



**Town Clerk**  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Robert Mack, *Councilman*  
John M. Bernardo, *Councilman*

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## **DRAFT AGENDA**

### **TOWN OF UNION BOARD MEETING**

**January 17, 2018**

#### **SALUTE TO THE FLAG:**

**PUBLIC HEARINGS:**      None.

**BIDS:**      None.

#### **APPROVAL OF MINUTES:**

#### **HEARING OF VISITORS:**

#### **COMMUNICATIONS FOR FILING:**

1. Charter Communications – Notices of Upcoming Changes – January 5 & 11, 2018.
2. Email from Office of the New York State Comptroller to Supervisor Rose A. Sotak regarding review of the Town of Union tax levy limit and tax levy for fiscal year ending in 2018, with no findings.
3. Letter from Pamela M. Eshbaugh, P.E., Planning & Program Manager/Acting Real Estate Officer, New York State Department of Transportation informing of a Public Information Meeting on January 29, 2018 at 6:00 P.M. regarding - PIN 90380A – Route 363 Gateway Project City of Binghamton, Broome County at the State Office Building, 44 Hawley Street, Binghamton.

#### **COMMUNICATIONS FOR ACTION:**

1. Email from Natalie Leotta, Cub Scout Pack 209 Treasurer, requesting the fee for use of Highland Park Gym waived for their annual Pinewood Derby being held on January 28<sup>th</sup> 2018.
2. Notice and Application from New York State Department of Environmental Conservation of the availability of funds through the USDA Forest Service and the NYS DEC Urban Forestry



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Program for small communities (population 65,000 or less) to have an Arbor Day Event or begin community forestry program.

3. Letter from Rebecca Kennis, 2018 Buddy Walk Co-Chair & DSINSTNY Treasurer, 22 Bartell Road, Binghamton, New York 13905 to Supervisor Rose A. Sotak requesting road closures for the Down Syndrome Information Network of the Southern Tier of NY 21th Annual Buddy Walk at Highland Park on September 16, 2018. The walk will begin at 12 Noon at Lower Highland Park, proceed to Alexander St., turn onto Southern Pines, continue to Park Manor Boulevard and return to Highland Park; and also requesting the rental fees for pavilions # 6 & 7 be waived in exchange for sponsorship status for the Town of Union.

4. Summons and Notice of Foreclosure – U.S. National Association, as Trustee for Structured Asset Securities Corporation Mortgage Loan Trust 2006-RF3 vs. Marc Daniel McFadden, 2404 North Street, Endicott, New York 13760.

**PETITIONS:** None.

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

### **THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

#### **EMPLOYEES/SAFETY COMMITTEE**

John M. Bernardo, Chairperson  
Frank J. Bertoni

**Resolution** to establish the standard workdays for elected and appointed officials and to report the following days worked to the New York State and Local Employees' Retirement System, based on the record of activities maintained and submitted by elected and appointed officials to the Town Clerk.

**Resolution** to approve the tentative agreement with the CSEA Blue Collar (40 hour) Unit for a four year agreement from 2017 to 2020.

**Motion** to approve Mark Bambara's 2017 accruals to be used on or before December 31, 2019.

**Motion** to change the Job Title of Michelle Stanton from Assessor's Aide, Permanent Part-Time to Clerk, Permanent Part-Time.



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## **FINANCE/CAPITAL PROJECTS COMMITTEE**

Robert Mack, Chairperson

John M. Bernardo

**Motion** to approve the following 2018 Budget Transfers:

Decrease:	31 5110 2045	Summer Blacktop	\$300,000.00
Increase:	31 5110 4126	Blacktop Maintenance	\$300,000.00
Decrease:	10 1010 4516	Inter-net Services	\$ 210.00
Decrease:	10 1110 4516	Inter-net Services	\$ 5,905.00
Decrease:	10 1220 4516	Inter-net Services	\$ 1,359.00
Decrease:	10 1315 4516	Inter-net Services	\$ 1,359.00
Decrease:	10 1355 4516	Inter-net Services	\$ 8,580.00
Decrease:	10 1410 4516	Inter-net Services	\$ 3,993.00
Decrease:	10 1420 4516	Inter-net Services	\$ 721.00
Decrease:	10 1430 4516	Inter-net Services	\$ 1,359.00
Decrease:	10 1680 4516	Inter-net Services	\$ 3,909.00
Decrease:	10 3510 4516	Inter-net Services	\$ 1,401.00
Decrease:	10 7145 4516	Inter-net Services	\$ 1,400.00
Decrease:	10 7510 4516	Inter-net Services	\$ 42.00
Increase:	10 1680 4512	Professional Service	\$ 30,238.00

**Resolution** to approve the retention of local attorney Matthew Butler to appear for and defend the Zoning Board of Appeals in a pending lawsuit at an hourly rate of \$250/hour. The retention of outside counsel was as a result of the lawsuit filed by Up State/Blue Wireless and was due to conflicts by Zoning Board of Appeals attorney Thomas Dellapenna and Town Attorney Alan Pope.

**Resolution** to authorize Supervisor Rose A. Sotak to sign and execute upon Town Attorney approval the M&T Bank Third Party Custodian Agreement (Collateralized Municipal Deposits) as required pursuant to the State of New York General Municipal Law, Section 10.

## **LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson

Thomas R. Augostini

## **PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Thomas R. Augostini, Chairperson

Robert Mack



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## **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson  
Thomas R. Augostini

**Resolution** approving the combined notice of Findings of No Significant Impact (FONSI) and Request for Release of Funds (RROF) for the Grand Ave-Interceptor B project and authorize the Supervisor or Deputy Supervisor to execute all documentation required for submission to HUD on 1/19/18, subject to any comments received by 1/19/18. Comments, if any are received, will be so noted and addressed in the submission. The Supervisor, Deputy Supervisor, and/or Planning Director are further authorized to prepare and submit any technical corrections to the FONSI/RROF that may be required by HUD.

**Resolution** authorizing Planning Director Paul A. Nelson to sign the Joint Application Form for the West Creek Bank Stabilization project on behalf of the Town of Union. The form is required for permits for activities affecting streams, waterways, waterbodies, wetlands, coastal areas, sources of water, and endangered and threatened species; and must be submitted to New York State Department of Environmental Conservation and the US Army Corps of Engineers.

**Resolution** to approve Change order #1 (\$17,750.00) for additional clearing and grading and extend the contract with Gorick Construction through 3/15/18. The Supervisor, Deputy Supervisor, or other Town Official so designated by the Town Board shall be authorized to sign said extension. The additional work, and therefore the contract extension, shall be subject to prior approval by the US Army Corps of Engineers.

## **PUBLIC WORKS COMMITTEE**

John M. Bernardo, Chairperson  
Robert Mack

**Motion** to authorize the attendance of David Conklin and Ken Jennison, Code Enforcement Officers, at the Finger Lakes Building Officials Education Conference, March 11-14, 2018 at the RIT Inn and Conference Center in West Henrietta, New York. The Educational Conference accounts for all of the required 24 hours of training. Authorization to include registration fees of \$390.00 per person, use of a Town vehicle, meals not included in registration from dinner on March 11 through lunch on March 14, 2018 and hotel fees of \$94.00 per person/per night for 3 nights.

**Motion** to authorize the attendance of Daria Golazeski, Deputy Commissioner of Public Works for Codes & Ordinances, Derek Waddell and Jillian Stout to the NYSBOC Central Chapter Educational Conference at the Holiday Inn, Liverpool, New York, April 10-12, 2018. The Educational Conference accounts for 24 of the required 24 hours of training. Attendees



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will commute daily to the conference. The registration fee covers three continental breakfasts and lunches for three days. . Authorization to include registration fees of \$360.00 per person and use of a Town vehicle.

**Resolution** to approve the Town of Union ADA Transition Plan: Pedestrian Facilities in the Public Right-of-Way.

**Motion** to authorize Commissioner of Public Works Louis V. Caforio to host a public information meeting to discuss the Country Club Road over Patterson Creek Bridge Rehabilitation – Bridge NY Project on January 31, 2018 at 6:30 P.M. in the Town Board Room 3111 East Main Street, Endwell, New York.

**Motion** authorizing the attendance of eight Highway Department employees to attend the Tracey Road Equipment Paving Professionals Workshop on Wednesday, February 7, 2018 at the New York State Fairgrounds in Syracuse, New York. Authorization to include the use of Town vehicles. There are no fees for the workshop.

## **HEARING OF VISITORS:**

## **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Town Clerk Monthly Report - December 2017
2. Town of Union Planning Department Decision – Minor Site Plan Approval – Euro Foods USA, 2305 Country Club Road, Endwell NY 13760, Tax Map # 141.58-2-18.
3. Town of Union Planning Board Minutes - December 12, 2017.
4. Town of Union Planning Board Decision – Site Plan: Addition to Building – Robert & Kenneth Warner, 407 Airport Road, Endicott, New York, Tax Map # 172.01-1-22.
5. Town of Union Planning Board Decision – Transfer of Permit to Sell and Repair Automobiles – Star Auto Clinic – 648 Main Street (NYS Route 17C), Johnson City, New York, Tax Map # 143.53-3-3.

## **ADJOURNMENT:**

LJP/bk

Leonard J. Perfetti,  
Town Clerk