



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augustini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

TOWN OF UNION REORGANIZATIONAL MEETING

January 5, 2022

The Town of Union Town Re-Organizational and Regular Board Meetings were held on Wednesday, January 5, 2022 at 7:00 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York and via Zoom.

BOARD MEMBERS PRESENT: Supervisor Richard A. Materese, Councilman Thomas R. Augustini, Councilman Frank J. Bertoni (via Zoom), Councilwoman Sandra C. Bauman, Councilwoman Heather R. Staley.

TOWN OFFICIALS PRESENT: Town Attorney Alan R. Pope, Town Clerk Leonard J. Perfetti, Deputy Town Clerk Rebecca Kruczkowski.

Also in attendance was Building Code Inspector Jillian Pichura and Village of Endicott Mayor Linda Jackson.

Supervisor Richard A. Materese opened the meeting with the Pledge of Allegiance to the Flag.

(Prepared Resolution filed as part of these minutes authorizing that the following policies, procedures, practices and appointments are established, adopted and approved:

1. MEETING DATES

During calendar year 2022, the Town Board of the Town of Union shall hold its regular meetings on the first and third Wednesday of each month at 7:00 P.M. and work sessions shall be held on the first and third Wednesday of the month prior to the meeting. In July and August, meetings will be held on July 13, 2022 and August 10, 2022. The meetings will be held at the Town Hall, 3111 East Main Street, Endwell, New York 13760.

2. OFFICIAL DEPOSITORIES

The following banks are designated as official depositories for Town of Union funds for 2021:

M & T Bank
Chase/JP Morgan
NBT Bank



Town of Union

Bank of America
Citibank
Key Bank
KeyBanc Capital
JP Morgan Securities, LLC
Tioga State Bank
New York Cooperative Liquid Assets Security Systems (NYCLASS)

3. BOARD RULES OF PROCEDURE

The Town Board will follow Roberts Rules of Order for 2022. In addition, upon the request of any member of the Town Board, at any time prior to taking of a vote on any motion and/or resolution regarding any subject introduced before the Board for the first time that year, the motion and/or resolution may be held over to the next regularly scheduled meeting of the Town Board or a special meeting as called by the Town Board.

4. ASSOCIATION OF TOWNS

The attendance of Board Members, Department Heads and other authorized personnel at the Annual Meeting of the Association of Towns in New York, New York, February 20 - 23, 2022 is approved. The Supervisor is authorized to cast one ballot for the Town of Union at and upon any vote of the Association of Towns, and that Councilman Thomas R. Augustini is appointed to cast such ballots in the event the Supervisor is unable to act or is not in attendance.

5. BIDS

The advertising of bids by the Town Board shall be authorized by motion rather than resolution, and the Town Clerk is authorized to receive and open all bids at the time designated in the bids notice and documents.

6. OFFICIAL NEWSPAPER

The official newspaper of the Town of Union for legal and/or public notices and all other purposes shall be the Press & Sun-Bulletin.

7. INVESTMENT OF FUNDS

The Supervisor of the Town of Union is authorized, consistent with applicable law, to invest Town funds for calendar year 2022.

8. PURCHASES UNDER STATE AND COUNTY BIDS AND CONTRACTS



Town of Union

At any time that Town of Union officials are authorized to purchase goods, materials and services, the purchase may, unless otherwise specifically directed by the Town Board, be made under State or County bids and contracts.

9. TOWN BULLETIN BOARD, SIGN BOARD AND WEB SITE

The official Town bulletin board and signboard for all papers, legal and official notices of the Town of Union shall be located at the west entrance of the Town Hall inside the doorway. All official notices will be posted on the Website.

10. APPOINTMENT OF DEPUTIES AND DEPARTMENT HEADS

The following Deputies and Department Heads are appointed to serve in the respective positions for the Town of Union for the year 2022 with a term as provided by law or at the pleasure of the Town Board where no term is provided by law:

Comm. of Public Works	Louis V. Caforio
DCPW - Environmental Services	Daniel A. Schofield
DCPW - Occupational Safety & Health	Daniel A. Schofield
DCPW – Codes & Ordinances	
Building Official	
Comptroller	Gretchen Uhler
Deputy Comptroller	Gina Paugh
Economic Development Director	Joseph M. Moody
Highway Superintendent	Chester P. Kupiec
Planning Director	
Town Attorney	Alan J. Pope
Deputy Town Attorney	Rosemarie Pope
Attorney – Planning Board	Alan J. Pope
Dep. Attorney – Planning Board	Rosemarie Pope
Attorney – Zoning Board of Appeals	Thomas Dellapenna
Dep. Attorney – Zoning Board of Appeals	Alan J. Pope
Dep. Attorney – Zoning Board of Appeals	Rosemarie Pope
Dog Control Attorney	Alan J. Pope
Deputy Dog Control Attorney	Rosemarie Pope
Deputy Town Assessor	
Clerk to Justice – Justice Thomas	Gretchen Carpentieri
Clerk to Justice – Justice Grace	Jessica Cambisi
Clerk to Justice – Part-time	Jody Saunders

Constable	Ted Oliver	1 year
	Matthew Oliver	1 year
	Robert Mack	1 year

11. ADDITIONAL APPOINTMENTS



Town of Union

Supervisor Materese appoints the following for 2022:

Executive Administrative Assistant – Gretchen Gartman
Town Historian – Suzanne Meredith
Deputy Town Historian – Jackie Tedesco

12. Establish salary and wage rates for Town employees as stated in the 2022 budget salary schedule as established in the CSEA Collective Bargaining Agreements and/or by Town Board approval.

13. DEPUTY SUPERVISOR

Supervisor Materese appoints Councilman Thomas R. Augostini from January 1, 2022 through December 31, 2022.

Supervisor Materese read the following committee appointments for 2022:

1. ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL

Councilman Frank Bertoni, Chairperson
Councilwoman Sandra C. Bauman
Councilwoman Heather R. Staley

2. FINANCE / CAPITAL PROJECTS & PUBLIC WORKS

Councilwoman Heather R. Staley, Chairperson
Councilman Thomas R. Augostini
Councilman Frank J. Bertoni

3. EMPLOYEES / SAFETY / PARKS & RECREATION

Councilwoman Sandra C. Bauman, Chairperson
Councilwoman Heather R. Staley
Councilman Thomas R. Augostini
Councilman Frank J. Bertoni

4. PLANNING, ZONING & ECONOMIC DEVELOPMENT

Councilman Thomas R. Augostini, Chairperson
Councilman Frank J. Bertoni
Councilwoman Sandra C. Bauman

Reappointments on vacancies on the following Boards and Commissions that expired December 31, 2021:

<u>Planning Board (7 year term)</u>	(Terms were adjusted to stagger expiration dates)
Marina Lane, Senior Planner	
Lisa Miller	12/31/2027
Lisa Miller, Chairman –	12/31/2022 - (1-year term)



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W. Scott Forster	12/31/2022
Tom Crowley	12/31/2023
Mark Jaros	12/31/2024
David Kudgus	12/31/2025
Susan McLain	12/31/2026
Kirsten Rose	12/31/2028
Colleen Curtin - Alternate Member	12/31/2022– (1 year term)

Zoning Board of Appeals (7 year term) (Terms were adjusted to stagger expiration dates)

James Kinne, Chairman	12/31/2022– (1-year term)
Dan Carden	12/31/2022
James Kinne	12/31/2023
Lee Kruczkowski	12/31/2024
Norman Davis	12/31/2025
James Morris	12/31/2026
Richard Woodruff	12/31/2027
Giuseppe Roberto	12/31/2028
Amanda Dorell – Alternate Member	12/31/2022 - (1 year term)

Ethics Committee (2 Year term)

Leonard J. Perfetti	12/31/2023
M. Jacqueline Visser	12/31/2023
James Santacrose	12/31/2023
Paul Burnett	12/31/2023
Glenn Mclver	12/31/2023

Citizens Advisory Council for Community Development – (3-year term)

David Sine, Chairman	12/31/2022 - (1-year term)
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Wellhead Advisory Protection Committee – (3-year term)

Kevin Pero, Village of Endicott	12/31/2024
J. Kelly Donovan, SUNY Binghamton	12/31/2024

Street Lighting Commission – (2-year term)

Joseph P. Nirchi, Sr. – Chairman	12/31/2022 - (1 year term)
Joseph P. Nirchi, Sr.	12/31/2023
William Markovitz	12/31/2023

Wetlands Advisory Commission – (1-year term)

Louis Caforio	12/31/2022
Marina Lane	12/31/2022

Industrial Commercial Advisory Board (3 year term)

Edward Michalek – Chairman	12/31/2022 - (1 year term)
Edward Michalek	12/31/2024



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Chris Palmer, State Farm Insurance 12/31/2024
David Stella, CPA, Davidson & Fox 12/31/2024
Joseph Mancini, Andrew R. Mancini 12/31/2024

Assessment Board of Review (5 year term)
Paula Randesi 12/31/2026

Tree Committee

Board Member – Heather Staley

Department Head – Lou Caforio

Board Member's Picks – Mr. Augostini – Greg Baldwin
Ms. Bauman – Terri Farrell
Mr. Bertoni – Rosanna Mallozzi
Ms. Staley – Sandy Bauman
Mr. Materese – Matt Wahila

Town of Union Emergency Operations Plan as revised for 2022.

13. EFFECTIVE DATE:

This Resolution shall take effect as of January 5, 2022.)
Res. by Augostini, seconded by Bertoni.

Vote: Yes
Bauman
Staley
Augostini
Materese
Vote: No
Bertoni

The Resolution was adopted.

ADJOURNMENT:

Moved by Augostini, seconded by Bertoni to adjourn the meeting.
Carried.

The Meeting was adjourned at 7.02 P.M.

LJP/bk

Leonard J. Perfetti
Town Clerk