



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

TOWN OF UNION BOARD MEETING

June 16, 2021

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, June 16, 2021 at 7:00 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York.

BOARD MEMBERS PRESENT: Supervisor Richard A. Materese, Councilman Thomas R. Augostini, Councilman Frank J. Bertoni, Councilwoman Sandra C. Bauman, Councilwoman Heather R. Staley.

TOWN OFFICIALS PRESENT: Town Attorney Alan J Pope, Town Clerk Leonard J. Perfetti, Deputy Town Clerk Rebecca Kruczkowski, Comptroller Gretchen Uhler, Planning Director Sara Zubalsky-Peer.

At this time, Thomas Smith, EFPR Group, Certified Public Accountants, gave a statement on the Town's single audit as of December 31, 2020. He said Financial Statements and Auditor's Reports were reviewed with the Town's management and he was pleased to say unmodified (i.e. unqualified or "clean") opinions were issued for the Town's financial statements and the Federal Single Audit had no findings. He also thanked Comptroller Gretchen Uhler and former Comptroller Laura Lindsley with their cooperation, especially through the transition of management with Laura's retirement.

Councilman Thomas R. Augostini asked for clarification on the audit.

Supervisor Richard A. Materese thanked Mr. Smith for his report.

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, June 16, 2021 at 7:00 P.M. to consider amending the Town of Union Code §191-14 Parking Prohibited in designated locations as follows:

Name of Street

Location

Maple Street (South Side)

From the Southwest Corner of N. Page Avenue a distance of 500 feet west.

Pub. & Posted: 06/06/21

Supervisor Richard A. Materese explained that this is part of the agreement that the Town made with National Pipe and Plastics. The widening of the road allows the Town to double



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their parking capabilities and eliminate the need for families to cross Maple Street for usage of the West Endicott Park.

Councilman Frank J. Bertoni also commented on the new parking advantages.

As no one else wished to speak, Supervisor Richard A. Materese closed the first Public Hearing.

A Public Hearing was called for on Wednesday, June 16, 2021 at 7:00 P.M. to hear public input on the draft version of the Federal Fiscal Year (FFY) 2021 Community Development Block Grant Annual Action Plan.

Pub. & Posted: 06/06/2021

As no one wished to speak, Supervisor Richard A. Materese closed the second Public Hearing.

A Public Hearing was called for on Wednesday, June 16, 2021 at 7:01 P.M. to solicit public input on the Substantial Amendment to the CDBG FFY 2019 Annual Action Plan for the proposed use of CDBG-CV funds made available through the CARES Act.

Pub. & Posted: 05/26/2021

As no one wished to speak, Supervisor Richard A. Materese closed the third Public Hearing.

BIDS: None.

APPROVAL OF MINUTES:

Moved by Augustini, seconded by Bertoni to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, June 2, 2021.

Carried.

HEARING OF VISITORS:

As no one wished to speak, Supervisor Richard A. Materese closed the first Hearing of Visitors.

COMMUNICATIONS FOR FILING:

Moved by Augustini, seconded by Bertoni to receive and file the following Communications:



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1. Letter from Susan E. Reif, District Secretary, Union-Endicott Central School District, to Leonard J. Perfetti, Town Clerk regarding a resolution passed at the School Board meeting held on June 1, 2021, naming Ann G. McGuiness Elementary School Soccer Fields in honor of Rick Materese.
2. Charter Communications Notice – 5/28/2021.
Carried.

COMMUNICATIONS FOR ACTION:

1. Moved by Augostini, seconded by Bertoni to refer the letter from Graydon Howell, regarding the dangerous condition of the roads in the Verna Drive area, including Dean Drive, Scribner Drive, Lyndale Drive, Lorne Drive and Leonard Drive, and requesting they be repaired, to Commissioner of Public Works Louis V. Caforio and Highway Superintendent Chester Kupiec.
Carried.
2. Moved by Augostini, seconded by Bertoni to refer the letter from Nick Roma, regarding the dangerous condition of the sidewalk on Hooper Road and requesting it be repaired, to Commissioner of Public Works Louis V. Caforio and Highway Superintendent Chester Kupiec.
Carried.
3. Moved by Augostini, seconded by Bertoni to approve the Email from Andrea Palmeri, requesting permission to hold a block party on Riverview Drive, on Thursday, July 22, 2021 from 6:00 P.M. to 8:00 P.M. and requesting the use of barricades to block off the street between Massachusetts Avenue and Louisiana Avenue from 5:30 P.M. to 8:30 P.M., and refer it to Commissioner of Public Works Louis V. Caforio and Highway Superintendent Chester Kupiec.
Carried.
4. Moved by Augostini, seconded by Bertoni to refer the letter from Community Development asking to use Shelter #2 to promote National Night Out in Glendale Park on August 10, 2021 from 4-8 P.M., to Commissioner of Public Works Louis V. Caforio and Parks Manager Ray Vanderpoel
Carried.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

(Prepared Resolution filed as part of these minutes to declare B073, a 2005 Ford F250, VIN: 1FTNF21585EA24793 as surplus and be sold at Auction's International at a later date.)



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Res. by Staley, seconded by Augostini.
The Resolution was adopted.

Vote: All yes.

Moved by Staley, seconded by Augostini to transfer B076, 2005 Ford F350 from the Building & Grounds Department to the Refuse/Recycling Department.
Carried.

(Prepared Resolution filed as part of these minutes authorizing signatures from the Town of Union Supervisor and/or the Town of Union Comptroller, for the purposes of executing any required documents for the Coronavirus State and Local Fiscal Recovery Funds on behalf of the Town for the calendar year.)

Res. by Staley, seconded by Augostini.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes appointing Gretchen Uhler as official designee to draw down and receive Coronavirus State and Local Fiscal Recovery Funds on behalf of the Town for the calendar year. Funds will be deposited into one of Town's bank accounts to be used per guidelines set by U. S. Treasury.)

Res. by Staley, seconded by Augostini.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes authorizing the Fireworks Exhibition Agreement with Young Explosives Corporation for the July 4th extravaganza at Highland Park on Sunday, July 4, 2021 with a rain date of Monday, July 5, 2021.)

Res. by Bauman, seconded by Staley.
The Resolution was adopted.

Vote: All yes.

Supervisor Richard A. Materese signed the agreement today.

(Prepared Resolution filed as part of these minutes authorizing the agreement with Park Manor Plaza, LLC and the Town of Union for the use of Park Manor Plaza property for parking and/or fireworks viewing for the July 4th Extravaganza.)

Res. by Bauman, seconded by Staley.
The Resolution was adopted.

Vote: All yes.

Supervisor Richard A. Materese signed the agreement today, but Mr. Akel has not signed it yet.



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Moved by Bauman, seconded by Staley to appoint Gina Paugh for the position of Deputy Comptroller at an annual salary of \$42,000.00 effective July 6 2021, upon successful completion of pre-employment testing and shall be a provisional employee until successful completion of the required Civil Service exam.

Carried.

Moved by Bauman, seconded by Staley to approve the hourly rate of pay of \$12.50 for Life Guards and \$13.50 for Pool Director and Assistant Pool Director, retroactive to May 23, 2021.

Carried.

(Prepared Resolution filed as part of these minutes to approve the Substantial Amendment to the CDBG FFY 2019 Annual Action Plan to allocate the CDBG-CV Round 3 funds provided through the CARES Act to projects that prevent, prepare for, and respond to the COVID-19 pandemic. Authorize the Supervisor, Deputy Supervisor, and Planning Director to prepare and execute any and all documentation required to process the amendment. The required public notice was published in the Press & Sun Bulletin on 5/26/2021 and posted on the town webpage on 5/25/2021. No comments were received at the date of this memo. The comment period ended on 6/16/2021.)

Res. by Augustini, seconded by Bertoni.

Vote: All yes.

The Resolution was adopted.

HEARING OF VISITORS:

As no one wished to speak, Supervisor Richard A. Materese closed the second Hearing of Visitors.

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

Moved by Augustini, seconded by Bertoni to receive and file the following Department Reports:

1. Town of Union Planning Department Decision – M. Ismail Ali, Minor Site Plan Approval, Endwell Market, 3502 Country Club Road, Tax Map # 142.13-6-1.
2. Town Clerk Monthly Report – May 2021.
3. Town of Union Citizens Advisory Council for Community Development Minutes – May 26, 2021.
4. Town of Union Planning Board Decision – Site Plan Approval - NYSEG. Expansion of Training Facilities for a Public Utility, 1195 Reynolds Road, Tax Map # 127.01-1-6.



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5. Town of Union Planning Board Decision – Approval of Special Use Permit – NYSEG, Expansion of Training Facilities for a Public Utility, 1195 Reynolds Road, Tax Map # 127.01-1-6.

6. Town of Union Planning Board Decision – Special Permit: Floodplain Development – Residential Shed- Jaroslaw Judkiewicz, 2116 Riverview Drive, Tax Map # 157.12-1-4. Carried.

Councilwoman Sandra C. Bauman wish everyone a Happy 4th of July, since the next Board meeting will be held after the 4th, and said she is happy that the Town will be able to hold the 4th of July Extravaganza again at Highland Park.

Supervisor Richard A. Materese congratulated Parker Stokes, a former Maine Endwell student who garnered first team All-American honors in the men’s 3000 steeplechase with his eighth place finish in 8:33.44. Parker had a time of 8:32.03 during semifinals, the second fastest time in Georgetown Hoyas’ history.

Supervisor Materese also congratulated Emily Mackay, a 2016 Union Endicott graduate that we recognized last month, lowered her program record to 15: 42.38 in placing seventh out of a finals field of 24 women. Emily’s first team All-American effort came after she earned All-American honors in March with her 14th place finish at the NCAA Division 1 Cross Country championships in Stillwater, Oklahoma.

Councilman Thomas R. Augostini congratulated Cade Dino for being the first Junior in Johnson City School District’s history to make the All-American team for lacrosse.

ADJOURNMENT:

Motion by Augostini, seconded by Bertoni to adjourn the meeting.
Carried.

The meeting was adjourned at 7:52 P.M.

Leonard J. Perfetti
Town Clerk

LJP/bk