



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

AGENDA

TOWN OF UNION BOARD MEETING

June 2, 2021

The Regular Board Meeting of the Town of Union Board will be held at the Town Hall on Wednesday, June 2, 2021 at 7:00 P.M. with a work session starting at 5:00 P.M., in the 2nd floor Boardroom. Covid -19 guidelines will be in place with social distancing and masks worn at all times. There will be limited seating. Please call to register at 607-786-2900 option 8.

SALUTE TO THE FLAG:

PLEASE TAKE NOTICE that in accordance with an Emergency Order of the Governor of the State of New York, notice is hereby given that a Town Board Meeting & Public Hearing is scheduled for Wednesday, June 2, 2021 at 7:00 o'clock or thereafter in the evening in person attendance shall NOT exceed 50% capacity of the Town Hall Board Room, less Town Board Members and Town Employees. It is anticipated that the maximum number of the public who can be in attendance at Town Hall for this Town Board meeting & Public Hearing will be 17 persons. All persons in attendance MUST wear a face covering to include their mouth and nose region, they MUST hand sanitize upon entry of the meeting at the hand sanitize stations provided by the Town, they MUST adhere to social distancing guidelines and remain six (6) feet apart at all times. Alternatively, or in the event that in person public attendance has met the maximum capacity, the public meeting will be accessible to the public via Zoom virtual meeting software. Any members of the public wishing to observe the meeting remotely are advised.

ROLL CALL

Topic: Town Board Meeting & Work Session

Time: Jun 2, 2021 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87610609594?pwd=MDM4bEt0T1N2eERON0FZZGN0cTZKQT09>

Meeting ID: 876 1060 9594

Passcode: 205207

One tap mobile

+19292056099,,87610609594#,,, *205207# US (New York)

+13017158592,,87610609594#,,, *205207# US (Washington DC)



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Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 876 1060 9594

Passcode: 205207

Find your local number: <https://us02web.zoom.us/j/87610609594>

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, June 2, 2021 at 7:00 P.M. to consider a moratorium on Marijuana Retail Sales and On-Site Consumption Sales and Related Zoning Issues.

Pub. & Posted: 05/26/21

BIDS: None.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, May 19, 2021.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Annual Water Quality Report Certification for Choconut Center Water System from Robert A. Bennett, Water Operator.

COMMUNICATIONS FOR ACTION:

1. Email from Tom Guillon, 801 Catalina Boulevard, Endwell, requesting a 3 way stop sign be placed at the corner of Debonair Drive and Catalina Boulevard.

PETITIONS: None.



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COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson

Sandra C. Bauman

Heather R. Staley

Resolution to call for a Public Hearing to be held on Wednesday, June 16, 2021 at 7:00 P.M. to consider amending the Town of Union Code §191-14 Parking Prohibited in designated locations as follows:

<u>Name of Street</u>	<u>Location</u>
Maple Street (South Side)	From the Southwest Corner of N. Page Avenue a distance of 500 feet west.

FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Heather R. Staley, Chairperson

Thomas R. Augostini

Frank J. Bertoni

Motion to approve the following 2021 Budget Transfer:

Decrease:	31 5110 2500	Other Equipment	\$4,700.00
Increase:	31 5110 4124	Catch Basins	\$2,300.00
Increase:	31 5110 4154	Manhole Covers	\$2,400.00.
Decrease:	31 5110 4126	Blacktop Repairs	\$18,925.00
Increase:	31 5110 4120	Stone	\$18,925.00

Resolution to approve a transfer of \$590,000.00 from the 2020 Highway Fund that was reduced as a consequence of the Covid19 pandemic, to the Highway Department Paving budget to fund contract paving in 2021 at various locations in the Town of Union.

Resolution to approve the following 2021 budget modification:

Increase:	31 5990 0000	Approp Fund Balance	\$590,000.00
Increase:	31 5110 4118	Blacktop – Summer	\$590,000.00



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Resolution to apply the 2020 Binghamton –Johnson City Sewage Board final bill credit of \$87,199.27 to the 3rd quarter estimated bill of \$127,853.00. This will leave a balance due of \$40,653.73. Notification to be sent to Chuck Shager by June 11, 2021 via email or letter.

Motion to authorize the advertisement of Bids for Septic Tank Pumping and Sludge Disposal to be received by Town Clerk Leonard J. Perfetti on Thursday, June 17, 2021 at 10:00 A.M. at which time they will be opened and read aloud.

Resolution authorizing the acceptance of the street deed(s) for south side of Maple Street between Mills Avenue and North Page Avenue, and west side of North Page Avenue between Maple Street and the Norfolk Southern railroad tracks.

Resolution authorizing the acceptance of the maintenance bond for Street construction, sidewalk, curb and gutter along the south side of Maple Street between Mills Avenue and North Page Avenue, and west side of North Page Avenue between Maple Street and the Norfolk Southern railroad tracks.

Resolution authorizing the acceptance of the maintenance agreement for the bioretention pond on 1 N. Page Avenue, and the access easement to the bioretention pond via 15 Mills Avenue and 1 N. Page Avenue.

Motion to receive bids for Patterson Creek Sewer Line & Embankment Repair project. Date and time to be determined by the Commissioner of Public Works.

EMPLOYEES / SAFETY / PARKS & RECREATION COMMITTEE

Sandra C. Bauman, Chairperson
Heather R. Staley
Thomas R. Augostini
Frank J. Bertoni

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Thomas R. Augostini, Chairperson
Frank J. Bertoni
Sandra C. Bauman

Resolution to extend the contract completion date for FFY 2020 CDBG funded contract for the Odell/Oak Hill Avenue Design project to Delta Engineering, 860 Hooper Road, Endwell, NY 13760 from May 31, 2021 to June 29, 2021 and increase the price from \$18,994.00 to



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\$28,594.00. The Supervisor, Deputy Supervisor, and Planning Director are further authorized to execute the contract amendment and any other documentation required to complete the project.

Resolution to call for Public Hearing on Wednesday, June 16th at 7:00 pm to hear public input on the draft version of the Federal Fiscal Year (FFY) 2021 Community Development Block Grant Annual Action Plan.

Resolution to approve a Plan Amendment to the CDBG FFY 2020 Annual Plan to reallocate funding to the Grand Avenue Phase 4 street reconstruction project to be completed before the HUD Timeliness of Expenditure test is conducted on August 2, 2021. Approval also authorizes the Comptroller to transfer funds within the MUNIS system as directed by the Planning Director. The required Public Notice was published in the Press & Sun Bulletin on May 26th, 2021 and posted on the town web page on May 26th, 2021. No comments were received by the required comment period which ended on June 2, 2021 at 4 PM.

Resolution to call for a Public Hearing to solicit public input on the Substantial Amendment to the CDBG FFY 2019 Annual Action Plan for the proposed use of CDBG-CV funds made available through the CARES Act for Wednesday June 16, 2021 at 7:01 PM.

Resolution: to approve and authorize the consulting agreement with Paul Nelson who shall act as an independent contractor consultant to be paid at a rate of \$55.00 per hour.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town of Union Planning Department Decision – Minor Site Plan Approval - Mr. B. Kashou, Kashou Enterprises, Inc., 1500 County Airport Road, Tax Map # 110.04-1-37.2.
2. Town of Union Planning Department Decision – Minor Site Plan Approval – Richard Rome, Rome Bath Remodeling Warehouse, Office and Showroom, 407 Airport Road, Tax Map # 172.01-1-22.
3. Town of Union Citizens Advisory Council for Community Development – Regular Meeting Minutes – September 10, 2020.

ADJOURNMENT:

LJP/bk

Leonard J. Perfetti
Town Clerk