



**Town Clerk**  
Gail L. Springer, RMC

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Leonard J. Perfetti, *Councilman*  
Robert Mack, *Councilman*

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## **AGENDA**

### **TOWN OF UNION BOARD MEETING**

**January 6, 2016**

#### **SALUTE TO THE FLAG:**

#### **PUBLIC HEARINGS:**

A Public Hearing was called for on Wednesday, January 6, 2016 at 7:30 P.M. to consider input on the Emergency Medical Services (EMS) Agreement between the Town of Union and the Union Volunteer Emergency Squad, Inc.  
Pub. & Posted 1/1/16.

**BIDS:**           None.

#### **APPROVAL OF MINUTES:**

**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, December 16, 2015.

#### **HEARING OF VISITORS:**

#### **COMMUNICATIONS FOR FILING:**

1. Time Warner Programming Notice dated December 16, 2015.
2. Result of the West Endicott Fire District Election held on December 8, 2015.
3. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on November 17 and December 1, 2015.
4. Copy of letter from Alex G. Czuhanych, Project Manager, NYS Department of Environmental Conservation, Division of Environmental Remediation, to Mr. Kevin Whalen, IBM Corporate Environmental Affairs, regarding, Semiannual Groundwater Data Summary Report, 2014, Former IBM Facility, Endicott, NY, AOC Index No. A7-0502-0104, NYSDEC Site No. 704014.



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5. Letter from State Records and Law Bureau, State of New York Department of State regarding Town of Union, Local Law #4, 2015 (Home Improvement Exemption), was filed on December 11, 2015.
6. Letter from Pamela M. Eshbaugh, P.E., Regional Planning and Program Manager, New York State Department of Transportation to Local Officials in reference to PIN 904134 Maintenance Paving Project, NYS Route 17C & 26, Harrison Avenue to Adams Avenue, Village of Endicott, Broome County.
7. Letter from Cesar A. Perales, Secretary of State, New York State to Supervisor Rose A. Sotak regarding awarding of CFA#56455 - \$75,000.00 - Chugnut Trail Extension Design.
8. Letter from Steve Ridler, NYS Department of State, New York State to Supervisor Rose A. Sotak regarding Denial of CFA #52825- Watson Boulevard Levee Extension Gate.
9. Letter from Empire State Development, New York State to Supervisor Rose A. Sotak regarding Denial of Empire State Development Grants Program – Watson Boulevard Levee Extension Gate, CFA #52825.
10. Letter from Thomas Rood, Contract Administration Specialist, NYSERDA to Supervisor Rose A. Sotak regarding “Cleaner, Greener Communities Phase II Implementation Grants” Program Opportunity Notice (PON) No. 3106, Category 3: Community Scale Sustainability Project – CFA #54795.
11. Letter from Lora Zier, Senior Planner, Broome County Department of Planning & Economic Development with Amendments to the Town of Chenango Comprehensive Plan.
12. Letter from Susan E. Reif, District Clerk, Union Endicott Central School District, informing that they adopted the real property tax exemption for home improvements pursuant to NYS Real Property Tax Law 421-f.
13. Letter of Resignation from Lisa A. Wojdat, Court Clerk effective January 1, 2016.
14. Letters from residents requesting resurfacing of Hoover Avenue, Endwell.
15. Letter from Cheryl Schreiber, Real Estate Specialist 1, Office of Right of Way, Region 9, New York State Department Transportation regarding PIN 9041.29.201, Proc. No. 14212, SH 125, Lestershire, Town of Union, Broome County, Map (s) 72, Parcel (s) 74.

### **COMMUNICATIONS FOR ACTION:**

1. Letter from Don D. Patterson, AAI, AIS, The Partners Insurance and Financial Services to Supervisor Rose A. Sotak with an enclosed NYMIR Newsletter to review and consider for future use.



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2. Letter from Ronald M. Smith, Executive Director, YMCA of Broome County requesting an additional extension to May 31, 2016 to relocate the storage building.

**PETITIONS:**               None.

**COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

**THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

**EMPLOYEES/SAFETY COMMITTEE**

Robert Mack, Chairperson  
Leonard J. Perfetti

**Resolution** to amend the Town of Union Employee Handbook effective January 1, 2016 as follows:

**805 Health Insurance**

The Town of Union shall provide a health insurance plan to each eligible full time employee, including Elected Officials, and their immediate families. Coverage will begin on the first day of the month following the employee's date of employment, provided all eligibility requirements of the insurance plan are met.

Contribution – Eligible employees not covered under a collective bargaining agreement shall contribute to the cost of the premiums as follows:

Base Salary less than \$30,000.00*	Annual Contribution
Individual Plan	\$ 500.00
Family Plan	\$ 1,000.00
Base Salary greater than \$30,000.00*	Annual Contribution
Individual Plan	Equal to the collective bargaining agreement contribution
Family Plan	Equal to the collective bargaining agreement contribution

\*Base salary to adjust annually at the beginning of the fiscal year by CPI averages from July to June.

**Resolution** to amend the Town of Union Employee Handbook effective January 1, 2016 as follows:

**807 Health Insurance for Retired Employees**

The Town of Union shall provide a health insurance plan to each eligible full time employee, including Elected Officials, who retires from the Town, and the retiree's eligible spouse. Should a retiree decease, the Town will continue to provide coverage for the surviving spouse so long as said surviving spouse remains unmarried.



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**Eligibility** – To be eligible for coverage, the retiree must have ten (10) years of Town service and applied for and been granted a bona fide retirement benefit from the New York State Employees' Retirement System. A retiree who stops retirement benefits to return to public employment shall no longer be eligible for this benefit.

**Contribution** – Eligible retirees not covered under a collective bargaining agreement shall contribute to the cost of the premium as follows:

Hired Before December 31, 1997      0% of the premium for both the retiree and spouse

Base Salary less than \$30,000.00 at time of retirement:

Hired After December 31, 1997:	Individual Plan	\$ 500.00
	Family Plan	\$ 1,000.00

Base Salary greater than \$30,000.00 at time of retirement:

Hired After December 31, 1997      50% of the premium for both the retiree and spouse

**Motion** to authorize the hiring of Schyler Alexander as a Mechanic II in the Highway Department due to the resignation of Joe Tenant. The effective starting date to be immediately following the successful completion of pre-employment testing and salary to be determined by the current CSEA Collective Bargaining Agreement.

**Motion** to authorize the promotion of Tyler Maguire from a Laborer position to a MEO Light position in the Highway Department due to the resignation of Tom Ciotoli. Salary would be determined by the current CSEA Collective Bargaining Agreement.

**Motion** to authorize the promotion of Patrick O'Hora from a MEO Light position to a MEO Heavy position in the Highway Department due to the resignation of Haydn Fuller. Salary would be determined by the current CSEA Collective Bargaining Agreement.

**Motion** to authorize the attendance of Ken Jennison, Dave Conklin and James Wallace to the Southern Tier Building Officials meeting on January 21, 2016 at the City of Binghamton Council Chambers; authorization to include use of a Town vehicle. There is no cost and the training accounts for 3 hours of the required 24 hours of yearly training.

### **FINANCE/CAPITAL PROJECTS COMMITTEE**

Thomas R. Augostini, Chairperson  
Leonard J. Perfetti

**Motion** to approve the following 2015 Budget Transfers:

Decrease:	20 8020 4601	Travel & Exp Reimb.	\$ 500.00
Increase:	20 8020 4603	Legal Notices	\$ 500.00



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**Resolution** to authorize Supervisor Rose A. Sotak to sign retroactive to 12/28/15 the Excellus Renewal providing continuous medical insurance as of 1/1/2016 at the following rates:

Individual      \$ 1,151.27/mo

Family          \$ 2,813.92/mo

The renewal allows for a 30 day notice of cancelation.

**Resolution** to authorize Supervisor Rose A. Sotak to sign the letter terminating The Wladis Law Firm, P.C. from representing the Town of Union in a lobbying capacity.

### **LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson

Robert Mack

### **PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Leonard J. Perfetti, Chairperson

Robert Mack

**Resolution** to authorize Supervise Rose a. Sotak to sign and execute the Appendix X-Modification Agreement Form from New York State Parks, Recreation and Historic Preservation amending the termination date of the Master Contract - # EPF#E09006-C4-Carousel Rehabilitation Project.

### **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson

Robert Mack

**Resolution** to authorize Supervisor Rose A. Sotak to sign and execute, upon the Town Attorney's approval, the Contract Agreement Amendments in reference to Pre-Disaster Mitigation – (Joint Explanatory Statement), LPDM-PJ-02-NY-2010-001, Town of Union Fairmont Park Project, Broome County.

**Resolution** to extend the contract with Keystone Associates for the design of the Brixius Creek flood improvement project through February 18, 2016. The extension is due to a scheduling delay with field survey work which is being done by a subcontractor.

**Resolution** to extend the contract with the YMCA of Broome County for the Westover CDBG-DR capital repair project through April 29, 2016. The extension is necessary due to delays by the contractor performing the work. The work is substantially complete however there are two remaining items that are weather sensitive and may not be completed until the spring.



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**Resolution** to authorize the opening of the Section 8 Waiting List during the month of February on a date to be determined by the Planning Director. The Planning Department shall provide no less than 10 business days notice to the public before the date that applications will be available. The Planning Director is further authorized to decide to close the Waiting List upon notice to the public should a sufficient number of applications be received. This resolution will also clarify two sections of the Administrative Plan to indicate that applications will only be mailed to persons with documented disabilities as a reasonable accommodation. The Planning Department may also elect to take applications of disabled persons "in home" as circumstances may require.

## **PUBLIC WORKS COMMITTEE**

Leonard J. Perfetti, Chairperson  
Thomas R. Augostini

## **HEARING OF VISITORS:**

## **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Town of Union Local Development Corporation Meeting Minutes for October 22 and November 19, 2015.
2. Town of Union Planning Department Minor Site Plan Review Decision – Miller Storage Shelter Installation of Fabric Storage Shelter – 1714 Union Center-Maine Highway, Tax Map # 125.09-1-14.

## **ADJOURNMENT:**

GLS/bk

Gail L. Springer, RMC  
Town Clerk