



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

DRAFT AGENDA

TOWN OF UNION BOARD MEETING

May 1, 2019

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, May 1, 2019 at 7:00 P.M. to consider amending Chapter 300, Section 52, entitled Sign Regulations and Article 70 Definitions of the Town of Union Code.

Pub. & Posted: April 21, 2019

BIDS:

Requests for Proposals for Professional Engineering Services Fairmont Park Subdivision Water System Improvement Project were called for on Thursday, April 25, 2019 at 10:00 A.M.

Proposals were received as follows:

Hulbert Engineering & Land Surveying, DPC	\$23,091.00
Shumaker Consulting Engineering & Land Surveyors, DPC	\$55,900.00
A. Morton Thomas and Associates, Inc.	\$93,900.00

Motion to receive and file the Proposals for Professional Engineering Services Fairmont Park Subdivision Water System Improvement Project.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, April 17, 2019.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Charter Communications – Notices of Upcoming Changes - 04/23/2019.



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2. Notification of Special Election for West Endicott Fire District on May 21, 2019.
3. Minutes of the Regular Meeting of the Village of Endicott Board of Trustees - March 26, 2019.
4. Letter from Deputy Commissioner of Public Works for Codes & Ordinances Daria Golazeski in regards to Notification Pursuant to Section 239-nn of the NYS General Municipal Local Law for Amending Chapter 300 of the Village of Johnson City. Public Hearing to be held on Tuesday, May 7, 2019.
5. Letter from Sadie L. Bynum, Director, US Department of Housing and Urban Development, Buffalo Office, to Planning Director Sara Zubalsky-Peer, with Final Score for Section 8 Management Assessment Program (SEMAP) certification for NY505, Federal Fiscal Year 2018.

COMMUNICATIONS FOR ACTION:

1. Notice of Foreclosure – PHH Mortgage Corporation, vs. Paul & Parrish Mackin - 409 South Roosevelt Ave, Endicott, NY 13760.
2. New York State Department of Taxation and Finance Office of Real Property Tax Services Complaint on Tentative Telecommunications Ceiling for the year 2019 from Level 3 Telecom of New York, LP.
3. Letter from Rebecca DiSerio, 414 Squires Avenue, Endicott, to Commissioner of Public Works Louis V. Caforio concerning a drainage swale on and near her property that is causing erosion to her property and has become a safety and health concern.
4. Letters from students at Maine Endwell High School (Connor Nardocci, Jason Ziegler, Gavin Demilio, Tristen Nolan, Josh Ryan, Mackenzie, Shane, Sullivan, Hannah Grant and Sam Siock) thanking Supervisor Rick Materese for speaking to the People in Government Class. They also asked questions about various concerns in the Town of Union.
5. Email from Rick Roe, Recreation Therapist, NYS Office for People with Developmental Disabilities, to Supervisor Richard A. Materese, requesting use of pavilion #7 at Highland Park on July 1, 2, 3 & 5, 2019 for their day camp for special needs individuals, the parking of their truck at the site and the waiver of/or reduced fees for use of the pavilion. (Request pulled from 4/17/19 meeting for more information)
6. Email from Rebecca Kennis, The Down Syndrome Information Network, to Supervisor Richard A. Materese asking for the Town to waive the rental fee for picnic shelters 6 & 7 in lower Highland Park on September 21, 2019 and request the applicable roads closed during the timeframe of the actual walk. The walk will begin on Broas Road at the end of lower Highland Park and proceed to Alexander Street, to Southern Pines Blvd., to Park Manor Blvd



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and take the walkway back to the road in Highland Park. The walk will begin around noon and is usually completed within thirty minutes. (Request pulled from 4/17/19 meeting for more information)

7. Letter from Deborah Jones-Bolan to the Town Board requesting use of Glendale Park – 2 pavilions and 4 softball fields, at a date to be determined (August, September or October 2019) to hold their Super Regional Softball Tournament for Special Olympics and requesting all fees to be waived for this event.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY & LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Thomas R. Augostini, Chairperson
Sandra C. Bauman
Heather R. Staley

Resolution to declare the proposed amendment of Article 52 of the Town of Union Zoning Code regarding the regulation of signs a type 1 Action under SEQRA and to determine said proposed action to be a Negative Declaration under SEQRA after evaluation of the applicable Environmental Assessment Form.

Resolution amending Article 52 of the Town of Union Zoning Code regarding the regulation of signs by adding definitions to Section 300-70 based on the public hearing, the Town Board's Negative Declaration under SEQRA, the consideration of Broome County's 239-Review recommendation, and the Planning Board's Advisory Opinion.

Resolution to adopt and implement the Complete Streets initiative criteria in accordance with the terms of the full resolution before the Town Board.

FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Thomas R. Augostini, Chairperson
Heather R. Staley



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Frank Bertoni

Resolution to award the bid for One (1) New 2019 or Newer Diesel 4x2 Truck Chassis, Conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Eject Recycling Body to G-S Products, Somerset, PA, for their bid price of \$202,068.00.

Resolution to award the Bid for Underdrain Installation and Connections at Misc. Locations to Tre-Gen Concrete Corp. for their low bid price of \$75,883.00.

Resolution to approve and authorize Supervisor Richard A. Materese to sign and execute the Renewal Agreement with the CSEA Employee Benefit Fund. The Town entered into the "Original Agreement" on March 11, 1985, which was most recently extended on December 21, 2015. The CSEA Employee Benefit Fund shall provide the following benefit plans per covered employee per month:

Dutchess Dental Plan

- From January 1, 2016 to June 30, 2016 \$123.38
- From July 1, 2016 to June 30, 2017 \$129.55
- From July 1, 2017 to June 30, 2018 \$136.03
- From July 1, 2018 to June 30, 2019 \$138.75
- From July 1, 2019 to June 30, 2020 \$141.53
- From July 1, 2020 to December 31, 2020 \$145.78

Platinum 12 Vision Plan

- From January 1, 2016 to June 30, 2016 \$ 24.34
- From July 1, 2016 to June 30, 2017 \$ 24.34
- From July 1, 2017 to June 30, 2018 \$ 24.34
- From July 1, 2018 to June 30, 2019 \$ 24.34
- From July 1, 2019 to June 30, 2020 \$ 24.34
- From July 1, 2020 to December 31, 2020 \$ 24.34



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Motion to approve the following Budget Transfer:

Decrease:	20 3620 2200	Office Equipment	\$ 25.50
Increase:	20 3620 4104	Books, Periodicals	\$ 25.50

Resolution to authorize the purchase a new 2019 Caterpillar 305.5E2 CR Mini Excavator through a Buy Back Program from CAT for a price of \$65,763.00 minus trade in \$54,963.00 net difference being \$10,800.00 per NYS OGS contract PC66988 NJPA-032515 CAT. F164 will be declared surplus for trade-in purposes. The new mini excavator would be paid out of the Highway Other Equipment Account.

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Frank Bertoni, Chairperson
Sandra C. Bauman
Thomas R. Augostini

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Heather R. Staley
Sandra C. Bauman
Thomas R. Augostini

Resolution authorizing the Supervisor to enter into an agreement with Hulbert Engineering & Land Surveying, DPC, 53 Chenango Street, 8th Floor, Binghamton, New York 13901, in an amount not to exceed \$21,306.00 for the base design of the Fairmont Park Water Distribution System Improvement Project. Surveys and legal descriptions required for potential permanent easements are not included in the base design cost and, if required, will be billed separately at \$1,785 per property. The RFP scope indicated the potential for 5-6 permanent easements. The cost of this project **is not** CDBG or CDBG-DR eligible. The Town Board will need to designate the source of funds to pay for the project in the approval resolution before contracts can be executed.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:



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1. Town of Union Planning Department Decision – Minor Site Plan Approval – Vintage Salon by J.K., LLC 3007 Watson Boulevard, Endwell, Tax Map # 141.20-3-51.

ADJOURNMENT:

Leonard J. Perfetti
Town Clerk

LJP/bk