



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

AGENDA

TOWN OF UNION BOARD MEETING

January 20, 2021

The Regular Board Meeting of the Town of Union Board will be held at the Town Hall on Wednesday, January 20, 2021 at 7:00 P.M. with a work session starting at 5:30 P.M., in the 2nd floor Boardroom. Covid -19 guidelines will be in place with social distancing and masks worn at all times. There will be limited seating. Please call to register at 607-786-2900 option 8.

SALUTE TO THE FLAG:

Roll Call

PLEASE TAKE NOTICE that in accordance with an Emergency Order of the Governor of the State of New York, notice is hereby given that a Town Board Meeting is scheduled for Wednesday, January 20, 2021 at 7:00 o'clock or thereafter in the evening in person attendance shall NOT exceed 50% capacity of the Town Hall Board Room, less Town Board Members and Town Employees. It is anticipated that the maximum number of the public who can be in attendance at Town Hall for this Town Board meeting will be 17 persons. All persons in attendance MUST wear a face covering to include their mouth and nose region, they MUST hand sanitize upon entry of the meeting at the hand sanitize stations provided by the Town, they MUST adhere to social distancing guidelines and remain six (6) feet apart at all times. Alternatively, or in the event that in person public attendance has met the maximum capacity, the public hearing will be accessible to the public via Zoom virtual meeting software. Any members of the public wishing to observe the meeting remotely are advised.

Topic: Town Board Work Session & Meeting

Time: Jan 20, 2021 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86766761824?pwd=Yk93eUJpa3BPT00rMStTNFFCemExQT09>

Meeting ID: 867 6676 1824

Passcode: 304025

One tap mobile

+19292056099,,86766761824#,,,,*304025# US (New York)



Town of Union

+13017158592,,86766761824#,,, *304025# US (Washington D.C)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 867 6676 1824

Passcode: 304025

Find your local number: <https://us02web.zoom.us/j/86766761824>

PUBLIC HEARINGS: None.

BIDS: None.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Reorganizational Meeting and Regular Town of Union Board Meeting held on Wednesday, January 6, 2021 with the following correction:

Remove Julie Deemie from Citizens Advisory Council for Community Development on Reorganizational Meeting and replace her with Kristen M. Tocheny.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Notice from Charter Communications – December 31, 2020.
2. Certificate of Destruction from Confidential Data Management (ConfiData) for records received in October 2020.
3. 239 review Submission Form – Village of Endicott for Local Law Prohibiting Recycling Facilities in Industrial Zones.
4. Email from Bill Hartman, 327 Stein Drive, Endicott, thanking the Town employees for helping clean up the tree limbs that were cut down by NYSEG on their property after a line outage.



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COMMUNICATIONS FOR ACTION:

1. Email from Patrick Townsend, 719 Martin Street, Endicott, notifying the Town about damage to his fence on December 16, 2020 by a snow plow and requesting reimbursement for the repair or replacement of the fence. An estimate from Budget Fence is attached.
2. Letter from Pastor James H. Walck, 303 Hillside Terrace, Endwell, requesting Hillside Terrace be put on the list of streets in need of repaving.
3. Letter from Larry and Nancy Coon, 600 Church Street, Endicott, regarding a serious problem with water runoff from a property next to their house which is causing a potential hazard from the water freezing on the sidewalk, and water in their basement after every heavy rain.
4. Email from Natalie Stuart, with receipts, regarding an accident on December 9, 2020 with a Town Plow truck resulting in damage to her vehicle. Reimbursement for the repair to her vehicle is requested.
5. Letter from the Town of Union Ethics Committee with recommendations from the NYS Ethics Oversight Report.

PETITIONS: Highland Green Town House complex

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Sandra C. Bauman
Heather R. Staley

Resolution to approve the Public Employer Health Emergency Plan for the Town of Union.

FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Heather R. Staley, Chairperson
Thomas R. Augostini
Frank J. Bertoni

Resolution to approve the following 2021 Budget Modification:



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Increase:	40 7110 2500	Other Equipment	\$ 30,800.00
Increase:	40 0000 910	Appropriated Fund Balance	\$ 30,800.00

Motion to approve the following 2021 Budget Transfer:

Decrease:	31 5110 4118	Blacktop Summer	\$ 300,000.00
Increase:	31 5110 4126	Blacktop Repairs	\$ 300,000.00
Decrease:	10 1620 4201	Telephone	\$ 35.54
Increase:	10 1620 4225	Cell Phone	\$ 35.54

Resolution to approve the following proposed base insurance premiums for 1/1/21-1/1/22:

Argonaut Group Trident Insurance	\$238,126.49	Property, Inland Marine, General Liability, Automotive, Public Officials, Excess Liability, OCP Policy Hauling & Work Permit
Chubb (ACE American Insurance)	\$ 7,954.00	Cyber
National Grange Mutual Insurance	\$ 1,907.00	Crime
PERMA	\$231,775.00	Workers Compensation, \$26,779 billable to Union Center Fire Company

Resolution authorizing the purchase a new 2021 Caterpillar 938M 3V model Loader through a Buy Back Program from CAT for a price of \$174,867.00 minus trade in \$157,567.00 net difference being \$17,300 per NYS OGS contract PC66988 Sourcwell 032515 CAT. F-184 to be declared surplus for trade-in purposes. The new Loader would be paid out of the Highway Equipment Account.

\$174,867.00	(New)	2021 CAT 938M 3V Loader
\$157,567.00	(Trade-In)	2019 CAT 938M 3V Loader
\$ 17,300.00		Total Net Difference

EMPLOYEES / SAFETY / PARKS & RECREATION COMMITTEE

Sandra C. Bauman, Chairperson
 Heather R. Staley
 Thomas R. Augostini
 Frank J. Bertoni

Resolution to amend the salary of the Personnel Specialist/Payroll position to \$38,619 effective payroll week beginning 1/23/2021 in recognition the position is significantly underpaid given the position responsibilities, increasing federal and NYS regulation



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requirements, and required commitment to the deadlines for payroll, accounts payable, and Section 8 processing.

Motion to approve the Town of Union Parks and Recreation Park Use Agreement with Mark Goldman, American Cruisers, requesting to hold the American Cruisers Car/Motorcycle show on Sunday, June 13, 2021 from 7AM to 6PM at Highland Park (Entire Park).

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Thomas R. Augustini, Chairperson
Frank J. Bertoni
Sandra C. Bauman

Resolution to call for a Public Hearing to be held on Wednesday, February 3rd, 2021 at 7:00 P.M. for the draft version of the FFY 2019 Consolidated Annual Performance and Evaluation Report (CAPER).

Resolution authorizing the Planning Director, Supervisor, and Deputy Supervisor to execute contracts for the CDBG-CV Emergency Non-profit Assistance program for not-to-exceed amounts for the following organizations: Johnson City Community Action Team: NTE \$10,000, YMCA West Family Branch: NTE \$10,000, Goodwill Theater: NTE \$10,000 Johnson City Senior Citizen Center: NTE \$10,000, Oak Hill Improvement Corp (Little Italy): NTE \$10,000.

Resolution to authorize the Planning Director to sign an agreement with HAPPY/MRI Software, Inc. for the purchase of Direct Deposit service module.

Resolution to authorize Planning Director to execute the linkage agreement with Endicott Square LLC for the Section 8 Rental Assistance Program on behalf of the Town of Union.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town of Union Ethics Committee Report – March 10, 2020.
2. Permit Report – December 2020.
3. Comptroller's Monthly Report – December 2020.



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4. Town Clerk's Monthly Report – December 2020.

ADJOURNMENT:

Leonard J. Perfetti
Town Clerk

LJP/bk