms are returned **ASAP**. The deadline for submitting the applications is fast approaching. If at all possible, drop the application off at Town Hall.

### **YOU WILL NEED TO FILL OUT THE FOLLOWING FORMS:**

These forms can be filled out online using the free version of Adobe Acrobat Reader:

Get it here:

<http://get.adobe.com/reader/>

Once you have completed each form, use the Print button to print the appropriate number of copies. Please note that you will be able to type information into the form and print it using the free version of Adobe Acrobat but will not be able to save the completed forms unless you have the paid version of Adobe Acrobat.

- **K-1 Property Specific Information** Fill out the top half of the form. Do not fill in the costs at the bottom. If you don't know how to answer any of the questions please leave them blank.
- **K-2 Volunteer Mitigation Grant Participation & Waiver** If you had flood insurance, you also need to fill out the Attachment to Voluntary Participation and Waiver form. All property owners are required to sign the participation form (3 originals)
  - **Attachment To Voluntary Participation and Waiver Form**
- **K-3 SHPO Building Survey Form** If you don't know the answer to a question, please leave it blank.
- **FEMA Declaration and Release Form (FEMA Form 009-0-3)** One person in the household has to fill out and sign. (3 originals)

**If you have any questions, please call Steve Rafferty at 786-2301.**