



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

TOWN OF UNION BOARD MEETING

May 1, 2019

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, May 1, 2019 at 7:00 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York.

BOARD MEMBERS PRESENT: Town Supervisor Richard A. Materese, Councilman Thomas R. Augostini, Councilman Frank J. Bertoni, Councilwoman Sandra C. Bauman, Councilwoman Heather R. Staley.

TOWN OFFICIALS PRESENT: Town Attorney Alan J. Pope, Town Clerk Leonard J. Perfetti, Deputy Town Clerk Rebecca Kruczkowski.

Also in attendance was Village of Endicott Trustee Linda Jackson.

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, May 1, 2019 at 7:00 P.M. to consider amending Chapter 300, Section 52, entitled Sign Regulations and Article 70 Definitions of the Town of Union Code.

Pub. & Posted: April 21, 2019

Carol Laskoski, 37 Edwards Street, Johnson City, asked if this Public Hearing pertains to street signs.

Supervisor Richard A. Materese explained that this is for the Town to be able to regulate the types of signs that will be allowed in the Town and does not pertain to street signs.

Councilwoman Heather R. Staley said it is to regulate signs such as feather signs.

As no one else wished to speak, Supervisor Richard A. Materese closed the Public Hearing.

BIDS:

Requests for Proposals for Professional Engineering Services Fairmont Park Subdivision Water System Improvement Project were called for on Thursday, April 25, 2019 at 10:00 A.M.

Proposals were received as follows:

Hulbert Engineering & Land Surveying, DPC

\$23,091.00



Town of Union

Shumaker Consulting Engineering & Land Surveyors, DPC	\$55,900.00
A. Morton Thomas and Associates, Inc.	\$93,900.00

Moved by Augustini, seconded by Bertoni to receive and file the Proposals for Professional Engineering Services Fairmont Park Subdivision Water System Improvement Project.
Carried.

APPROVAL OF MINUTES:

Moved by Augustini, seconded by Bertoni to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, April 17, 2019.
Carried.

HEARING OF VISITORS:

As no one wished to speak, Supervisor Richard A. Materese closed the first Hearing of Visitors.

COMMUNICATIONS FOR FILING:

Moved by Augustini, seconded by Bertoni to receive and file the following Communications:

1. Charter Communications – Notices of Upcoming Changes - 04/23/2019.
 2. Notification of Special Election for West Endicott Fire District on May 21, 2019.
 3. Minutes of the Regular Meeting of the Village of Endicott Board of Trustees - March 26, 2019.
 4. Letter from Deputy Commissioner of Public Works for Codes & Ordinances Daria Golazeski in regards to Notification Pursuant to Section 239-nn of the NYS General Municipal Local Law for Amending Chapter 300 of the Village of Johnson City. Public Hearing to be held on Tuesday, May 7, 2019.
 5. Letter from Sadie L. Bynum, Director, US Department of Housing and Urban Development, Buffalo Office, to Planning Director Sara Zubalsky-Peer, with Final Score for Section 8 Management Assessment Program (SEMAP) certification for NY505, Federal Fiscal Year 2018.
- Carried

COMMUNICATIONS FOR ACTION:



Town of Union

1. Moved by Augostini, seconded by Bertoni to refer the Notice of Foreclosure – PHH Mortgage Corporation, vs. Paul & Parrish Mackin - 409 South Roosevelt Ave, Endicott, NY 13760 to Town Attorney Alan J. Pope, Planning Director Sara Zubalsky-Peer and Comptroller Laura J. Lindsley.
Carried.
2. Moved by Augostini, seconded by Bertoni to refer the New York State Department of Taxation and Finance Office of Real Property Tax Services Complaint on Tentative Telecommunications Ceiling for the year 2019 from Level 3 Telecom of New York LP, to Assessor Joseph Cook.
Carried.
3. Moved by Augostini, seconded by Bertoni to refer the letter from Rebecca DiSerio, 414 Squires Avenue, Endicott, to Commissioner of Public Works Louis V. Caforio concerning a drainage swale on and near her property that is causing erosion to her property and has become a safety and health concern to Commissioner of Public Works Louis V. Caforio.
Carried.
4. Moved by Augostini, seconded by Bertoni to refer the letters from students at Maine Endwell High School (Connor Nardocci, Jason Ziegler, Gavin Demilio, Tristen Nolan, Josh Ryan, Mackenzie, Shane, Sullivan, Hannah Grant and Sam Siock) thanking Supervisor Rick Materese for speaking to the People in Government Class to the Town Board. They also asked questions about various concerns in the Town of Union.
Carried.
5. Moved by Augostini, seconded by Bertoni to approve the email from Rick Roe, Recreation Therapist, NYS Office for People with Developmental Disabilities, to Supervisor Richard A. Materese, requesting use of pavilion #7 at Highland Park on July 1, 2, 3 & 5, 2019 for their day camp for special needs individuals, the parking of their truck at the site and the waiver of/or reduced fees for use of the pavilion. (Request pulled from 4/17/19 meeting for more information) and refer it to Commissioner of Public Works Louis V. Caforio and Parks Manager Ray Vanderpoel.
Carried.
6. Moved by Augostini, seconded by Bertoni to refer the email from Rebecca Kennis, The Down Syndrome Information Network, to Supervisor Richard A. Materese asking for the Town to waive the rental fee for picnic shelters 6 & 7 in lower Highland Park on September 21, 2019 and request the applicable roads closed during the timeframe of the actual walk, to Commissioner of Public Works Louis V. Caforio. The walk will begin on Broas Road at the end of lower Highland Park and proceed to Alexander Street, to Southern Pines Blvd., to Park Manor Blvd and take the walkway back to the road in Highland Park. The walk will begin around noon and is usually completed within thirty minutes. (Request pulled from 4/17/19 meeting for more information)
Carried.



Town of Union

7. Moved by Augustini, seconded by Bertoni to approve the letter from Deborah Jones-Bolan to the Town Board requesting use of Glendale Park – 2 pavilions and 4 softball fields, at a date to be determined (August, September or October 2019) to hold their Super Regional Softball Tournament for Special Olympics and requesting all fees to be waived for this event, upon availability and to refer it to Commissioner of Public Works Louis V. Caforio and Parks Manager Ray Vanderpoel.
Carried.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

Resolution to declare the proposed amendment of Article 52 of the Town of Union Zoning Code regarding the regulation of signs a type 1 Action under SEQRA and to determine said proposed action to be a Negative Declaration under SEQRA after evaluation of the applicable Environmental Assessment Form.

This Resolution was held over under the rule by Councilman Thomas R. Augustini.

Resolution amending Article 52 of the Town of Union Zoning Code regarding the regulation of signs by adding definitions to Section 300-70 based on the public hearing, the Town Board's Negative Declaration under SEQRA, the consideration of Broome County's 239-Review recommendation, and the Planning Board's Advisory Opinion.

This Resolution was held over under the rule by Councilman Thomas R. Augustini.

(Prepared Resolution filed as part of these minutes to adopt and implement the Complete Streets initiative criteria in accordance with the terms of the full resolution before the Town Board.)

Res. by Augustini, seconded by Bauman.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to award the bid for One (1) New 2019 or Newer Diesel 4x2 Truck Chassis, Conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Eject Recycling Body to G-S Products, Somerset, PA, for their bid price of \$202,068.00.)

Res. by Augustini, seconded by Staley.
The Resolution was adopted.

Vote: All yes.



Town of Union

(Prepared Resolution filed as part of these minutes to award the Bid for Underdrain Installation and Connections at Misc. Locations to Tre-Gen Concrete Corp. for their low bid price of \$75,883.00.)

Res. by Augustini, seconded by Bauman.

Vote: Yes
Augustini
Bertoni
Materese
Staley
Abstain
Bauman

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to approve and authorize Supervisor Richard A. Materese to sign and execute the Renewal Agreement with the CSEA Employee Benefit Fund. The Town entered into the "Original Agreement" on March 11, 1985, which was most recently extended on December 21, 2015. The CSEA Employee Benefit Fund shall provide the following benefit plans per covered employee per month:

Dutchess Dental Plan

- | | |
|--|----------|
| • From January 1, 2016 to June 30, 2016 | \$123.38 |
| • From July 1, 2016 to June 30, 2017 | \$129.55 |
| • From July 1, 2017 to June 30, 2018 | \$136.03 |
| • From July 1, 2018 to June 30, 2019 | \$138.75 |
| • From July 1, 2019 to June 30, 2020 | \$141.53 |
| • From July 1, 2020 to December 31, 2020 | \$145.78 |

Platinum 12 Vision Plan

- | | |
|--|------------|
| • From January 1, 2016 to June 30, 2016 | \$ 24.34 |
| • From July 1, 2016 to June 30, 2017 | \$ 24.34 |
| • From July 1, 2017 to June 30, 2018 | \$ 24.34 |
| • From July 1, 2018 to June 30, 2019 | \$ 24.34 |
| • From July 1, 2019 to June 30, 2020 | \$ 24.34 |
| • From July 1, 2020 to December 31, 2020 | \$ 24.34.) |



Town of Union

Res. by Augustini, seconded by Staley.
The Resolution was adopted.

Vote: All yes.

Moved by Augustini, seconded by Staley to approve the following Budget Transfer:

Decrease:	20 3620 2200	Office Equipment	\$ 25.50
Increase:	20 3620 4104	Books, Periodicals	\$ 25.50.

Carried.

(Prepared Resolution filed as part of these minutes to authorize the purchase a new 2019 Caterpillar 305.5E2 CR Mini Excavator through a Buy Back Program from CAT for a price of \$65,763.00 minus trade in \$54,963.00 net difference being \$10,800.00 per NYS OGS contract PC66988 NJPA-032515 CAT. F164 will be declared surplus for trade-in purposes. The new mini excavator would be paid out of the Highway Other Equipment Account.)

Res. by Augustini, seconded by Staley.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes authorizing the Supervisor to enter into an agreement with Hulbert Engineering & Land Surveying, DPC, 53 Chenango Street, 8th Floor, Binghamton, New York 13901, in an amount not to exceed \$21,306.00 for the base design of the Fairmont Park Water Distribution System Improvement Project. Surveys and legal descriptions required for potential permanent easements are not included in the base design cost and, if required, will be billed separately at \$1,785 per property. The RFP scope indicated the potential for 5-6 permanent easements. The cost of this project is not CDBG or CDBG-DR eligible. The Town Board will need to designate the source of funds to pay for the project in the approval resolution before contracts can be executed.)

Res. by Bertoni, seconded by Staley.
The Resolution was adopted.

Vote: All yes.

At this time, Councilman Frank J. Bertoni clarified that only this part of the project is not qualified for CDBG or CDBG-DR funding.

Moved by Bertoni, seconded by Staley to authorize the Planning Department to accept and approve the late application from Meals on Wheels of Western Broome for FFY 2019 CDBG funding.
Carried.

(Prepared Resolution filed as part of these minutes to subject Meals on Wheels of Western Broome to a 10% reduction for funding per Town Policy.)



Town of Union

Res. by Bertoni, seconded by Staley.

Vote: Yes

Augustini

Bertoni

Materese

No

Staley

Abstain

Bauman

The Resolution was adopted.

At this time, Supervisor Richard A. Materese said although the Board feels for Meals on Wheels, it is the Town Policy that any application filed late is subject to the 10% reduction in funding and that is why the Board voted as they did.

HEARING OF VISITORS:

Carol Laskoski, 37 Edwards Street, Johnson City, asked the Board to clarify what CDBG funding is and what it is used for, and to also explain the difference between a motion and a resolution for the benefit of the students in attendance.

Councilman Thomas R. Augustini explained the Community Development Block Grant funding and what it can be used for.

Supervisor Richard A. Materese also explained that CDBG funding can be used for programs benefitting the low income, youth or elderly, such as the Boys & Girls Club of Western Broome and Senior Citizens Centers, not only for building or infrastructure projects.

Town Attorney Alan J. Pope explained the differences between a motion and a resolution.

As no one else wished to speak, Supervisor Richard A. Materese closed the second Hearing of Visitors.

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

Moved by Augustini, seconded by Bertoni to receive and file the following Department Report:

1. Town of Union Planning Department Decision – Minor Site Plan Approval – Vintage Salon by J.K., LLC 3007 Watson Boulevard, Endwell, Tax Map # 141.20-3-51.
Carried.



Town of Union

ADJOURNMENT:

Moved by Augostini, seconded by Bertoni to adjourn the meeting.
Carried.

The meeting was adjourned at 7:36 P.M.

Leonard J. Perfetti
Town Clerk

LJP/bk