



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Robert Mack, *Councilman*
John M. Bernardo, *Councilman*

AGENDA

TOWN OF UNION BOARD MEETING

March 21, 2018

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

Resolution to declare Petition to Rezone 26 Kentucky Avenue from Industrial to Urban Multi-Family an Unlisted Action under SEQRA; and to make a Negative Declaration under SEQRA, per evaluation of the submitted short Environmental Assessment Form and Planning Board's Advisory Opinion.

Public Hearing was called for on March 21, 2018 at 7:00 P.M. to consider input on the Change of Zone request for 26 Kentucky Avenue (Tax Map # 157.07-1-8) from Industrial (I) to Urban Multi-Family (UMF).

Published & Posted March 11, 2018

BIDS:

Bids were called for Friday, March 9, 2018, at 10:00 A.M. for Septic Tank Pumping and Septage Disposal.

A single Bid was received as follows:

| | |
|--|-----------|
| Bodek Incorporated | |
| Pumping of a 1,000 gallon septic tank, | |
| Hauling and Disposal | \$ 225.00 |
| Pumping of a 2,000 gallon septic tank, | |
| Hauling and Disposal | \$ 375.00 |

Motion to receive and file the Single Bid for Septic Tank Pumping and Septage Disposal.

Bids were called for on Monday, March 12, 2018 at 10:00 A.M. for West Edward Street Reconstruction – Exchange Avenue to High Avenue, Village of Endicott, Town of Union CDBG Program.



Town of Union

Bids were received as follows:

| | |
|---|--------------|
| Albert Torto Construction Corporation | \$441,660.00 |
| DeNinis Construction Company, Inc. | \$457,655.00 |
| G. DeVincentis & Son Construction Co., Inc. | \$473,900.00 |
| Chicago Construction Company, Inc. | \$537,000.00 |
| Vacri Construction Corporation | \$624,964.00 |

Motion to receive and file the Bids for West Edward Street Reconstruction – Exchange Avenue to High Avenue, Village of Endicott, Town of Union CDBG Program.

Bids were called for on Thursday, March 15, 2018 at 10:00 A.M. for Farr Avenue Reconstruction – Grand Avenue to Floral Avenue.

Bids were received as follows:

| | |
|---|--------------|
| G. DeVincentis & Son Construction Co., Inc. | \$342,900.00 |
| Chicago Construction Company, Inc. | \$348,000.00 |
| Albert Torto Construction Corporation | \$403,337.00 |
| DeNinis Construction Company, Inc. | \$495,761.75 |

Motion to receive and file the Bids for Farr Avenue Reconstruction – Grand Avenue to Floral Avenue.

APPROVAL OF MINUTES:

Motion to approve the minutes of the Minutes of the Regular Town of Union Board meeting held on Wednesday, March 7, 2018.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Notice from New York State Department of Environmental Conservation regarding Regional NYS DEC Urban & Community Forestry Grant Information Sessions.
2. E-Mail from Donna Howell, Southern Tier Regional Director, Empire State Development, regarding the NYS Opportunity Zone Program.



Town of Union

3. New York State Department of Taxation and Finance, Utility Reporting and Special Franchise, Office of Real Property Tax Service – NYS Municipal Report of Special Franchise Activity sent to Assessor Joseph Cook.
4. Notice from U.S. Department of Housing and Urban Development to Supervisor Rose A. Sotak, regarding Authority to Use Grant Funds for CDBG-DR West Creek Bank Stabilization Project – 1203-1225 Day Hollow Road, Endicott - Estimated cost \$570,000.00.

COMMUNICATIONS FOR ACTION:

1. Request from the West Endicott Fire Department, 113 N. Page Avenue, Endicott, for use of a garbage truck on Saturday, May 12, 2018, for their annual Chicken BBQ event.
2. Letter from Edwin Lee, Senior Vice President, Loans & Grants, New York State Empire Development, to Supervisor Rose A. Sotak regarding Draft Grant Disbursement Agreement for Town of Union Floodwall Capital Project #AB700.
3. Notice of Foreclosure – CitMortgage, Inc., Plaintiff, vs Shannon B. McLean and William H. McLean, 1414 River Drive and 1416 River Drive, Endicott, NY 13760.
4. Letter from Captain Jeffrey A. VanAuken, Zone II Commander, New York State Police, Troop "C" Zone II Headquarters, 84 Crescent Drive, Kirkwood, to Supervisor Rose A. Sotak, requesting some improvements to the Endwell State Police Station, 3121 East Main Street, Endwell.

PETITIONS:

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

John M. Bernardo, Chairperson
Frank J. Bertoni

Motion authorizing the attendance of Sheila Daino and Anne Raible to the NYS Retirement System Employer Education Seminar at Tompkins Cortland Community College on April 19, 2018. There is no fee for this seminar and it will address topics such as:

Membership
Monthly Reporting
Elected and Appointed Officials



Town of Union

Reporting at Time of Retirement
Post-Retirement Employment
Planning for Retirement
Tier 5 and 6 Information

FINANCE/CAPITAL PROJECTS COMMITTEE

Robert Mack, Chairperson
John M. Bernardo

Motion to approve the following 2018 Budget Transfers:

| | | | |
|-----------|--------------|------------------|-------------|
| Decrease: | 10 9045 8002 | Group Insurance | \$ 1,364.00 |
| Decrease: | 20 9045 8002 | Group Insurance | \$ 2,629.00 |
| Decrease: | 31 9045 8002 | Group Insurance | \$ 1,835.00 |
| Decrease: | 40 9045 8002 | Group Insurance | \$ 372.00 |
| Increase: | 10 9062 8010 | FSA Admin | \$ 1,364.00 |
| Increase: | 20 9062 8010 | FSA Admin | \$ 2,629.00 |
| Increase: | 31 9062 8010 | FSA Admin | \$ 1,835.00 |
| Increase: | 40 9062 8010 | FSA Admin | \$ 372.00 |
| Decrease: | 20 8021 4601 | Travel & Expense | \$ 250.00 |
| Increase: | 20 8021 4403 | Printing | \$ 250.00. |

Motion to approve the following year end 2017 Budget Transfers:



Town of Union

| ORG | OBJ | ACCOUNT DESCRIPTION | Transfer Incr(Decr) |
|---------|------|--------------------------------|------------------------|
| 10 1010 | 1090 | Health Insurance Buy Out | 500.00 |
| 10 1010 | 4099 | Temporary - Non-payroll | (500.00) |
| 10 1010 | 4601 | Travel & Expense Reimbursement | 8.84 |
| 10 1010 | 4605 | Dues & Memberships | (8.84) |
| 10 1110 | 1010 | Salary Base | (1,250.00) |
| 10 1110 | 1090 | Health Insurance Buy Out | 1,250.00 |
| 10 1110 | 4101 | Office Supplies | 59.10 |
| 10 1110 | 4104 | Books, Periodicals & Subscript | 403.99 |
| 10 1110 | 4403 | Printing | 173.00 |
| 10 1110 | 4512 | Consultant | (636.09) |
| 10 1220 | 1010 | Salary Base | (2,308.50) |
| 10 1220 | 1030 | Temporary | 2,308.50 |
| 10 1220 | 4099 | Temporary - Non-payroll | (104.58) |
| 10 1220 | 4101 | Office Supplies | (82.68) |
| 10 1220 | 4401 | Equipment Maintenance | 187.26 |
| 10 1315 | 1010 | Salary Base | 29.80 |
| 10 1315 | 1080 | Compensated Absences | (29.80) |
| 10 1315 | 4101 | Office Supplies | 26.65 |
| 10 1315 | 4603 | Legal Notices | (26.65) |
| 10 1355 | 4603 | Legal Notices | 15.04 |
| 10 1355 | 4605 | Dues & Memberships | (15.04) |
| 10 1410 | 1010 | Salary Base | (186.40) |
| 10 1410 | 1030 | Temporary | 186.40 |
| 10 1420 | 4104 | Books, Periodicals & Subscript | 3,017.90 |
| 10 1420 | 4512 | Professional Services | (3,914.32) |
| 10 1420 | 4515 | Legal Expense | 896.42 |
| 10 1430 | 1040 | Overtime | 28.85 |
| 10 1430 | 1080 | Compensated Absences | (28.85) |
| 10 1430 | 1090 | Health Insurance Buy Out | (375.00) |
| 10 1430 | 4101 | Office Supplies | 261.75 |
| 10 1430 | 4512 | Consultant | (1,453.75) |
| 10 1430 | 4631 | Pre-employment Checks/Testing | 1,192.00 |
| 10 1680 | 1010 | Salaries | 6,611.11 |
| 10 1680 | 1030 | Temporary | (8,108.27) |
| 10 1680 | 1080 | Compensated Absences | 1,497.16 |
| 10 1680 | 1090 | Health Insurance Buy Out | 375.00 |
| 10 1680 | 2600 | Software | 299.00 |
| 10 1680 | 4101 | Office Supplies | 266.11 |



Town of Union

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|---------|------|--------------------------------|-------------|
| 10 1680 | 4136 | Computer Supplies | (368.26) |
| 10 1680 | 4138 | Checks | 102.15 |
| 10 1680 | 4400 | Software Maintenance | (299.00) |
| 10 1989 | 4412 | Copier | (79.50) |
| 10 3510 | 1020 | Hourly Base | 1,065.28 |
| 10 3510 | 1040 | Overtime | (1,065.28) |
| 10 6989 | 4601 | Travel & Expense Reimbursement | 79.50 |
| 10 7145 | 1010 | Salary Base | 546.79 |
| 10 7145 | 1030 | Temporary | (546.79) |
| 10 7145 | 2501 | Recreation Equipment | (535.86) |
| 10 7145 | 4401 | Equipment Maintenance | 535.86 |
| 10 7145 | 4459 | Recreation Program Service | (400.50) |
| 10 7145 | 4462 | Special Event Service | 400.50 |
| 10 9060 | 8004 | Health Insurance | (0.20) |
| 10 9089 | 8028 | Medicare Reimbursement | 0.20 |
| | | Total 10 General | 0.00 |
| | | | |
| 20 1440 | 2200 | Office Equipment | (784.74) |
| 20 1440 | 4167 | Gloves, Boots & Gear | 784.74 |
| 20 1440 | 4403 | Printing | (72.96) |
| 20 1440 | 4512 | Consultant | (8,196.84) |
| 20 1440 | 4603 | Legal Notices | 72.96 |
| 20 1490 | 1010 | Salary Base | (21,064.95) |
| 20 1490 | 4104 | Books, Periodicals & Subscript | (36.67) |
| 20 1490 | 4603 | Legal Notices | 36.67 |
| 20 1491 | 4011 | OSHA Supplies | (150.89) |
| 20 1491 | 4101 | Office Supplies | 150.89 |
| 20 1620 | 4149 | Buildings & Grounds Supplies | 2,413.85 |
| 20 1620 | 4202 | Electricity | (1,012.01) |
| 20 1620 | 4401 | Equipment Maintenance | (1,205.16) |
| 20 1620 | 4413 | Building Maintenance & Service | (1,208.69) |
| 20 1989 | 2200 | Office Equipment | (132.16) |
| 20 1989 | 4512 | Consultant | 29,261.79 |
| 20 1989 | 4603 | Legal Notices | 132.16 |
| 20 3310 | 4176 | Signal Maintenance Parts | (363.42) |
| 20 3310 | 4401 | Equipment Maintenance | 363.42 |
| 20 3620 | 1010 | Salary Base | (952.53) |
| 20 3620 | 1040 | Overtime | 952.53 |
| 20 5010 | 1010 | Salary Base | 3,755.35 |
| 20 5010 | 1080 | Compensated Absences | (3,755.35) |



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| 20 5010 | 4101 | Office Supplies | 88.51 |
| 20 5010 | 4104 | Books, Periodicals & Subscript | (88.51) |
| 20 5010 | 4401 | Equipment Maintenance | (231.85) |
| 20 5010 | 4516 | Cable/Inter-net Services | 231.85 |
| 20 8020 | 4515 | Legal Expense | (158.47) |
| 20 8020 | 4603 | Legal Notices | 158.47 |
| 20 8021 | 1010 | Salary Base | 4,790.65 |
| 20 8021 | 1030 | Temporary | (4,790.65) |
| 20 8021 | 4101 | Office Supplies | 63.29 |
| 20 8021 | 4400 | Software Maintenance | (63.29) |
| 20 8120 | 1020 | Hourly Base | 5,251.59 |
| 20 8120 | 1030 | Temporary | (5,251.59) |
| 20 8120 | 1080 | Compensated Absences | (6,394.26) |
| 20 8120 | 2050 | Capital Improvements | (282.00) |
| 20 8120 | 2500 | Other Equipment | 6,394.26 |
| 20 8120 | 4111 | Parts | 10,878.06 |
| 20 8120 | 4202 | Electricity | (2,303.73) |
| 20 8120 | 4205 | Gas | (2,371.25) |
| 20 8120 | 4401 | Equipment Maintenance | (310.04) |
| 20 8120 | 4416 | Uniforms | (152.49) |
| 20 8120 | 4428 | Septic Tank Cleaning | (1,810.00) |
| 20 8120 | 4430 | Sewer Line Repairs | (813.75) |
| 20 8120 | 4512 | Professional Services | (1,696.00) |
| 20 8120 | 4603 | Legal Notices | (138.80) |
| 20 8120 | 4620 | Education | (1,000.00) |
| 20 8160 | 1020 | Hourly Base | (6,796.38) |
| 20 8160 | 1030 | Temporary | 6,796.38 |
| 20 8540 | 4202 | Electricity | 1,711.52 |
| 20 8540 | 4401 | Equipment Maintenance | (699.51) |
| 20 8989 | 4602 | Postage & Freight | 231.18 |
| 20 8989 | 4603 | Legal Notices | (107.40) |
| 20 8989 | 4701 | Home & Community Services | (123.78) |
| | | TOTAL 20 GENERAL | 0.00 |
| 22 8340 | 2050 | Capital Improvements | 397.14 |
| 22 8340 | 4202 | Electricity | (1,073.54) |
| 22 8340 | 4203 | Water | 676.40 |
| | | TOTAL 22 WATER | 0.00 |



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|---------|------|--------------------------------|------------|
| 31 5110 | 4626 | CDL Reimbursement | (200.00) |
| 31 5110 | 4628 | Employee Physicals 40+ Yrs | 200.00 |
| | | TOTAL 31 HIGHWAY | 0.00 |
| 40 7110 | 1010 | Salary Base | 1,047.27 |
| 40 7110 | 1020 | Hourly Base | (1,047.27) |
| 40 7110 | 4149 | Buildings & Grounds Supplies | (6,069.46) |
| 40 7110 | 4201 | Telephone | (56.28) |
| 40 7110 | 4225 | Cell Telephones | 56.28 |
| 40 7110 | 4401 | Equipment Maintenance | (3,746.83) |
| 40 7110 | 4413 | Building & Grounds Maintenance | 8,303.80 |
| 40 7110 | 4512 | Professional Services | 3,746.83 |
| 40 7110 | 4624 | Site Improvement | (2,234.34) |
| 40 9040 | 8003 | Workers Compensation Insurance | 336.30 |
| 40 9055 | 8006 | Disability Insurance | (336.30) |
| | | TOTAL 40 PARKS | (0.00) |
| | | | |
| | | | |

Resolution to approve the following 2017 year-end Budget Modification:

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|-----------|--------------|-------------------|--------------|
| Increase: | 20 1120 0000 | Sales Tax Revenue | \$137,714.17 |
| Increase: | 20 9901 9000 | Transfer to HW | \$137,714.17 |

Resolution authorizing Supervisor Rose A. Sotak to sign, upon approval of the Town Attorney, the Excellus Proposal – Classic Blue (U65) and CSEA (Blue) Signature Copay 1 plans amending the contract period to a short cycle of March 1, 2018 through December 31, 2018. There is no change to the rates that were Board approved February 21, 2018.

Resolution authorizing Supervisor Rose A. Sotak to sign, upon approval of the Town Attorney, the Key Bank Wire Transfer Service Schedule.

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Thomas R. Augostini

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Thomas R. Augostini, Chairperson
Robert Mack



Town of Union

Resolution to approve the Agreement with Park Manor Plaza, LLC and Town of Union for use of Park Manor Plaza for Town of Union 4th of July Extravaganza parking and/or fireworks viewing; and authorize Supervisor Rose A. Sotak to execute said agreement. Town Attorney Alan J. Pope and Mr. Akel have approved the agreement.

Resolution authorizing Supervisor Rose A. Sotak to execute the contract with Binghamton Philharmonic for “Pops in the Park” on Tuesday, July 3, 2018.

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Thomas R. Augostini

Resolution authorizing Supervisor Rose A. Sotak to sign the HUD expense validation form for the CDBG-DR grant. This information is being requested by HUD in order to fulfill the requirement of HUD’s annual financial statement. The information contained on the form has been compiled by Town Comptroller Laura Lindsley.

Resolution to issue a proclamation declaring the week of April 2, 2018 through April 6, 2018 as Community Development Week in the Town of Union.

Resolution to issue a proclamation declaring the month of April 2018 as Fair Housing Month in the Town of Union.

Resolution to call for a Public Hearing to solicit public input for inclusion in the Federal Fiscal Year 2018 Community Development Block Grant (CDBG) Annual Action Plan for Wednesday, April 4, 2018 at 7:00 P.M.

Resolution authorizing Supervisor Rose A. Sotak to enter into an agreement with Vacri Construction, Corporation, One Brick Ave., Binghamton, NY 13903, in an amount not to exceed \$885,000 for the base bid and \$60,000 for Alternate 1. (Total of \$945,000). Funding is available in the CDBG-DR budget. The contract will require the transfer of approximately \$234,648.06 from the home repair and Westover Levee Repair program lines to the Grand Ave/Interceptor B project lines. The Planning Director is further authorized to begin the process to amend the Action Plan For Disaster Recovery to accomplish this transfer of funds.

Resolution at the Board’s discretion to approve, approve with conditions, or deny the Change of Zone request for 26 Kentucky Avenue (Tax Map # 157.07-1-8) from Industrial (I) to Urban Multi-Family (UMF).



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Resolution authorizing Supervisor Rose A. Sotak to enter into an agreement with G. DeVincentis & Son Construction, 7 Belden St., Binghamton, NY 13903 in an amount not to exceed \$342,900 for the Farr Ave. Reconstruction Contract. Given that the bid amount is greater than the funds currently allocated to the village, the Mayor has requested that the town forward commit the villages' anticipated 2018 allocation so that the project can be completed this year. Granting this request would facilitate the town meeting HUD's timeliness of expenditure requirement by August 2, 2018.

Resolution authorizing Supervisor Rose A. Sotak to enter into an agreement with Albert Torto Construction Corporation, 12 Belden St., Binghamton, NY 13903 in an amount not to exceed \$441,660 for the W. Edward St. Reconstruction Contract. Given that the bid amount is greater than the funds currently allocated to the village, the village has been contracted to inquire whether it will request that the town forward commit the village's anticipated 2018 allocation so that the project can be completed this year. Granting this request would facilitate the town meeting HUD's timeliness of expenditure requirement by August 2, 2018.

Resolution authorizing Supervisor Rose A. Sotak to execute the following documents for the NY Rising Program:

Refuse Garage- Request for Project and Contract(s) Approval
Refuse Garage- Disclosure and DOB form update

PUBLIC WORKS COMMITTEE

John M. Bernardo, Chairperson
Robert Mack

Requests for Proposals were called for on Wednesday, March 14, 2018 at 10:00 A.M. for Flood Buyout Properties Lawn Maintenance – West Corners Area.

Proposals were received as follows:

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|--|--------------|
| Greenskeeper Landscaping & Lawn Care | \$ 7,920.00 |
| Lawnsense Lawn & Landscape | \$ 11,475.00 |
| A Great Choice Lawn Care & Landscaping | \$ 16,998.00 |

Resolution to award the Request for Proposal for Flood Buyout Properties Lawn Maintenance – West Corners Area to Greenskeeper Landscaping & Lawn Care for their low bid of \$ 7,920.00.



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HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town Comptrollers Monthly Reporting – January & February 2018.
2. Town of Union Planning Board Minutes – February 13, 2018.
3. Town of Union Planning Board Decision – John Esposito - Site Plan: Storage Garage, 221 Ardmore Street, Tax Map # 140.20-4-33.
4. Town of Union Planning Board Decision – Northeastern Water Services – Site Plan: Addition to Building, 429 Airport Road, Tax Map # 172.01-1-21.2.

ADJOURNMENT:

LJP/bk

Leonard J. Perfetti
Town Clerk