



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

DRAFT AGENDA

TOWN OF UNION BOARD MEETING

August 4, 2021

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, August 4, 2021 at 7:00 P.M. to consider amending the local law of the Town of Union Code §191-14 Parking Prohibited in designated locations as follows:

<u>Name of Street</u>	<u>Location</u>
Valley Street (North Side)	Beginning at a point 344 feet west of the intersection of Circle Drive, to the dead end.
Valley Street (South Side)	Beginning at a point 344 feet west of the intersection of Circle Drive, to the dead end.
Pub. & Posted: 7/25/21	

A Public Hearing was called for on Wednesday, August 4, 2021 at 7:00 P.M. to consider amending Town of Union Code Article VIII Speed Regulations Section 191-11. A. The maximum speed limit on all highways within the Town of Union is hereby designated as 30 miles per hour except as hereinafter designated:

<u>Name of Street</u>	<u>Speed Limit</u>	<u>Location</u>
Dickson Street	15	From the intersection of S. Grippen Ave, a distance of 1,320 feet west.
Pub. & Posted: 7/25/21		

BIDS:

Bids were called for on Tuesday, July 27, 2021 at 10:00 A.M. for Demolition and Site Clearance – 303 Oakdale Road, Johnson City and 43 Endicott Avenue, Johnson City, Town of Union FFY2020 CDBG Program.



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Bids were received as follows:

Gorick Construction Co., Inc.	\$ 37,654.00
Bronze Contracting, LLC	\$ 40,700.00

Motion to receive and file the Bids for Demolition and Site Clearance – 303 Oakdale Road, Johnson City and 43 Endicott Avenue, Johnson City, Town of Union FFY2020 CDBG Program.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, July 14, 2021, Work Session held on Wednesday, July 21, 2021 and the Special Town of Union Board Meeting held on Wednesday, July 28, 2021.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Letter from Susan Reif, District Clerk, Union Endicott Central School District with the 2021 Union Endicott Board of Education Member Listing.
2. Charter Communications Notice – July 23, 2021.
3. Notice of Continuation of Public Hearing – Village of Endicott on August 16, 2021 at 6:00 P.M. regarding rezoning Tax map # 157.05-5-12.

COMMUNICATIONS FOR ACTION:

1. Letter from Deborah Jones-Bolan, Broome-Tioga Special Olympics Board Member, 2922 Ricky Drive, Endwell, New York, requesting use of the Glendale Park (both shelters and 4 softball fields) on September 18, 2021 from 7:00 AM to 3:00 PM to hold a Super Regional Softball Tournament for local Special Olympic athletes and Special Olympic athletes from throughout New York State, and requesting all fees to be waived for this event.
2. Notice of Foreclosure – Manufacturers and Traders Trust Company vs. June E. Rice, individually, and as surviving spouse of James C. Rice, et al. – 101 Zoa Avenue, Johnson City, New York.



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3. Letter from Jeff and Katy Repetto, 3612 Kemp Drive, Endwell, New York regarding a sewer backup in their basement on June 22, 2021, and requesting reimbursement for damages caused from the backup.
4. Letter from Nicole Johnson, West Endicott Fire Department Company President, requesting the closure of Jennings Street, from North Page Avenue to Mills Avenue, on August 7, 2021 from approximately 1:00 P.M. to 6:00 P.M., and use of a Town garbage truck for their 100th Anniversary Community Cookout and Celebration.
5. Letter from Karen Kuzel, 851 Rosewood Terrace, Endwell requesting permission to hold a Block/Street Party on Saturday, September 11, 2021 from 5:00 P.M. to 8:00 P.M., authorization to include the use of barricades to block off Rosewood Terrace at the corners of Rosewood Terrace and Catalina Boulevard; and Rosewood Terrace and Debonair Drive.
6. Email from Jamie Brink, Girl Scout Troop 60195, requesting use of and waiver of fees for a Highland Park pavilion shelter on Sunday, August 22, 2021 for their Bridging Ceremony.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Sandra C. Bauman
Heather R. Staley

Resolution amending the local law of the Town of Union Code §191-14 Parking Prohibited in designated locations as follows:

<u>Name of Street</u>	<u>Location</u>
Valley Street (North Side)	Beginning at a point 344 feet west of the intersection of Circle Drive, to the dead end.
Valley Street (South Side)	Beginning at a point 344 feet west of the intersection of Circle Drive, to the dead end.



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Resolution amending Town of Union Code Article VIII Speed Regulations Section 191-11. A. The maximum speed limit on all highways within the Town of Union is hereby designated as 30 miles per hour except as hereinafter designated:

Name of Street	Speed Limit	Location
Dickson Street	15	From the intersection of S. Grippen Ave, a distance of 1,320 feet west.

Resolution to approve a five year renewal agreement with Broome County beginning January 1, 2022 and ending December 31, 2027 for the use of the Broome County Dog Shelter at a proposed rate of \$60,776.39 and authorize Supervisor Richard A. Materese to execute the said agreement and further authorize any other Town officials as may be necessary to take such additional and further action to implement this Resolution.

FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Heather R. Staley, Chairperson

Thomas R. Augostini

Frank J. Bertoni

Motion to approve the following 2021 Budget Transfers:

Decrease:	20 1490 4601	Travel & Expense Reimb	\$ 500.00
Increase:	20 1490 4603	Legal Notices	\$ 500.00
Decrease:	31 5130 4111	Parts	\$ 5,292.00
Increase:	31 5130 4400	Software Maintenance	\$ 5,292.00
Decrease:	31 5110 2500	Other Equipment	\$ 8,000.00
Increase:	31 5110 4124	Catch Basins	\$ 4,000.00
Increase:	31 5110 4154	Manhole Covers	\$ 4,000.00
Decrease:	31 5110 2500	Other Equipment	\$10,000.00
Increase:	31 5110 4408	Tree Removal	\$10,000.00
Decrease:	31 5110 2500	Other Equipment	\$ 3,000.00
Increase:	31 5110 4100	Misc. Operational Supplies	\$ 3,000.00

Motion to approve the following 2021 Budget Transfers -6/30/21 Budget Reconciliations:

Org	Object	Description	Increase (Decrease)
10 1315	4620	Education	70.00
10 1315	1090	Health Insurance Buy Out	(70.00)



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Org	Object	Description	Increase (Decrease)
10 1410	1030	Temporary	3,100.00
10 1410	1010	Salary Base	(3,100.00)
10 1640	4111	Parts	300.00
10 1640	4113	Batteries	(300.00)
10 1680	1010	Salaries	4,462.00
10 1680	4138	Checks	1,500.00
10 1680	4512	Professional Services	(5,962.00)
10 1989	4805	Audit & Accounting	2,500.00
10 1989	4412	Copier	(1,970.00)
10 1989	4425	General Town Code Book	(430.00)
10 1989	4424	Interest, Penalties & Fees	(100.00)
10 1989	4516	Inter-net Services	180.00
10 1989	4605	Dues & Memberships	(180.00)
10 6989	1010	Salary Base	20,000.00
10 5182	4401	Equipment Maintenance	(20,000.00)
10 7145	1030	Temporary	25,500.00
10 7145	1010	Salary Base	(25,500.00)
10 7145	4516	Inter-net Services	3,450.00
10 7145	4403	Printing	(3,450.00)
10 7145	4162 FD104	Father Daughter Ball Supplies	828.38
10 7145	4462 FD104	Father Daughter Ball Special	750.00
10 7145	4159 SF111	Summer Fun Rec Supplies	1,463.09
10 7145	4159	Recreational Supplies	(1,463.09)
10 7145	4162	Special Event Supplies	(828.38)
10 7145	4462	Special Event Service	(750.00)
20 1490	4603	Legal Notices	600.00
20 1490	4601	Travel & Expense Reimb	(600.00)
20 5010	4516	Cable/Inter-net Services	400.00
20 5010	4401	Equipment Maintenance	(400.00)
20 8020	1010	Salary Base	4,960.00
20 8020	1030	Temporary	(4,960.00)
20 8120	4000	Miscellaneous Bond Exp	1,631.04
20 8120	4202	Electricity	(1,631.04)
20 8160	4616	Freight & Expense	150.00
20 8160	4626	CDL Reimbursement	7.00
20 8160	4512	Professional Services	(157.00)
20 8540	2050	Capital Improvements	3,600.00
20 8540	4401	Equipment Maintenance	(3,600.00)



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Org	Object	Description	Increase (Decrease)
31 5110	4100	Misc. Operational Supplies	5,614.45
31 5110	4106	Diesel Fuel	(5,614.45)
40 7110	1056	Seasonal - Pools	10,500.00
40 7110	1031	Seasonal - Highland	(10,500.00)
40 7110	1010	Salary Base	9.00
40 7110	1020	Hourly Base	(9.00)
40 7110	4109	Chemicals	1,860.00
40 7110	4111	Parts	(1,860.00)
40 7110	4011	OSHA	76.84
40 7110	4309	Miscellaneous Insurance	1,993.00
40 7110	4512	Professional Services	1,070.42
40 7110	2500	Other Equipment	(3,140.26)

Resolution to accept the donation of \$900.00 from the family of John and Ardene Richardson for a memorial bench installed at Highland Park.

Resolution to approve the following 2021 Budget Modification:

Increase:	40 7110 4149	Building & Grounds Supplies	\$	900.00
Increase:	40 2705 0000	Grants & Donations	\$	900.00

Resolution authorizing Supervisor Richard A. Materese to sign and execute upon the Town Attorney's approval the Services Engagement Agreement with Danziger & Markhoff LLP in the amount of \$3,550 for the full valuation and report for fiscal year ending 12/31/21 and \$3,550 for the fiscal year ending 12/31/23.

EMPLOYEES / SAFETY / PARKS & RECREATION COMMITTEE

Sandra C. Bauman, Chairperson
Heather R. Staley
Thomas R. Augostini
Frank J. Bertoni

Motion to appoint Margaret Scarinzi as Planning Director, effective 8/9/2021 at an annual salary of \$70,000.00 upon successful completion of pre-employment testing.



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Resolution to accept the Telecommuting Policy and Procedures documents which include:

Town Wide Telecommuting Policy and Procedure
Town Wide Remote Safety Checklist
Town Wide Remote Work Request Form
Town Wide Remote Department Head & Employee Evaluation Forms
Town Wide Personal Private Security Information Risk Assessment
Town Wide Instructions – How to Access Town of Union Network Remotely

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Thomas R. Augostini, Chairperson
Frank J. Bertoni
Sandra C. Bauman

Resolution to award the Bid for Demolition and Site Clearance – 303 Oakdale Road, Johnson City and 43 Endicott Avenue, Johnson City, Town of Union FFY2020 CDBG Program, to Gorick Construction Co., Inc., Binghamton, New York for their low bid price of \$37,654.00.

Motion to accept the Endwell Storage Preliminary PUD Development Plan, 3901 Watson Boulevard, and to refer it to the Planning Department to make all necessary referrals under Section 239-l and -m, and to forward the Preliminary PUD Development Plan to the Planning Board for an advisory opinion.

Resolution to declare Lead Agency for the application for the Endwell Storage Preliminary PUD Development Plan, and to declare the project a Type 1 Action under SEQRA.

Resolution to call for a Public Hearing to be held on Wednesday, September 1, 2021 at 7:00 P.M. to consider input concerning a new Homestead Village Preliminary PUD Development Plan incorporating the solar power renewable energy project into the previously approved PUD Development Plan. The new PUD includes the following mixed uses: a townhouse residential development, a hotel and conference center including a golf course, office use, a public utility facility, and the renewable energy facility.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town Clerk Monthly Report – June 2021.



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2. Comptroller Monthly Report for May 2021.
3. Comptroller Monthly Report for June 2021.
4. Town of Union Planning Board Decision – Site Plan Approval – All Good Auto Vehicle Repair Business, 3217 Pearl Street and 3217 Pearl Street Rear, Tax Map #s 142.17-7-11 and 142.17-7-33.
5. Town of Union Planning Board Decision – Site Plan Approval – Himanshu Patel Convenience Store & Apartment, 518 Hooper Road, Tax Map # 142.09-6-36.
6. Zoning Board of Appeals Decision – Application 2018-005, Russian Ukrainian Baptist Church, 751 Farm to Market Road, Tax Map #14.08-2-65.
7. Zoning Board of Appeals Decision – Application 2021-005, Jax Signs, 3400 E. Main Street, Tax Map # 158.05-3-4.22.
8. Zoning Board of Appeals Decision – Application # 2021-006, Daniel Flynn, 490 Boswell Hill Road, Tax Map # 124.03-1-31.
9. Town of Union Local Development Corporation Minutes – March 18, 2021 and April 22, 2021.
10. Permits Report – July 29, 2021 for April, May and June 2021.

ADJOURNMENT:

Leonard J. Perfetti
Town Clerk

LJP/bk