



Town Clerk  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

---

## AGENDA

### TOWN OF UNION BOARD MEETING

January 15, 2020

#### SALUTE TO THE FLAG:

PUBLIC HEARINGS: None.

BIDS: None.

#### APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Thursday, January 2, 2020.

#### HEARING OF VISITORS:

#### COMMUNICATIONS FOR FILING:

1. Charter Communications Notices – January 10, 2020, January 13, 2020.

#### COMMUNICATIONS FOR ACTION:

1. Email from an anonymous resident regarding LED street lights recently installed in his neighborhood.
2. Letter from Amy Priddy, 1217 Farm to Market Road, Endwell, New York requesting reimbursement for property damage to their business, Parlor City Lawn Care, located at 110 Berkley Street, Endicott, New York caused by a Town of Union snow plow on December 2, 2019.
3. Letter from Jessica Stanis, Regional Director, Binghamton Rescue Mission, requesting use of Highland Park and Recreation Center on Friday, February 28, 2020, from 2:00 P.M. to 8:00 P.M. for their Annual Freeze Out 5K Walk/Run and asking to have any associated fees waived.

PETITIONS: None.



# Town of Union

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

### **THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

#### **SAFETY/ LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson  
Sandra C. Bauman  
Heather R. Staley

**Resolution** to call for a Public Hearing to be held on February 19, 2020 at 7:00 P.M. with respect to a proposed change in the Town of Union Code - Chapter 31, entitled Code of Ethics, to provide for a 5 member board.

**Resolution** authorizing the sale for \$1.00 of vacant unused land being a portion of an unpaved paper street known as Landmark Drive in the Town of Union to Brian and JoAnn Howard whose land abuts said paper street, subject to a permissive referendum.

#### **FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE**

Heather R. Staley, Chairperson  
Thomas R. Augostini  
Frank J. Bertoni

**Motion** to approve the following 2020 budget transfer:

Decrease:	31 5110 4118	Blacktop Summer	\$ 300,000.00
Increase:	31 5110 4126	Blacktop Repairs	\$ 300,000.00.

**Resolution** to accept the following proposed base insurance premiums for 1/1/20-1/1/21:

Argonaut Group Trident Insurance	\$225,451.94	Property, Inland Marine, General Liability, Automotive, Public Officials, Excess Liability, OCP Policy Hauling & Work Permit
Chubb (ACE American Insurance)	\$ 7,499.00	Cyber
National Grange Mutual Insurance	\$ 1,907.00	Crime
PERMA	\$239,319.00	Workers Compensation, \$28,092 billable to Union Center Fire Company



# Town of Union

**Resolution** authorizing Supervisor Richard A. Materese to enter into a contract with GHD Consulting Services, Inc. (GHD) to provide engineering services for the Taft Heights Sanitary Sewer Services Area Inflow/Infiltration Reduction Project. This project is necessary as we are obligated to address the areas of concern listed in Administration Compliance Order issued by the United States Environmental Protection Agency. The contract has multiple tasks and is proposed in a lump sum fee structure totaling \$61,000.00. Funding for the project was previously approved as part of the 2020 Capital Plan.

**Resolution** to authorize the purchase of a new 2020 Caterpillar 938M 3V model Loader through a Buy Back Program from CAT for a price of \$177,695.00 minus trade in \$165,795.00 net difference being \$11,900 per NYS OGS contract PC66988 NJPA-032515 CAT. F-174 to be declared surplus for trade-in purposes. The new Loader would be paid out of the Highway Equipment Account.

\$177,695.00	(New)	2020 CAT 938M 3V Loader
<u>\$165,795.00</u>	(Trade-In)	2018 CAT 938M 3V Loader
\$ 11,900.00	Total Net Difference	

**Motion** to approve the attendance of Jillian Pichura and Deputy Commissioner of Public Works for Codes & Ordinances Daria Golazeski at the NYSBOC Central Chapter Educational Conference at the Holiday Inn, Liverpool, New York on April 7-9, 2020. Authorization to include registration fee of \$360.00 per person (which covers 3 continental breakfasts and lunches for 3 days) and use of a Town vehicle. The Educational Conference accounts for 24 of the required 24 hours of training.

**EMPLOYEES/  
PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Sandra C. Bauman, Chairperson  
Heather R. Staley  
Thomas R. Augostini  
Frank J. Bertoni

**Resolution** to modify the Temporary – Part-time Handbook, Pay Periods and Check Distribution to provide that Pay periods begin on Saturday and end six (6) calendar days later on Friday. Paychecks will be issued one week later on the Friday following the end of the payroll period. An employee paycheck will be based on the amount earned during the preceding payroll period. Temporary – Part time employees shall use direct deposit, providing the Town the information for direct bank deposit of paychecks at the time of hire. Only a payroll advice will be distributed to the department or mailed to the employee's home. It is the employee's responsibility to notify the Personnel Office of any change in address.

**Motion** to authorize the attendance of Stefan Miller at the Certified Pool Operation training in Binghamton on March 17 & 18, 2020. Authorization to include registration fee of \$305.00 and use of a Town vehicle or mileage reimbursement.



# Town of Union

---

## **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Thomas R. Augustini, Chairperson

Frank J. Bertoni

Sandra C. Bauman

**Motion** to authorize the Planning Director to issue the bid for the Fairmont Park (Barton Avenue) Levee Repair & Completion project identified in the Action Plan for Disaster Recovery approved at the July 18, 2012 meeting. Bids shall be received at a date and time established by the Planning Director.

**Motion** to authorize the Planning Director to issue bids and/or requests for Proposals (RFPs) for construction related projects identified in the CDBG FFY 2019 Annual Plan approved at the July 10, 2019 meeting. Bids and/or RFPs shall be received at dates and times established by the Planning Director.

**Resolution** authorizing signatures from Richard A. Materese, Laura J. Lindsley, Gretchen Uhler and Sara Zubalsky-Peer for the purposes of executing any required documents for the Housing Trust Fund Corporation and implementation of the NY State Community Development Block Grant – Disaster Recovery (CDBG-DR) program through the Governor's Office of Storm Recovery (GOSR) on behalf of the Town for the calendar year.

### **HEARING OF VISITORS:**

### **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Comptroller's Monthly Report – December 2019

### **ADJOURNMENT:**

Leonard J. Perfetti  
Town Clerk

LJP/bk