



**Town Clerk**  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

March 6 2019

#### SALUTE TO THE FLAG:

PUBLIC HEARINGS:      None.

#### BIDS:

Bids were called for on Monday, February 25, 2019 at 10:00 A.M. for Pool Supplies – 3” AccuTabs.

Bids were received as follows:

DMJ Crystal Waters	55 lb. Container/Delivered	\$145.00 (12 pail min.)
	100 lb. Container/Delivered	N/A
21 Century Pools & Spas	55 lb. Container/Delivered	\$179.10
	100 lb. Container/Delivered	N/A

**Motion** to receive and file the bids for Pool Supplies – 3” AccuTabs.

Requests for Proposals were called for on Friday, March 1, 2019 at 10:00 A.M. for Professional Engineering Services – Street Reconstruction 500 Block Exchange Avenue – West Edward Street to West Valley Street, Endicott, New York.

RFPs were received as follows:

Hulbert Engineering & Land Surveyors, DPC	\$18,130.00
Delta Engineers, Architects & Land Surveyors	\$ 20,248.00
Hunt Engineers, Architects,& Surveyors	\$ 23,744.67

**Motion** to receive and file the Request for Proposals for Professional Engineering Services – Street Reconstruction 500 Block Exchange Avenue – West Edward Street to West Valley Street, Endicott, New York.

#### APPROVAL OF MINUTES:



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**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, February 20, 2019.

## **HEARING OF VISITORS:**

## **COMMUNICATIONS FOR FILING:**

1. Charter Communications – Notices of Upcoming Changes – February 20, 2019 & February 28, 2019.
2. Email Notice from New York State Department of Environmental Conservation regarding Public Meeting Scheduled for Public Comment about Cleanup Proposal for State Superfund Site on North Street Endicott related to portions of IBM Endicott Facility Site # 704014 on March 19, 2019 at 6:00 P.M. at George F. Johnson Memorial Library, Scott Room, 1001 Park Street, Endicott, New York 13760.

## **COMMUNICATIONS FOR ACTION:**

1. Letter from Pam Brigham, West Endicott Neighborhood Watch, to the Town Board requesting the use of the picnic shelter at West Endicott Park on August 6, 2019 at no cost for the National Night Out and to close Maple Street from Page Avenue to Mills Avenue.
2. Email from Allyn Davey to Julie Beavers, Parks Department, requesting the use of a shelter at Highland Park on July 27, 2019 at no cost for their 100<sup>th</sup> year Davey family reunion.
3. Letter from Rev. Dennis Ruda, All Saints National Catholic Church, to the Town Board, requesting a road concern be addressed at the intersection of East Maine Road and Kot Road due to debris and broken blacktop pieces; making it difficult to exit their cemetery.

**PETITIONS:**           None.

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

**THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

### **EMPLOYEES/SAFETY & LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Thomas R. Augustini, Chairperson  
Sandra C. Bauman  
Heather R. Staley



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**Motion** authorizing the provisional appointment of Amber Jacobson to the position of Community Development Coordinator at a rate of \$35,000.00 per year with a start date of March 11, 2019. Said appointment is subject of successful completion of the required pre-employment screening.

### **FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE**

Thomas R. Augustini, Chairperson

Heather R. Staley

Frank Bertoni

**Resolution** to approve and authorize the following signatures on the J.P. Morgan Securities LLC Brokerage Account Authority Certificate and Trading Authorization:

Richard A. Materese

Thomas R. Augustini

Laura J. Lindsley

Gretchen Uhler

Supervisor

Deputy Supervisor

Comptroller

Deputy Comptroller.

**Resolution** to authorize Supervisor Richard A. Materese to sign and execute the Customer Agreement with J.P. Morgan Securities LLC and other required paperwork necessary to purchase Federal Treasury Securities at Short-term US Treasury Rates.

**Motion** to approve the following 2019 budget transfers:

Decrease:	10 3510 4620	Education	\$ 100.00
Decrease:	10 3510 4403	Printing	\$ 250.00
Decrease:	10 3510 4601	Travel	\$ 200.00
Decrease:	10 3510 4151	Dog Tags	\$ 400.00
Decrease:	10 3510 4101	Office Supplies	\$ 160.40
Decrease:	10 3510 4101	Books	\$ 300.00
Increase:	10 3510 4401	Equip. Maintenance	\$1,410.40
Decrease:	20 3620 2500	Other Equipment	\$1,000.00
Increase:	20 3620 4401	Equip. Maintenance	\$1,000.00

**Motion** to authorize the advertisement of bids for Curb and Gutter/Sidewalk Replacement – Contract One to be received by Town Clerk Leonard J. Perfetti on Tuesday, March 26, 2019 at 10:00 A.M. at which time they will be opened and read aloud.



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**Motion** to authorize the advertisement of bids for Curb and Gutter Replacement – Contract Two to be received by Town Clerk Leonard J. Perfetti on Tuesday, March 26, 2019 at 10:00 A.M. at which time they will be opened and read aloud.

**Motion** to authorize the advertisement of bids for Underdrain Installation and Connection at Miscellaneous Locations to be received by Town Clerk Leonard J. Perfetti on Tuesday, March 26, 2019 at 10:00 A.M. at which time they will be opened and read aloud.

**Motion** approving the attendance of Kenneth Jennison at the NYS Floodplain and Storm Water Managers Association meeting in Suffern, New York on April 14-17, 2019. This will complete the twelve hours of required training to keep Certified Floodplain Manager Certification. Authorization to include registration fee of \$320.00 which includes lunch and breakfast for three days, hotel fees for three nights at \$115.00 per night, meals not covered by registration, tolls and use of a Town vehicle.

**Resolution** authorizing the purchase of a new 2020 Model Year Tandem Axle Mack Granite with a 30 Yard Pak Mor R300C Refuse Body from Beam Mack Sales Service, Inc. for a purchase price of \$215,495.30, off of the Onondaga County Heavy Truck Class 8 Statewide Contract # 8996. Monies for this purchase to be paid from the 2019 Capital line.

**Resolution** authorizing the purchase of a new 2020 Model Year Tandem Axle Mack Granite with a 30 Yard Pak Mor R300C Refuse Body from Beam Mack Sales Service, Inc. for a purchase price of \$215,495.30, off of the Onondaga County Heavy Truck Class 8 Statewide Contract # 8996. Monies for this purchase to be paid from fund balance as stated in the December 5, 2018 Permissive Referendum.

**Resolution** authorizing the purchase of a new 2020 Mack Granite 42 FR/Mack M-Drive from Beam Mack Sales Service, Inc. for a purchase price is \$223,735.57, off of the Onondaga County Heavy Truck Class 8 Statewide Contract #8996. Monies for this purchase to be paid from the 2019 Capital line. This truck will replace the Highway Department's Truck E-23, which will be declared as surplus and be sold on Auctions International.

**Resolution** authorizing the purchase of a new 2020 Mack Granite 64 FR/Mack M- Drive from Beam Mack Sales Service, Inc. off of the Onondaga County Heavy Truck Class 8 Statewide Contract #8996. Budget line to be used is 2019 Capital Line. Purchase price is \$244,587.76. This truck will replace the Highway Department's Truck E-36, which will be declared as surplus and to be sold on Auctions International.



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**Resolution** to approve the Request for Proposals prepared by MEGA, upon review of the price and terms by the Deputy Comptroller, and authorize the Supervisor to approve participation in Community Choice Aggregation and sign any and all documents needed to affect its implementation.

### **PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Frank Bertoni, Chairperson  
Sandra C. Bauman  
Thomas R. Augustini

**Resolution** to award the Bid for Pool Supplies – 3” AccuTabs to DMJ Crystal Waters. LLC in the amount of \$145.00/55lb container delivered (12 pail minimum).

**Resolution** to approve the Town of Union Agreement with Park Manor Plaza, LLC for the use of Park Manor Plaza property for the July 4<sup>th</sup> Extravaganza parking and fireworks viewing.

**Resolution** authorizing the purchase two (2) 2019 Chevrolet Silverado 2500 HD 4WD Double Cab 144.2” Work Truck with 6.6’ Box from National Auto Fleet Group. Each vehicle costs \$31,177.71 for a total cost of \$62,355.42. The funds will come out of the Capital Budget line item.

### **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson  
Heather R. Staley  
Sandra C. Bauman  
Thomas R. Augustini

**Motion** to accept the Change of Zone Petition from Suburban Multi-Family (SMF) to Neighborhood Commercial (NC) for 110 Berkley Street (140.20-5-44), 112 Berkley Street (140.20-5-45) and 927 Rosedale Street (140.20-5-48), and to refer it to the Planning Department to make all necessary referrals under Section 239-l and –m, and to forward the rezoning petition to the Planning Board for an advisory opinion.

**Resolution** to declare Lead Agency for the petition to rezone 110 Berkley Street, 112 Berkley Street, and 927 Rosedale Street from Suburban Multi-Family (SMF) to Neighborhood Commercial (NC), and to declare the project an Unlisted Action under SEQRA.

**Resolution** to award the CDBG funded contract for Professional Engineering Services – Street Reconstruction - 500 Block Exchange Avenue – West Edward Street to West Valley Street, Endicott, New York, to Hulbert Engineering and Land Surveying, DPC, Binghamton,



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New York, in an amount not to exceed \$18,130.00. The Supervisor is further authorized to execute the contract and any other documentation required to complete the project.

**Resolution** to call for a Public Hearing to solicit public input for inclusion in the Federal Fiscal Year 2019 Community Development Block Grant (CDBG) Annual Action Plan for Wednesday, March 20, 2019 at 7:00 P.M.

### **HEARING OF VISITORS:**

### **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Monthly Comptroller Report – January 2019

### **ADJOURNMENT:**

Leonard J. Perfetti  
Town Clerk

LJP/bk