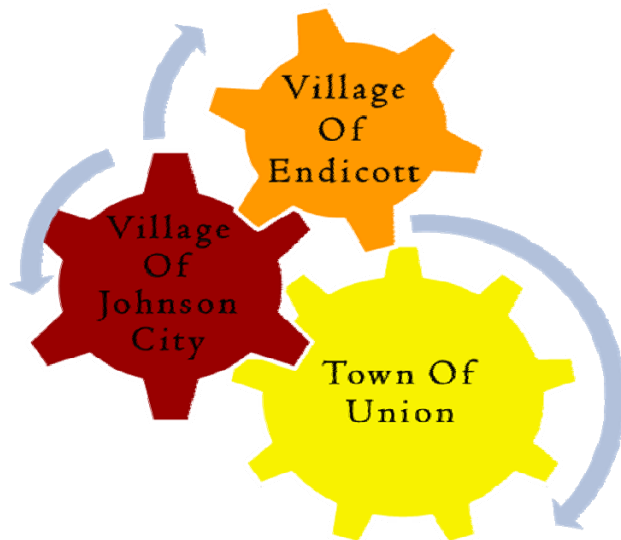


# Goals & Objectives

Chapter 20



# Action Plan

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# Action Plan

# 20

*“Plans are only good intentions unless they immediately degenerate into hard work.”*

**Peter Drucker**

*American (Austrian-born) management writer (1909 - 2005)*

Task/Action Item	Responsible Party(ies) Or Department(s)	Implementation Year				
		2009-2010	2011-2013	2014-2015	Ongoing	
<b>Plan Implementation</b>						
Adopt the proposed Comprehensive Plan as drafted.	Town and Village Boards	✓				
Prepare a written set of guidelines and procedures to establish a formal process by which any changes to the plan that has been referred by the Planning Boards will be considered and acted upon. The guidelines should include a summary of who requested each change and a description of why the proposal was accepted or rejected. The public should be kept informed of any proposed changes.	Town and Village Boards	✓				
Create and appoint a Comprehensive Plan Implementation Committee with representation from all three municipalities.	Town and Village Boards	✓				
Prepare first update of 2008 Comprehensive Plan to incorporate new Census data and update status/progress of initial Action Plan items.	TOU Planning Department		✓			

Task/Action Item	Responsible Party(ies) Or Department(s)	Implementation Year				
		2009-2010	2011-2013	2014-2015	Ongoing	
<b>Regulatory Amendments</b>						
Adopt a unified Zoning Ordinance for all three communities.	Town and Village Boards	✓				
Amend subdivision regulations to encourage conservation subdivisions.	Town and Village Boards, TOU Planning Department, VOJC Planning Department	✓				
Amend Town Code to authorize the Planning Board Chair to issue Stop Work Orders for development that is not being constructed pursuant to the approved site plan.	Town Board	✓				
Clarify existing floodplain development regulations and incorporate 2007 National Flood Insurance Program model law.	TOU Planning Department and TOU Code Office	✓				
Update erosion and control chapters of Town and Village Codes to comply with DEC regulations.	Town and Village Boards, TOU Planning Department, VOJC Planning Department, VOE Engineering	✓				
Clarify and coordinate land division practices with Broome County.	TOU Planning Department, TOU Code Office, and BC Real Property Office	✓				
Develop and implement a forestry management ordinance that complies with NYSDEC stormwater and erosion control regulations, prevents clear-cutting of steeply sloped forested areas, and enhances flood control efforts.	Town and Village Boards, TOU Planning Department, VOJC Planning Department, VOE Fire Department	✓				
Rezone existing properties that are currently zoned PUD but do not have approved PUD plans (Glendale Drive, Robinson Hill Road, Farm-To Market Road, Nanticoke Drive, Watson Blvd.) to underlying zoning classifications.	Town Board	✓				

Task/Action Item	Responsible Party(ies) Or Department(s)	Implementation Year				
		2009-2010	2011-2013	2014-2015	Ongoing	
<b>Plans and Studies</b>						
Pursue grant funding to prepare “gateway improvement” plans for major entryways into the community.	Town and Village Boards, TOU and VOJC Planning Departments	✓				
Pursue grant funding to prepare business district improvement concept plans for Rt. 17C (Main Street), Hooper Road, and Washington Avenue.	Town and Village Boards, TOU and VOJ Planning Departments, VOE Public Works	✓				
Continue to pursue the creation of a joint Local Waterfront Revitalization Plan (LWRP).	VOJC Planning Department, VOE Parks Department, TOU Public Works, TOU Economic Development, TOU Parks Department					✓
Prepare a written comprehensive economic development plan for the town and villages.	TOU Economic Development	✓				
Develop an intermunicipal comprehensive parks plan building off of the existing Johnson City plan.	TOU, VOJC, and VOE Parks Department		✓			
Prepare “shovel ready” building sites for projects that meet design criteria by completing generic environmental reviews for areas such as LaTourette Lane that are designated for future industrial development.	TOU and VOJC Planning Departments, VOE Fire Department		✓			

Task/Action Item	Responsible Party(ies) Or Department(s)	Implementation Year				
		2009-2010	2011-2013	2014-2015	Ongoing	
<b>Shared Services</b>						
Consider appointment of a joint Planning Board upon adoption of unified Zoning Ordinance.	Town and Village Boards		✓			
Consider appointment of a joint Zoning Board of Appeals upon adoption of unified Zoning Ordinance.	Town and Village Boards		✓			
Create and appoint an intermunicipal Parks Advisory Committee	Town and Village Boards	✓				
Create and appoint an intermunicipal Code Enforcement Advisory Committee to develop a proactive systematic code enforcement program.	Town and Village Boards	✓				
Monitor fulfillment of training requirements for Planning Board and Zoning Board of Appeals members.	Town and Village Boards				✓	

Task/Action Item	Responsible Party(ies) Or Department(s)	Implementation Year				
		2009-2010	2011-2013	2014-2015	Ongoing	
<b>Administrative Enhancement</b>						
Consider using interns from SUNY Binghamton’s Geography Department to assist the Assessor’s Office with updating and verifying existing land uses.	Town Assessor, TOU Data Processing, TOU Planning Department	✓				
Use GIS system to prepare electronic neighborhood code maps for Town of Union Assessor’s Office/Real Property Service database.	TOU Planning Department and TOU Assessor’s Office	✓				
Purchase GPS equipment and train employees to facilitate mapping of water, sewer, and storm water systems.	Town Board, TOU Planning Department	✓				
Develop and implement a crime mapping system using GIS.	NYS Police, VOE, and VOJC Police Departments, TOU Planning Department		✓			
Update web page capabilities to keep residents informed about town and village projects, programs, events, etc.	Town and Village Boards	✓				
Upgrade the Town’s AutoCad software and integrate data with Town of Union Planning Department GIS system.	Town Board, TOU Planning Department, TOU Public Works Department	✓				

Task/Action Item	Responsible Party(ies) Or Department(s)	Implementation Year				
		2009-2010	2011-2013	2014-2015	Ongoing	
<b>Investments</b>						
Continue using CDBG funds to improve eligible parks in the town and villages.	TOU Planning Department, Town and Village Parks Departments				✓	
Continue to rebuild infrastructure in residential neighborhoods by investing CDBG funds in eligible areas.	TOU Planning Department, VOE and VOJC Public Works Departments				✓	
Continue using CDBG funding to attract new first time home buyers to the town and villages.	TOU Planning Department				✓	
Continue using CDBG funds to rehabilitate substandard owner-occupied housing in order to preserve and enhance neighborhoods.	TOU Planning Department				✓	
Identify/secure potential sources of matching funds for grant programs to facilitate grant writing activities to demolish dilapidated structures.	Town and Village Boards, Town and Village Planning Departments	✓				
Continue to invest CDBG funding into neighborhood public service facility capital improvement projects to enhance service delivery.	TOU Planning Department, Town of Union Citizens Advisory Committee For Community Development				✓	
Increase the impact of limited financial resources by investing CDBG funding earmarked for economic development activities into capital improvement projects in eligible business districts such as infrastructure improvements, street amenities, and a coordinated signage program.	Town and Village Boards , TOU Planning Department	✓				