



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

TOWN OF UNION BOARD MEETING

April 15, 2020

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, April 15, 2020 at 7:20 P.M. via Zoom.

Supervisor Richard A. Materese opened the meeting with the Pledge of Allegiance to the Flag and asked Town Clerk Leonard J. Perfetti to call the roll of Board Members, each orally stating they are present.

TOWN BOARD MEMBERS PRESENT:

Supervisor Richard A. Materese – Present
Councilman Thomas R. Augostini – Present
Councilman Frank J. Bertoni – Present
Councilwoman Sandra C. Bauman – Present
Councilwoman Heather R. Staley – Present

Other Officials Present:

Town Attorney Alan J. Pope – Present
Town Clerk Leonard J. Perfetti – Present
Deputy Town Clerk Rebecca Kruczkowski – Present

PUBLIC HEARINGS: None.

BIDS:

Bids were called for on Wednesday, April 1, 2020 at 10:00 A.M. for One (1) 2020 or Newer Diesel 4X2 Truck Chassis, Conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Eject Recycling Body.

A Single Bid was received as follows:

GSP Marketing Inc.

Body & Chassis	\$204,568.00
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Chassis Only w/Extended Warranty	\$115,635.00.
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Moved by Augostini, seconded by Bertoni to receive and file the Single Bid received for One (1) 2020 or Newer Diesel 4X2 Truck Chassis, Conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Eject Recycling Body.
Carried.



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APPROVAL OF MINUTES:

Moved by Augustini, seconded by Bertoni to approve the Minutes of the Regular Town of Union Board Meeting held Wednesday, April 1, 2020.
Carried.

HEARING OF VISITORS:

The Town Building is closed to the Public, however, written comments to the Town Clerk via e-mail or regular mail may be submitted prior to the meeting for discussion and residents online may speak at this time.

As no comments were received, and no one wished to speak, Supervisor Richard A. Materese closed the first Hearing of Visitors.

COMMUNICATIONS FOR FILING:

Moved by Augustini, seconded by Bertoni to receive and file the following Communications:

1. Email from Veronica Ramirez, Coughlin & Gerhart Law Offices, regarding an update on the Century Link Lawsuit.
 2. 239 Review Submission form from the Village of Endicott regarding Recycling Facilities permitted in Industrial Zones.
 3. 239 Review Submission form from the Town of Chenango regarding amending Chapter 73 entitled "Zoning".
- Carried.

COMMUNICATIONS FOR ACTION: None.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

(Prepared Resolution filed as part of these minutes to authorize the Supervisor to execute and take actions necessary to effectuate the Intermunicipal Agreement to continue the Broome-Tioga Stormwater Coalition for Federal Phase II MS4 Stormwater Regulation Implementation in Broome and Tioga Counties.)

Res. by Bertoni, seconded by Bauman.

Vote: All yes.

The Resolution was adopted.



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(Prepared Resolution filed as part of these minutes to authorize the Supervisor to execute and take actions necessary to effectuate the memorandum of agreement with the Municipal Corporations comprising the Broome – Tioga Stormwater Coalition for Stormwater Asset Mapping Implementation in Broome and Tioga Counties.)

Res. by Bertoni, seconded by Bauman.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to award the bid for Underdrain Installations and Connection at Miscellaneous Locations to R.B. Magliocca General Contracting, 620 Squires Avenue, Endicott, New York for their low bid of \$59,589.50.)

Res. by Staley, seconded by Augustini.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to award the bid for Curb & Gutter/Sidewalk Replacement to R.B. Magliocca General Contracting, 620 Squires Avenue, Endicott, New York for their low bid of \$367,965.70.)

Res. by Staley, seconded by Augustini.

Vote: All yes.

The Resolution was adopted.

Moved by Staley, seconded by Augustini to approve the following Year End 2019 Budget Transfers:

10 1010	1010	Salary Base	0.48
10 1010	4099	Temporary - Non-payroll	(0.48)
10 1010	4101	Office Supplies	(25.00)
10 1010	4601	Travel & Expense Reimbursement	25.00
10 1110	1010	Salary Base	1,370.10
10 1220	1010	Salary Base	(148.35)
10 1220	1030	Temporary	148.35
10 1315	1010	Salary Base	1,594.18
10 1315	4101	Office Supplies	(27.39)
10 1315	4603	Legal Notices	27.39
10 1355	4628	Employee Physicals 40+ Yrs	100.00
10 1410	1010	Salary Base	1,913.60
10 1410	4101	Office Supplies	(10.83)
10 1410	4403	Printing	10.83
10 1430	1010	Salary Base	(2,780.00)
10 1430	4101	Office Supplies	169.88
10 1430	4631	Pre-employment Checks/Testing	(169.88)
10 1620	1010	Salary Base	1,035.10
10 1620	4149	Buildings & Grounds Supplies	4,090.06



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10 1620	4202	Electricity	(4,090.06)
10 1680	1010	Salaries	1,274.06
10 1680	1030	Temporary	(2,480.00)
10 1680	2500	Other Equipment	(1,500.00)
10 1680	2600	Software	299.00
10 1680	4101	Office Supplies	(299.00)
10 1680	4137	Computer Paper	(500.00)
10 1680	4138	Computer Checks	(276.00)
10 1680	4400	Software Maintenance	25,160.37
10 1680	4512	Professional Services	(15,356.91)
10 1680	4516	Inter-net Services	(2,267.46)
10 1989	4512	Consultant	327.80
10 1989	4516	Inter-net Services	(327.80)
10 1989	4805	Audit & Accounting	(900.00)
10 3510	1020	Hourly Base	4,112.89
10 3510	4112	Tires	(20.65)
10 3510	4151	Dog Tags	197.30
10 3510	4171	Clothing	(3.16)
10 3510	4225	Cell Telephones	3.16
10 3510	4401	Equipment Maintenance	(501.52)
10 3510	4516	Inter-net Services	(240.29)
10 3510	4517	Dog Enumeration	565.16
10 7145	1010	Salary Base	1,154.14
10 7145	1030	Temporary	(529.52)
10 7145	1036	Seasonal - Winter	529.52
10 7145	2500	Other Equipment	(160.00)
10 7145	2501	Recreation Equipment	246.85
10 7145	4100	Misc. Operational Supplies	(86.85)
10 7145	4159	Recreational Supplies	(61.85)
10 7145	4162	Halloween in the Park Supplies	61.85
10 9050	8009	Unemployment Insurance	482.46
10 9060	8004	Health Insurance	(12,865.43)
10 9061	8005	Dental & Vision Insurance	463.70
10 9089	8028	Medicare Reimbursement	265.20
20 1440	1010	Salary Base	8,361.86
20 1440	4225	Cell Telephones	(116.22)
20 1440	4401	Equipment Maintenance	116.22
20 1910	4303	Equipment Insurance	17.00
20 1910	4305	Automobile Insurance	(17.00)
20 1989	4000	Miscellaneous Bonding Expense	(103.12)
20 1989	4201	Cellular Telephones	53.47



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20 1989	4414	Radio Maintenance	(53.47)
20 3620	4400	Software Maintenance	(135.50)
20 3620	4403	Printing	(728.00)
20 3620	4423	Property Maintenance	863.50
20 5010	1010	Salary Base	4,832.76
20 5010	4000	Miscellaneous Bonding Expense	103.12
20 8020	4515	Legal Expense	100.00
20 8020	4603	Legal Notices	(100.00)
20 8021	4401	Equipment Maintenance	1,264.10
20 8021	4601	Travel & Expense Reimbursement	(1,264.10)
20 8120	1040	Overtime	3,693.65
20 8120	2200	Office Equipment	(53.71)
20 8120	2500	Other Equipment	53.71
20 8120	4205	Gas	(0.27)
20 8120	4225	Cell Telephones	0.27
20 8160	1020	Hourly Base	30,147.66
20 8160	1040	Overtime	1,402.04
20 8160	4099	Temporary - Non-payroll	873.90
20 8160	4415	Refuse Collection	0.08
20 8160	4512	Professional Services	(873.98)
20 8989	2050	Capital Improvements	110.00
20 8989	4602	Postage & Freight	(110.00)
20 9010	8007	Retirement	(15,702.18)
20 9055	8006	Disability Insurance	264.21
20 9060	8004	Health Insurance	(33,000.00)
31 5110	1020	Hourly Base	(6,224.83)
31 5110	1040	Overtime	6,224.83
31 5110	4167	Gloves, Boots & Gear	(417.00)
31 5110	4626	CDL Reimbursement	317.00
31 5110	4628	Employee Physicals 40+ Yrs	100.00
31 5142	1040	Overtime	(21.75)
31 5142	4129	Rock Salt	21.75
40 7110	1010	Salary Base	1,787.56
40 7110	4000	Miscellaneous Bonding Expense	143.46
40 7110	4167	Gloves, Boots & Gear	14.91
40 7110	4201	Telephone	(14.91)
40 7110	4202	Electricity	(4,485.80)
40 7110	4205	Gas	4,485.80
40 7110	4301	Property Insurance	511.99
40 7110	4303	Equipment Insurance	(511.99)



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40 7110	4512	Professional Services	(143.46)
40 9030	8008	Social Security	(1,895.00)
40 9040	8003	Workers Compensation Insurance	(82.20)
40 9050	8009	Unemployment Insurance	1,895.00
40 9055	8006	Disability Insurance	82.20
40 9060	8004	Health Insurance	(1,787.76)
40 9089	8028	Medicare Reimbursement	0.20

Carried.

Moved by Staley, seconded by Augostini to approve the following 2020 Budget Transfer:

Decrease: 20 3620 4601	Travel	\$ 200.00
Increase: 20 3620 4512	Consultant	\$ 200.00.

Carried.

(Prepared Resolution filed as part of these minutes to approve the following 2019-Year End Budget Modification:

Increase: 20 1120 0000	Sales Tax	\$ 304,827.48
Increase: 20 9901 9000	Pro-rata Sales Tax	\$ 304,827.48.)
Res. by Staley, seconded by Augostini.		Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to approve the following 2020 Budget Modification:

Increase: 31 2680 0000	Insurance Recoveries	\$ 12,681.09
Increase: 31 5130 4175	Equipment Rehab Parts	\$ 12,681.09.)
Res. by Staley, seconded by Augostini.		Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minute authorizing Supervisor Richard A. Materese to sign and execute the agreement between Employee Network, Inc. (eni) and the Town of Union for Employee Assistance Program (EAP) services effective 4/1/20 for the annual fee of \$24.00 per member per year. The Town had previously contracted with United Health Services Hospitals, Inc., who has transitioned the EAP services to eni. The eni contract provides a savings of \$2.00 per member per year. The Town Attorney has approved the agreement.)

Res. by Bauman, seconded by Staley.

Vote: All yes.

The Resolution was adopted.



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Moved by Bauman, seconded by Staley to rescind the previous authorization for Stefan Miller to attend the Certified Pool Operation training in Syracuse, New York on July 9-10, 2020 with use of a Town vehicle or mileage reimbursement.
Carried.

Moved by Bauman, seconded by Staley to authorize Stefan Miller to participate in the Certified Pool Operations Training online course instead of attending in person in Syracuse; the online registration fee remains at \$305.00. The online course eliminates the use of a Town vehicle and/or mileage reimbursement and any overtime pay that would have occurred since the course in Syracuse ended daily at 4:00 P.M.

(Prepared Resolution filed as part of these minutes authorizing the Town Board to accept the Stormwater Maintenance and Access Agreement from Visions Federal Credit Union for the stormwater detention facility at 3301 Country Club Road and to authorize Supervisor Materese to execute the same, which said agreement has been previously reviewed and approved by the Town Attorney.)

Res. by Augustini, seconded by Bertoni.
The Resolution was adopted.

Vote All yes.

HEARING OF VISITORS:

The Town Building is closed to the Public, however, written comments to the Town Clerk via e-mail or regular mail may be submitted prior to the meeting for discussion and residents online may speak at this time.

As no comments were received, and no one wished to speak, Supervisor Richard A. Materese closed the second Hearing of Visitors.

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

Moved by Augustini, seconded by Bertoni to receive and file the following Department Report:

1. Town of Union LDC Audited Financial Statements FT-2019.
- Carried.

At this time, Supervisor Richard A. Materese said we appreciate the residents for putting up with the inconveniences that we have had to go through with this Coronavirus, but, it's the best way to stay safe and healthy. Thank you all for helping us out.



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ADJOURNMENT:

Moved by Augostini, seconded by Bertoni to adjourn the meeting.
Carried.

The meeting was adjourned at 7:43 P.M.

Leonard J. Perfetti
Town Clerk

LJP/bk