



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

AGENDA

TOWN OF UNION BOARD MEETING

December 7, 2022

SALUTE TO THE FLAG:

PUBLIC HEARINGS: None.

BIDS:

Proposals were called for on Wednesday, November 30, 2022 at 10:00 A.M. for Professional Engineering Services Street Reconstruction Project – 300 Block North Adams Avenue-Jenkins Street to Pine Street, Village of Endicott – Town of Union FFY 2022 CDBG Program.

Proposals were received as follows:

CPL Architecture Engineering & Planning -	\$ 25,100.00
Barton & Loguidice Engineering -	\$ 37,100.00

Motion to receive and file the Proposals for Professional Engineering Services Street Reconstruction Project – 300 Block North Adams Avenue-Jenkins Street to Pine Street, Village of Endicott – Town of Union FFY 2022 CDBG Program.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, November 16, 2022, and the Special Meeting held on Friday, November 18, 2022.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Union Volunteer Emergency Squad, Inc.- Independent Audit Report - 12/31/2021 – 2020.
2. Emails from residents against the Endwell Storage PUD.



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3. Village of Endicott - 239 Review Submission for a Local Law amending the Zoning Code regarding Cannabis Retail Sales Establishments and Onsite Consumption Establishments.

4. Charter Communications Notifications – November 16 & 30, 2022.

COMMUNICATIONS FOR ACTION: None.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Sandra C. Bauman
Heather R. Staley

Resolution to approve the Information Technology Agreement between the Town of Union and the County of Broome through to December 31, 2025 which provides for hosting a server and general IT maintenance at an annual cost of \$607.19 and \$70.00 per hour for support services outside of normal maintenance, and for authorization for Supervisor Richard A. Materese to execute the same.

FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Heather R. Staley, Chairperson
Thomas R. Augostini
Frank J. Bertoni

Resolution to re-levy 2022 unpaid water/sewer, property maintenance, and curb, gutter and sidewalk assessment to specific real estate tax ids on the 2023 real property tax bills totaling:

Sewer Fund	\$ 61,330.69
Water Fund	\$ 12,469.13
Capital Fund (Water)	\$ 804.27
Village Johnson City Water	\$ 6,950.20
Part Town Property Maint.	\$ 20,284.12
Part Town CGS Assessment	\$ 464.17
	<u>\$102,302.58</u>



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Motion to approve the following 2022 Budget Transfers:

Decrease:	10 7145 4100	Misc Operational Supplies	\$ 600.00
Increase:	10 7145 4159	RECBB Co-Ed Basketball Supplies	\$ 600.00
Decrease:	20 1620 4401	Equipment Maintenance	\$ 1,150.00
Increase:	20 1620 4203	Water	\$ 1,150.00
Decrease:	20 3310 4176	Maintenance Parts	\$ 3,500.00
Decrease:	20 3310 4401	Equipment Maintenance	\$ 1,000.00
Increase:	20 3310 4148	Paint & Powder	\$ 4,500.00
Decrease:	20 8120 2050	Capital Improvement	\$10,000.00
Increase:	20 8120 4428	Septic Tank Cleaning	\$10,000.00
Decrease:	20 8160 1040	Overtime	\$ 4,000.00
Increase:	20 8160 4099	Temporary Non-Payroll	\$ 4,000.00
Decrease:	20 8160 4513	Tipping Fee	\$ 7,000.00
Increase:	20 8160 4099	Temp Non-Payroll	\$ 7,000.00
Decrease:	31 5110 4122	Sluice Pipe	\$ 3,000.00
Increase:	31 5110 4107	Lubricating Products	\$ 3,000.00
Decrease:	31 5110 4190	Gasoline	\$40,000.00
Increase:	31 5110 4106	Diesel Fuel	\$40,000.00
Decrease:	31 5142 1040	Snow Overtime	\$ 1,200.00
Increase:	31 5142 4129	Rock Salt	\$ 1,200.00
Decrease:	40 7110 4109	Chemicals	\$ 750.00
Increase:	40 7110 4203	Water	\$ 750.00

Resolution to amend the dollar amounts of the deficit billings to the Village of Endicott to be \$398.15 and to the Village of Johnson City to be \$886.00 from the prior resolution in this regard that was passed on November 16, 2022, and to authorize the Comptroller and Supervisor to take such other action as may be necessary with respect to the same.

Resolution approving the Settlement Agreement between the Town of Union ("Town") and Walsh/Homestead Village with respect to the compromise and settlement of the eminent domain litigation commenced by Walsh/Homestead Village with a payment to Walsh/Homestead Village in the amount of \$80,000, subject to approval by the Town Attorney, and authorization for the Supervisor or Deputy Supervisor to execute the same.

EMPLOYEES / SAFETY / PARKS & RECREATION COMMITTEE

Sandra C. Bauman, Chairperson
Heather R. Staley
Thomas R. Augustini
Frank J. Bertoni



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Resolution to authorize the hiring of Heidi Ranger as Deputy Comptroller, with a starting salary of \$42,000.00 effective December 12, 2022, subject to pre-employment testing.

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Thomas R. Augostini, Chairperson

Frank J. Bertoni

Sandra C. Bauman

Resolution to call for a Public Hearing for **Wednesday, January 18, 2023** at 7 PM to consider a Substantial Amendment to the Town’s CDBG-CV and CV3 (CARES Act) Program and consider other budget changes to the Town’s 2022 regular CDBG Budget:

- 1) Shift funds from certain unobligated COVID-19 relief activities to facilitate the installation of two Generators and three HVAC Systems located at Nichols Notch, 401 Hayes Ave, Endicott, NY (\$165,000.00); Harry L Apartments, 235 Harry L Dr., Johnson City, NY (\$160,000.00); and Wells Apartments, 299 Floral Ave, Johnson City, NY 13790 (\$65,000.00). Total allocation: \$390,000.00
- 2) Shift funds from certain unobligated COVID-19 relief activities to CHOW & Meals on Wheels of Western Broome. Each organization will receive \$75,000.00. Total allocation \$150,000.00

Amendment Details

1)

CDBG-CV & CV3: The Town will use CDBG-CV & CV3 funds to provide upgrades to three elderly, low-moderate income facilities within the Town of Union, Villages of Endicott and Johnson City, NY. The estimated cost for each upgrade is \$390,000.00 (\$165,000.00 Nichols Notch; \$160,000.00 Harry L Apartments; \$65,000.00 Wells Apartments).

The Town of Union will use approximately \$390,000.00 of unobligated CDBG-CV3 funding for these projects.

2)

CDBG-CV & CV3: The Town will use CDBG-CV & CV3 funds to provide funding for CHOW and Meals on Wheels in the amount of \$75,000.00 each:

Nichols Notch HVAC:	\$ 75,000.00
Nichols Notch Generator:	\$ 90,000.00
Total Project Cost:	\$165,000.00
Harry L Apartments HVAC	\$ 75,000.00
Harry L Apartments Generator	\$ 85,000.00
Total Project Cost:	\$160,000.00
Wells Apartments HVAC:	\$ 65,000.00



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CHOW food/supplies:	\$ 75,000.00
Meals on Wheels food/supplies:	<u>\$ 75,000.00</u>
Total Project Cost:	\$150,000.00

Resolution to award the Proposal for Professional Engineering Services - Street Reconstruction Project – 300 Block North Adams Avenue-Jenkins Street to Pine Street, Village of Endicott – Town of Union FFY 2022 CDBG Program to CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. for no more than \$25,100.00 and have an estimated completion date of January 27, 2023.

Resolution to amend the contract with Gary Leighton to manage CDBG/LDC Bookkeeping Records for the Town of Union, from 100% payment from CDBG Funding to 80% CDBG Funding and 20% Town of Union Funding.

Resolution approving the Agreement between the Town of Union (“Town”) and Mothers & Babies Sustainability & Growth Opportunities (M&BPN) provide \$200,000 of American Rescue Plan Act-Recovery Funds for M&BPN to complete their purchase of property at 338 & 346 Grand Avenue, subject to approval by the Town Attorney, and authorization for the Supervisor or Deputy Supervisor to execute the same.

Resolution approving the Agreement between the Town of Union (“Town”) and the Endicott Rotary Foundation provide \$10,000 of American Rescue Plan Act-Recovery Funds for M&BPN to rehabilitate the George F. Johnson Memorial, subject to approval by the Town Attorney, and authorization for the Supervisor or Deputy Supervisor to execute the same.

Resolution approving the Agreement between the Town of Union (“Town”) and the Oak Hill Avenue Improvement Corp (Oak Hill) to provide \$84,000 of American Rescue Plan Act-Recovery Funds for Oak Hill to renovate and upgrade the Little Italy Heritage Center to provide necessary improvements for the longevity of the Little Italy Museum and community space, subject to approval by the Town Attorney, and authorization for the Supervisor or Deputy Supervisor to execute the same.

Resolution approving the Agreement between the Town of Union (“Town”) and the Southern Tier Community Center (STCC) to provide \$250,000 of American Rescue Plan Act-Recovery Funds for STCC to renovate and upgrade the STCC to provide multi-purpose spaces conducive to community programming—with a focus on Aquatics Programming, School Age Child Care, health and wellness programming, and community-based services, subject to approval by the Town Attorney, and authorization for the Supervisor or Deputy Supervisor to execute the same.



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HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Permits Report – November 2022.

ADJOURNMENT:

Leonard J. Perfetti
Town Clerk

LJP/bk