



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Robert Mack, *Councilman*
John M. Bernardo, *Councilman*

AGENDA

TOWN OF UNION BOARD MEETING

June 20, 2018

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

BIDS:

APPROVAL OF MINUTES:

Motion to approve the minutes of the Regular Town of Union Board meeting held on Wednesday, June 6, 2018.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Charter Communications – Notices of Upcoming Changes – June 8, 2018, and notice of new contact for Government Affairs.

COMMUNICATIONS FOR ACTION:

1. Letter from Norman O'Neil Chair Person, Church of the Holy Family, requesting no parking zones, barricades & special events signs for their annual bazaar to held on July 27 -29, 2018.
2. Letter from Kirsten Rose, 432 Country Knoll Drive, Endwell, requesting road closure and barricades for a block party on July, 4, 2018 from 8:00 am-4:00 pm on Country Knoll Drive.
3. Letter from Spencer Terry, Maine Endwell High School student in reference to a stop sign at the intersection of Hillside Terrace and Chrylser Road in Endwell.
4. Letter from Dena Wallan, Endicott, requesting permission to hold a Memorial 3K Race in honor of her deceased husband David P. Wallan, a 15 year veteran of the West Endicott Fire District on Saturday, July 14, 2018 starting at 10:00 A.M. The race route is as flows: Begin at the West Endicott Fire Station on N. Page Avenue, continue north to June Street, turn left on



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to June Street, left on Frey Avenue to Maple Street, left on Maple to N. Page Avenue, left on North Page Avenue back to the fire station. All runners & walking traffic will be on the sidewalks and no street closures will be necessary.

5. Letter from Brittany Spritzer, Race Director, 4 on the 4th Race presented by Visions Federal Credit Union, asking for additional requests for 4 on the 4th Road Race being held on July 4, 2018. The requests are for temporary No Parking signs be put up on Country Club Road from 7:00 A.M. to 10:00 A.M.; use of tables, water jugs, garbage bags and cups for the three planned water stops and advertise the race information on the digital sign at Highland Park.

6. Letter from Robert O. Brady, President, O.L. Davis Fire Company, Inc. requesting use of a town garbage truck for their annual ice cream social to be held on Wednesday, July 11, 2018 from 5:00 PM to 9:00 PM at the Endwell Fire Station on Country Club Road.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

John M. Bernardo, Chairperson
Frank J. Berton

Motion to appoint Melody Spring to the position of Part-time Clerk – Town of Union Court retroactive to June 11, 2018 (successfully completed pre-employment testing) at the pay rate of \$14.75.

FINANCE/CAPITAL PROJECTS COMMITTEE

Robert Mack, Chairperson
John M. Bernardo

Resolution authoring the Request for Proposals – Professional Auditing Services with the following calendar:

Request for Proposal issued	June 21, 2018
Due date for proposals	July 26, 2018
Selected firm notified	August 9, 2018
Contract date	September 6, 2018



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The request is to audit the Town's financial statements for the three (3) years ending December 31, 2018, December 31, 2019, and December 31, 2020 with the option to extend the services annually for an additional two (2) years, upon mutual agreement each year.

Motion to approve the following 2018 Budget Transfers:

Decrease:	10 1620 1030	Temporary	\$ 2,000.00
Increase:	10 1620 4225	Cell Phones	\$ 2,000.00
Decrease:	20 8020 4601	Travel & Expense	\$ 600.00
Increase:	20 8021 4601	Travel & Expense	\$ 600.00
Decrease:	31 5130 4111	Parts	\$ 13,067.03
Increase:	31 5130 4401	Equipment Maintenance	\$ 13,067.03

Resolution to approve the following 2018 Budget Modification:

Increase:	31 4960 0000	Federal Emergency Aid	\$ 78,558.35
Increase:	31 5142 4129	Rock Salt	\$ 78,558.35
Increase:	20 5990 0000	Appropriated Fund Balance	\$ 114,147.88
Increase:	20 8989 2050	Capital Improvements	\$ 114,147.88

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Thomas R. Augustini

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Thomas R. Augustini, Chairperson
Robert Mack

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Thomas R. Augustini

Resolution to award the contract for West Creek Bank Stabilization – Town of Union CDBG-DR Program to Procon Contracting, LLC, 100 Old Vestal Road, Vestal, New York, in an amount not to exceed \$325,000.00; and authorize the Supervisor to execute the contract and any other documentation required to complete the project.



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Resolution calling for a Public Hearing on Wednesday, July 18, 2018 at 7:00 P.M. to receive public comment on the draft version of the Federal Fiscal Year (FFY) 2018 CDBG Annual Action Plan.

Motion to accept the Change of Zone Petition from Urban Multi-Family (UMF) to Commercial Office (CO) for 1 North Page Avenue for the future construction of an office building, and to refer it to the Planning Department to make all necessary referrals under Section 239-l and – m, and to forward the rezoning petition to the Planning Board for an advisory opinion.

Resolution to declare Lead Agency for the petition to rezone 1 North Page Avenue from Urban Multi-Family (UMF) to Commercial Office (CO), and to declare the project an Unlisted Action under SEQRA.

Resolution authorizing Supervisor Rose A. Sotak to sign the Letter of Intent to Participate in the Broome County All Hazard Mitigation Plan Update.

PUBLIC WORKS COMMITTEE

John M. Bernardo, Chairperson
Robert Mack

Quotes were requested for the Installation of Six (6) Back Water Valves with Full Restoration.

Quotes were received as follows:

Gary Dyer Excavating & Tank Service	\$29,750.00
FP Kane Construction, Inc.	\$32,500.00
G. DeVincentis & Son Construction, Inc.	\$34,000.00

Resolution to award the quote to Gary Dyer Excavating & Tank Service for their quote of \$29,750.00.

Motion authorizing the advertisement of Bids for One (1) 2019 or Newer 4x2 Truck Chassis, conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Eject Recycling Body. Bids to be received by Town Clerk Leonard J. Perfetti on Monday, July 9, 2018 at 10:00 A.M. at which time they will be opened and read aloud.

Resolution authorizing the purchase of a new 2018 Caterpillar Skid Steer 246D through a Buy Back program from CAT for a price of \$47,403.00 minus trade in \$ 41,203.00 net difference being \$6,200.00 per NY OGS contract PC66988 NJPA Group 032515 CAT



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HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town Clerk's Monthly Report – May 2018
2. Town of Union Planning Board Minutes – May 8, 2018.
3. Town of Union Planning Board Decision – Site Plan Approval - Laing Self-Service Storage, 105, 107 and 111 Brink Street, Tax Map # 141.20-6-5; 141.20-6-6 & 141.20-6-7.1.
4. Comptroller's Financial Report – May 2018.

ADJOURNMENT:

LJP/bk

Leonard J. Perfetti,
Town Clerk