



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augustini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

TOWN OF UNION BOARD MEETING

November 6, 2019

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, November 6, 2019 at 7:30 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York.

BOARD MEMBERS PRESENT: Supervisor Richard A. Materese, Councilman Thomas R. Augustini, Councilman Frank J. Bertoni, Councilwoman Sandra C. Bauman, Councilwoman Heather R. Staley.

TOWN OFFICIALS PRESENT: Town Attorney Alan J. Pope, Deputy Town Clerk Rebecca Kruczkowski, Deputy Town Clerk Karen Gance.
Absent: Town Clerk Leonard J. Perfetti.

Supervisor Richard A. Materese opened the meeting with the Pledge of Allegiance to the Flag.

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, November 6, 2019 at 7:00 P.M. to consider amending the Town of Union Code Section 199-47 Meter service rates.
Pub. & Posted: October 26, 2019

As no one wished to speak, Supervisor Richard A. Materese closed the first Public Hearing.

A Public Hearing was called for on Wednesday, November 6, 2019 at 7:00 P.M. to consider amending the Town of Union Code Section 165-43 sewer user fee for Choconut Center, Fairmont Park and Westover.
Pub. & Posted: October 26, 2019

As no one wished to speak, Supervisor Richard A. Materese closed the second Public Hearing.

A Public Hearing was called for on Wednesday, November 6, 2019 at 7:00 P.M. to consider the proposed 2020 Preliminary Budget including the Annual Water Fund, Annual Sewer Fund,



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Annual Fire Contracts for the Fire Protection Districts, and proposed Tax Cap Override local law.

Pub. & Posted: October 31, 2019

As no one wished to speak, Supervisor Richard A. Materese closed the third Public Hearing.

BIDS: None.

APPROVAL OF MINUTES:

Moved by Augustini, seconded by Bertoni to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, October 16, 2019 and the Town Board Budget Meeting held on Wednesday October 23, 2019.

Carried.

HEARING OF VISITORS:

Amanda Dorrell, 115 Patio Drive, Endwell, gave an update on the garbage pickup situation at the Weis Plaza, 800 Hooper Road. She said the private garbage company is still not obeying the 6:00 AM rule as the time allowed to start picking up refuse. She said that they are there every day between 5:15 AM and 5:30 AM.

Supervisor Richard A. Materese thanked her for the update.

Heather Sodon, Account Executive, Corporate Benefits, NFP Corporation, Davis Avenue, Endwell, said she works with many municipalities and school districts for insurance benefits and would like to take a look at the Town's current benefits to see if she can save the Town some money. She also asked to have an authorization letter signed giving her permission to look at our records.

Supervisor Richard A. Materese asked if the letter was to look at the records only and not as representation of the Town.

Town Attorney Alan J. Pope said the records are available to the public and she can file a Freedom of Information request to obtain them.

Ms. Sodon said she needs the authorization form signed to allow her to go to other carriers to review the Town's policies. She said she cannot do that without the Town's permission.

Town Attorney Alan J. Pope said he would look at the request and authorization form and then advise the Town on signing or not.



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As no one else wished to speak, Supervisor Richard A. Materese closed the first Hearing of Visitors.

COMMUNICATIONS FOR FILING:

Moved by Augustini, seconded by Bertoni to receive and file the following communications:

1. Minutes of the Regular Meeting of the Board of Trustees of the Village of Endicott held on September 24, 2019 and the Special Meeting held on September 26, 2019.
2. Charter Communications Notice – October 11, 2019 & October 30, 2019.
3. Letter from Caitlyn Hanlon, Animal Health Inspector, NYS Dept. of Agriculture and Markets, regarding the satisfactory Dog Control Officer Inspection Report completed on 10/03/19.
4. Letter from Peter M. Haff, Ground Water Management Specialist, Broome County Health Department-Environmental Health, to Louis V. Caforio, Commissioner of Public Works, regarding Choconut Center/Town of Union Water Supply Sanitary Survey-2019.
5. Press Release from Southern Tier Clean Energy Communities regarding Southern Tier Communities being honored by Governor Cuomo as Certified Climate Smart Communities at Climate Week.
Carried.

COMMUNICATIONS FOR ACTION:

1. Moved by Augustini, seconded by Bertoni to refer the West Corners Fire District Final 2020 Budget to Comptroller Laura J. Lindsley
Carried.
2. Moved by Augustini, seconded by Bertoni to refer the West Endicott Fire District Final 2020 Budget to Comptroller Laura J. Lindsley.
Carried.
3. Moved by Augustini, seconded by Bertoni to refer the Endwell Fire District Final 2020 Budget to Comptroller Laura J. Lindsley.
Carried.
4. Moved by Augustini, seconded by Bertoni to refer the Email from Mallory Zurenda to Supervisor Richard A. Materese regarding a drain installed by a neighbor that drains a significant amount of water in front of hers and a neighbor's driveways that freezes in the



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winter, making it a hazardous condition for herself, neighbors, mail carriers and garbage collectors to Commissioner of Public Work Louis V. Caforio.
Carried.

5. Moved by Augustini, seconded by Bertoni to refer the Email from Michael Scalzo, a resident on Alameda Lane, Endwell, requesting all the curbs on Alameda Lane be replaced prior to the scheduled repaving next year to Commissioner of Public Work Louis V. Caforio.
Carried.

6. Moved by Augustini, seconded by Bertoni to refer the Email from John Cable, 3613 Alameda Lane, Endwell, requesting all the curbs be replaced prior to the repaving of Alameda Lane next year to Commissioner of Public Work Louis V. Caforio.
Carried.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

Moved by Augustini, seconded by Bauman to approve the hiring of Shari Battaglini as a full time Assessor's Aide effective November 12, 2019, with a starting salary consistent with the terms of the Collective Bargaining Agreement.
Carried.

Moved by Augustini, seconded by Staley to approve the following 2019 Budget Transfers:

Decrease:	20 1440 4401	Equip. Maintenance	\$ 400.00
Increase:	20 1440 2200	Office Equipment	\$ 400.00
Decrease:	20 3620 4601	Travel & Expense	\$ 500.00
Increase:	20 3620 4401	Equip. Maintenance	\$ 500.00
Decrease:	20 3620 2200	Office Equip.	\$ 600.00
Increase:	20 3620 4401	Equip. Maintenance	\$ 600.00
Decrease:	40 7110 4110	Small Tools	\$ 3,000.00
Decrease:	40 7110 4111	Parts	\$ 6,000.00
Decrease:	40 7110 4149	Bldg. & Ground Supply	\$ 8,000.00
Decrease:	40 7110 4163	Concession	\$ 6,000.00
Decrease:	40 7110 4164	Landscape Material	\$ 2,000.00
Increase:	40 7110 4413	B&G Services	\$25,000.00

Carried.

Moved by Augustini, seconded by Staley to approve the following 2019 budget transfers from the September 30, 2019 budget reconciliations:



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Org	Object	Description	Incr. (Decr.)
10 1010	4101	Office Supplies	(56.94)
10 1010	4601	Travel & Expense Reimbursement	56.74
10 1010	4605	Dues & Memberships	0.20
10 1315	4101	Office Supplies	(4.98)
10 1315	4603	Legal Notices	4.98
10 1315	4605	Dues & Memberships	(75.00)
10 1315	4620	Education	75.00
10 1355	4101	Office Supplies	(19.03)
10 1355	4516	Inter-net Services	0.40
10 1355	4603	Legal Notices	18.63
10 1430	1010	Salary Base	(2,053.12)
10 1430	2200	Office Equipment	1,699.35
10 1430	4101	Office Supplies	353.42
10 1430	4403	Printing	0.35
10 1620	4149	Buildings & Grounds Supplies	(2,000.00)
10 1670	4602	Postage & Freight	2,000.00
10 1680	2500	Other Equipment	1,782.36
10 1680	4139	Computer Ribbons	746.92
10 1680	4512	Professional Services	(2,529.28)
10 1989	4512	Consultant	1,000.00
10 1989	4603	Legal Notices	100.00
10 1989	4805	Audit & Accounting	(1,100.00)
10 5182	4202	Electricity	(25,000.00)
10 7145	1037	Seasonal - Spring	344.25
10 7145	1039	Seasonal - Fall	(344.25)
10 7145	4159	Recreational Supplies	(184.38)
10 7145	4162	Summer Fun Event Supplies	184.38
10 7145	4403	Printing	(72.00)
10 7145	4403	Family Trivia Printing	72.00
10 7145	4459	Recreation Program Service	(3,822.00)
10 7145	4459	Softball League Program Serv	3,822.00
10 7145	4462	Special Event Service	(4,140.00)
10 7145	4462	Family Trivia Event Service	4,140.00
10 9780	7200	Interest - Other	25,000.00
20 1440	4101	Office Supplies	(0.27)
20 1440	4516	Inter-net Services	0.27
20 1910	4301	Property Insurance	(200.50)
20 1910	4302	Liability Insurance	200.50
20 1910	4303	Equipment Insurance	175.81
20 1910	4305	Automobile Insurance	(175.81)
20 1989	4000	Miscellaneous Bonding Expense	(694.25)
20 3989	4143	Physical Examinations	38.00
20 3989	4145	Crossing Guards Supplies	(38.00)



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20 5010	4000	Miscellaneous Bonding Expense	694.25
20 5010	4101	Office Supplies	(0.46)
20 5010	4603	Legal Notices	0.46
20 8021	4101	Office Supplies	(0.42)
20 8021	4516	Inter-net Services	0.42
20 8120	4101	Office Supplies	(3.75)
20 8120	4603	Legal Notices	3.75
20 8160	1020	Hourly Base	26,000.00
20 8160	1030	Temporary	4,000.00
20 8160	4000	Miscellaneous Bonding Expense	(833.16)
20 8160	4101	Office Supplies	(0.17)
20 8160	4111	Parts	(54.40)
20 8160	4603	Legal Notices	0.17
20 8160	4616	Freight & Expense	54.40
20 8160	4626	CDL Reimbursement	75.00
20 8160	4628	Employee Physicals 40+ Yrs	(75.00)
20 9060	8004	Health Insurance	(30,000.00)
20 9730	7100	Interest BAN'S	833.16
40 7110	4000	Miscellaneous Bonding Expense	77.44
40 7110	4516	Inter-net Services	(77.44)

Carried.

(Prepared Resolution filed as part of these minutes requesting approval and submission to the New York State Office of Court Administration Department of Audit and Control, the Annual Justice Court Audits of both the Fines and Bail accounts of Town Justice Gregory Thomas and Town Justice Veronica Gorman as prepared by the Town Deputy Comptroller as required by Section 2019-a of the Uniform Justice Court Act.)

Res. by Augustini, seconded by Staley.

Vote: All yes.

The Resolution was adopted.

Moved by Augustini, seconded by Staley to approve the attendance of Anthony Silvestri at the Southern Tier Building Officials meeting on December 3, 2019 at the Tioga Downs Resort, Nichols, New York. The training accounts for all hours of the required 6 hours of yearly training. Authorization to include \$55.00 registration fee and use of a Town vehicle. Lunch is included.

Carried.

(Prepared Resolution filed as part of these minutes authorizing the purchase of a new 2019 Caterpillar 938M 3V model Loader through a Buy Back Program from CAT for a price of \$177,695.00 minus trade in \$165,795.00 net difference being \$11,900.00 per NYS OGS



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contract PC66988 NJPA-032515 CAT, and declare F-174 as surplus for trade-in purposes. The new loader would be paid out of the Highway Equipment Account.)

Res. by Augostini, seconded by Staley.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to authorize the following equipment to be declared as surplus to be sold at Auction:

F-129	2008 Allianz Sweeper
E-28	1995 Mack Tractor
F-108	2004 Eager Beaver Trailer
E-21	1995 Volvo Dump
E-33	1999 International Dump
E-23	2000 Volvo Dump.)

Res. by Augostini, seconded by Staley.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes authorizing the purchase a new 2020 Chevrolet Silverado 2500HD (CK20903) 4 WD Reg. Cab 142" Pickup Truck from National Auto Fleet Group through Sourcewell (formerly known as NJPA) Contract 120716-NAF. Budget line to be used is the Capital Line. Purchase price is \$32,397.14. This truck will replace the Highway Department's Truck B-79 and B-82. Authorization to declare B-79 and B-82 as surplus and for sale at auction subsequent to receipt of the new vehicle.)

Res. by Augostini, seconded by Staley.

Vote: All yes.

The Resolution was adopted.

Request for quotes were made for the Removal of Damaged Trees on the property line of Highland Park on September 9, 2019 and October 15, 2019.

Quotes were received as follows:

For the Trees	\$22,000.00
CNY Tree Service	\$25,000.00
Woodland Tree Service	Refusal to Bid.

(Prepared Resolution filed as part of these minutes to accept the lowest quote for the Removal of Damaged Trees on the property line of Highland Park from For the Trees, for their quote price of \$22,000.00.)

Res. by Bertoni, seconded by Bauman.

Vote: All yes.

The Resolution was adopted.

HEARING OF VISITORS:



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As no one wished to speak, Supervisor Richard A. Materese closed the second Hearing of Visitors.

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

Moved by Augustini, seconded by Bertoni to receive and file the following Department Reports:

1. Inspection Report of Streams, Creek Beds and Banks – October 2 & 3, 2019.
2. Town of Union Planning Board Minutes – August 13, 2019.
3. Town of Union Local Development Corporation Meeting Minutes – July 18, 2019 & August 22, 2019.
4. Comptroller's Monthly Report – September 30, 2019.
Carried.

ADJOURNMENT:

Moved by Augustini, seconded by Bertoni to adjourn the meeting.
Carried.

The meeting was adjourned at 7:25 P.M.

Rebecca M. Kruczkowski
Deputy Town Clerk

RMK/kg