



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augustini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

AGENDA

TOWN OF UNION BOARD MEETING

October 16, 2019

SALUTE TO THE FLAG:

PUBLIC HEARINGS: None.

BIDS: None.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, October 2, 2019.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Charter Communications Notice – September 30, 2019.
2. Email notification from Broome County on upcoming training for local officials & municipal boards.
3. Western Broome Veterans Memorial Parade Committee Invitation.

COMMUNICATIONS FOR ACTION:

1. East Maine Fire Company, Inc. 2020 Proposed Budget.
2. Property tax reimbursement per SCAR proceedings.

PETITIONS: None.



Town of Union

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY & LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Thomas R. Augostini, Chairperson
Sandra C. Bauman
Heather R. Staley

Motion requesting approval for Assessor Joe Cook to enroll in a course for credit toward the Assessor continuing education requirement set by New York State. The course, Administration of Property Tax Exemptions, is given by the NYS Assessor's Association November 8, 2019 at the Ward O'Hara Museum and Joseph F. Karpinski Senior Education Center 6880 East Lake Road, Auburn, NY. Approval to include \$110.00 tuition, use of a town vehicle, and per diem in accordance with Town approved guidelines

Resolution to call for a Public Hearing on December 4, 2019 for public comments on the new solar law and authorizing it to be submitted to Broome County for 239 review.

Resolution to enter into an agreement with VINES Garden effective September 1, 2019 for lease of 1701 Davis Avenue and 520 Fairmont Avenue and authorize the Supervisor and/or Town Attorney to execute the lease agreement.

FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Thomas R. Augostini, Chairperson
Heather R. Staley
Frank Bertoni

Motion to approve the following 2019 Budget Transfers:

Decrease:	31 5110 4120	Stone	\$ 2,600.00
Increase:	31 5110 4167	Gloves, Boots, Gear	\$ 2,600.00
Decrease:	20 3310 4401	Equip. Maintenance	\$ 900.00
Increase:	20 3310 4147	Street Sign Facing	\$ 900.00

Resolution authorizing the Supervisor to sign the Online Contract from Auctions International.



Town of Union

Resolution authorizing the Supervisor to sign the agreement with Broome County Division of Information Technology for the term January 1, 2020 through December 31, 2020. The cost is \$150.00 per year.

Resolution to declare surplus A-93, a 2006 Ford Taurus, to be sold at auction at a date to be determined.

Resolution to approve the subject agreement with NYSDOT for intersection improvements of Hooper Road (CR 33) at Watson Blvd. This is a locally Administered Project. The estimated cost of the Preliminary Engineering/Design work is \$92,000. The Town will be reimbursed 80% of the \$92,000, or \$73,600, with Federal funds. In addition, the Town will be reimbursed 15% of the \$92,000, up to \$13,800, with State Marchiselli funds, and to authorize the Supervisor to execute all such project related documents subject to review and approval of the Town Attorney.

Resolution to authorize Supervisor Richard A. Materese to sign and execute upon Town Attorney approval the Cerity Partners LLC Retirement Plan Advisors 3(38) Services Agreement with the Deferred Compensation Plan for Employees of Town of Union. The Deferred Compensation Plan is responsible for the annual investment advisory service fee of 25 basis points subject to \$10,000 minimum fee

Resolution to call for a Public Hearing to be held on Wednesday, November 6, 2019 at 7:00 P.M. to consider amending the Town of Union Code Section 199-47 Meter service rates.

Resolution to call for a Public Hearing to be held on Wednesday, November 6, 2019 at 7:00 P.M. to consider amending the Town of Union Code Section 165-43 Sewer user fee for Choconut Center, Fairmont Park and Westover.

Resolution to call for a Public Hearing to be held on Wednesday, November 6, 2019 at 7:00 P.M. to consider the 2020 Preliminary Budget including the Annual Water Fund, Annual Sewer Fund, and Annual Fire Contracts for the Fire Protection Districts, and proposed Tax Cap Override local law.

Resolution to declare the following vehicles surplus and to be sold at Auction's International at a later date:

D11 Freightliner- Vin 1FVACWCS65HU04705
D12 Freightliner- Vin 1FVACXCS75HU33006



Town of Union

D13 Freightliner- Vin 1FVACXCS57HY21595
D46 MACK Vin 1M2AL02C96M002636
D47 MACK Vin 1M2AC08C07M014103.

Resolution to amend the September 4, 2019 resolution approving Hon. Gregory P. Thomas permission to apply for the 2019-2020 Justice Court Assistance Program (JCAP) for the Town of Union Court through the New York State Unified Court System.

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Frank Bertoni, Chairperson
Sandra C. Bauman
Thomas R. Augostini

Resolution to award Trux Outfitter for their low quote for two truck plows of \$5,175.00 per plow for a total of \$10,350.00. A second quote was received from Binghamton Truck Body for \$5,375.00 per plow for a total of \$10,750.00. A third quote was requested from Connors Automotive and they declined.

Resolution to declare the following items as surplus to be sold at auction at a later date:

F45 – Utility Trailer
B67 Van
B70 Dodge Pickup with Plow
B77 Dodge Pickup
Hell Hound Halloween Prop.

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Heather R. Staley
Sandra C. Bauman
Thomas R. Augostini

Resolution to declare the following items as surplus and authorize the Planning Director and Supervisor to complete any documentation necessary to send the vehicles & machines to auction. Proceeds to be allocated to funds as required:

Vehicles A87 and A85
Konica Minolta bizhub C353 copy machine
HP DesignJet 500 plotter.



Town of Union

Motion authorizing the attendance of Planning Director Sara Zubalsky-Peer and Community Development Coordinator Amber Jacobson to attend the LGRMIF Grant Application Information Session at the Cortland County Chamber of Commerce, 37 Church Street Cortland, NY 13045 on November 14, 2019. Authorization to include use of a town vehicle for travel to and from the session.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town of Union Planning Board Decision – Fairmont Park Duplex Project, Special Use Permit for Floodplain Development, Fairmont Park Subdivision.
2. Town of Union Planning Board Decision – Fairmont Park Duplex Project, Special Use Permit for Two-Family Use, Fairmont Park Subdivision.
3. Town of Union Planning Board Decision – Fairmont Park Duplex Project, Site Plan Approval, Fairmont Park Subdivision.
4. Town Clerks Monthly Report - September 2019.
5. Town of Union Planning Board Decision – Beards & Shears Site Plan Approval, 3102-3104 E. Main Street, Endwell.
6. Permits Monthly Report – September 2019
7. Zoning Board of Appeals Decision – Sue Kimmel, Lakewood Development LLC, and Application #2019 – 005 (12 Oak St.), 006 (14 Oak St.), 007 (25 Poplar St.), 008 (10 Woodland Ave.), 009 (30 Woodland Ave.), 010 (12 Woodland Ave.), 011 (28 Birch St.), and 012 (37 Poplar St.).

ADJOURNMENT:

Leonard J. Perfetti
Town Clerk

LJP/bk