



July 10, 2019

Town of Union Citizen Participation Plan Summary of Proposed Amendments

Cover Page: Corrected phone number for general reception desk

Page 4, Section 9 – Clarifies that adjoining towns will only be notified if planned activities are expected to have a regional impact.

Page 5 – Lines 7-15 - Increases Substantial Amendment threshold for re-allocation of funds between activities from 10 % to 15 %. Clarifies that amendments that do not meet the thresholds for a Substantial Amendment shall be considered as minor amendments.

Page 5 -Section 2 - Clarifies that adjoining towns will only be notified if planned activities are expected to have a regional impact.

Page 5-Section 3 – Clarifies the public comment periods for Substantial and Minor amendments. Reduces the comment period for minor amendments from 15 days to 10 days in order to align with the Town Board meeting schedule of two meetings per month (except for July and August). This is especially important for minor amendments required to allow the town to respond quickly to Timeliness of Expenditure considerations.

Page 5- Section 4 – Clarifies that amendments to the Consolidated or Annual plans will provide an opportunity to comment at a public meeting (i.e. Town Board meeting) as opposed to a formal public hearing.

Page 7- Pubic Hearing Section. Clarifies that the Town Board will provide an opportunity for comment as a opposed to a formal public hearing for amendments to the Consolidated or Annual Plans. Town Board meeting time changed to 7:00 PM.