



**Town Clerk**  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

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## **DRAFT AGENDA**

### **TOWN OF UNION BOARD MEETING**

**November 3, 2021**

#### **SALUTE TO THE FLAG:**

#### **PUBLIC HEARINGS:**

A Public Hearing was called for on Wednesday, November 3, 2021 at 7:00 P.M. to consider the 2022 Preliminary Budget including the Annual Water Fund, Annual Sewer Fund, Annual Fire Contracts for the Fire Protection Districts, and proposed Tax Cap Override local law.

The following are the proposed 2022 annual salaries for certain elected officials of the Town of Union: Supervisor - \$20,000; each Councilperson (4 total) - \$10,000; Town Clerk - \$51,765; each Town Justice (2 total) - \$28,340.)

Pub. & Posted: 10/24/2021.

**BIDS:**           None.

#### **APPROVAL OF MINUTES:**

Motion to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, October 20, 2021.

#### **HEARING OF VISITORS:**

#### **COMMUNICATIONS FOR FILING:**

1. Village of Endicott Board Minutes – September 20, 2021 and October 4, 2021.
2. Charter Communications Notices – November 15 & 22, 2021.

#### **COMMUNICATIONS FOR ACTION:**

1. West Corners Fire District Final Budget for 2022.



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2. Letter from John Bernardo, Executive Director, The SEPP Group, requesting to temporarily occupy the western-most section of Woodland Avenue (along the floodwall) to house a 20' x 20' tent to be installed on November 9<sup>th</sup> and removed on the 10<sup>th</sup> for the Fairmont Parks Apartments ribbon cutting ceremony on November 10, 2021.
3. Letter from Dr. David M. Chico, New York State Department of Agriculture and Market with Dog Control Officer Inspection Report completed on September 27, 2021.

**PETITIONS:**           None.

**COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

**THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

**ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson  
Sandra C. Bauman  
Heather R. Staley

**FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE**

Heather R. Staley, Chairperson  
Thomas R. Augostini  
Frank J. Bertoni

**Motion** to approve the following Budget Transfers – 09/30/2021 Budget Reconciliations:

Org	Object	Description	Increase/(Decrease)
10 1315	4104	Books, Periodicals, & Subscripts	188.40
10 1315	4620	Education	323.00
10 1315	1090	Health Insurance Buy Out	(511.40)
10 1355	1090	Health Insurance Buy Out	625.00
10 1355	1030	Temporary	(625.00)
10 1355	4515	Legal Expense	60.00
10 1355	4101	Office Supplies	(60.00)
10 1410	4104	Books, Periodicals, & Subscripts	188.04
10 1410	4401	Equipment Maintenance	600.00
10 1410	4601	Travel & Expense Reimb	(788.04)
10 1430	4104	Books, Periodicals, & Subscripts	188.40
10 1430	4631	Pre-employment Checks/Test	(188.40)
10 1680	4104	Books, Periodicals, & Subscripts	188.40
10 1680	1040	Overtime	39.56



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10 1680	4516	Inter-net Services	.13
10 1680	1030	Temporary	(228.09)
10 1680	4138	Checks	926.18
10 1680	4139	Computer Ribbons	(926.18)
10 1989	4805	Audit & Accounting	2,300.00
10 1989	4512	Consultant	(2,300.00)
10 3510	1090	Health Insurance Buyout	500.00
10 3510	1040	Overtime	(500.00)
10 3510	4167	Gloves, Boots & Gear	54.62
10 3510	4171	Clothing	(54.62)
10 6989	4104	Books, Periodicals, & Subscripts	188.40
10 6989	4011	OSHA	(188.40)
10 7145	4516	Inter-net Services	1,089.83
10 7145	1038	Seasonal – Summer	(1,089.83)
10 7145	4159 FS116	Fall Soccer Rec Supplies	333.70
10 7145	4159 SF111	Summer Fun Rec Supplies	3,146.45
10 7145	4159 YBC9	Youth Basketball Rec Supplies	11.33
10 7145	4159	Recreational Supplies	(3,491.48)
10 7145	4162 FD104	Father/Daughter Ball Supplies	550.29
10 7145	4162 PKHIP	Halloween in Park Supplies	550.00
10 7145	4162	Special Event Supplies	(1,100.29)
10 7145	4459 SBL	Softball Leagues Program Serv	1,395.00
10 7145	4459	Recreation Program Service	(1,395.00)
10 7145	4462 CIPK	Christmas in Park Event Serv	850.00
10 7145	4462 JULY4	4 <sup>th</sup> of July Special Event Serv	34,121.80
10 7145	4462 PKHIP	Halloween in Park Event Serv	1,050.00
10 7145	4462	Special Event Service	(36,021.80)
20 1490	4603	Legal Notices	800.00
20 1490	4601	Travel & Expense Reimb	(800.00)
20 1910	4301	Property Insurance	653.47
20 1910	4302	Liability Insurance	4,161.67
20 1910	4305	Automobile Insurance	5,991.58
20 1620	4423	Property Repairs	(10,806.72)
20 3620	1040	Overtime	8,258.73
20 3620	1010	Salary Base	(5,758.73)
20 3620	4601	Travel & Expense Reimb	(2,500.00)
20 8021	4104	Books, Periodicals, & Subscripts	376.80
20 8021	2200	Office Equipment	(376.80)
20 8021	4628	Employee Physicals 40+ Yrs	100.00
20 8021	4620	Education	(100.00)
20 8120	4167	Gloves, Boots & Gear	200.00
20 8120	4428	Uniforms	(200.00)
20 8160	4201	Telephone	600.00
20 8160	4175	Equipment Rehab Parts	(600.00)
20 8160	4415	Refuse Collection	110.00



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20 8160	4513	County Tipping Fee	(110.00)
31 5110	1040	Overtime	3,434.37
31 5110	1020	Hourly Base	(3,434.37)
31 9062	8010	FSA Health	47.58
31 9060	8004	Health Insurance	(47.58)
40 7110	1057	Security Guards	5,677.00
40 7110	1020	Hourly Base	(3,000.00)
40 7110	1056	Seasonal – Pools	(2,677.00)
40 7110	4305	Automobile Insurance	141.17
40 7110	4202	Electricity	(141.17)
40 7110	4413	Building & Grounds Maint	17,000.00
40 7110	4401	Equipment Maintenance	(10,000.00)
40 7110	4624	Site Improvement	(7,000.00)

**Resolution** to approve the following increase to our current cybersecurity services. Currently, we pay \$2,700/month. The attached quote provides the Town with enhanced services and protection for an additional \$700/month. This is to be funded with ARPA loss of revenue funds. A total of \$42,000.00 will be allocated for this expenditure. (\$700\*12\*5)

### **EMPLOYEES / SAFETY / PARKS & RECREATION COMMITTEE**

Sandra C. Bauman, Chairperson  
Heather R. Staley  
Thomas R. Augostini  
Frank J. Bertoni

**Resolution** to establish standard workdays for elected and appointed officials (Christopher D. Grace) and to report the following days worked to the New York State and Local Employees' Retirement System based 12.67 on the record of activities maintained and submitted by elected and appointed officials to the Town Clerk.

### **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Thomas R. Augostini, Chairperson  
Frank J. Bertoni  
Sandra C. Bauman

**Resolution** to declare the following Town owned properties as surplus and authorize the sale of said properties through a RFP process (The eventual sale of each parcel will need to be approved by the Board subject to a Permissive Referendum).

56 Cherry St., Johnson City  
515 Fernwood Ave., Johnson City  
147 Hudson St., Johnson City  
68 Roberts St., Johnson City



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194 St. Charles St., Johnson City  
1205 Catherine Ave., Endicott  
1709 Nanticoke Dr., Endicott  
618 Zimmer Ave., Endicott

**Resolution** to approve Change Order #1 for the GWJ Park Improvements project in the amount of \$9,725.00 To Marchuska Brothers Construction, LLC thus increasing the project total to \$91,275.00.

## **HEARING OF VISITORS:**

## **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Town of Union Planning Board Decision – Special Use Permit: Animal Husbandry, Andrea DellaValle, 1060 Robinson Hill Road, Johnson City, Tax Map # 126.01-1-12.1.
2. Town of Union Planning Board Decision – Special Permit – Development in a Floodplain Repair of Pond and Drainage System, Sam Arcangeli, 1571 Union Center Maine Highway, Endicott, Tax Map # 124.04-1-8.1.
3. Town of Union Planning Decision – Special Permit – Development in a Floodplain Residential Pool and Gazebo, Jay Li, 2308 Riverview Drive, Endicott, Tax Map # 157.12-1-8.
4. Town of Union Planning Board Decision – Expansion of Public Utility - Approval of Site Plan, Louis V. Caforio, Commissioner of Public Works, Town Of Union, 1101 River Drive, Endicott, Tax Map # 140.20-4-20.
5. Town of Union Planning Decision – Expansion of Public Utility - Approval of Special Use Permit, Louis V. Caforio, Commissioner of Public Works, Town Of Union, 1101 River Drive, Endicott, Tax Map # 140.20-4-20.
6. Town of Union Planning Board Minutes – September 14, 2021.
7. Town of Union Planning Department Decision - Tioga Tools, 160 Glendale Drive, Endicott, Addition for Storage, Minor Site Plan Review, Tax Map # 156.11-1-14.

## **ADJOURNMENT:**

Leonard J. Perfetti  
Town Clerk

LJP/bk