



Town Clerk  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

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## TOWN OF UNION BOARD MEETING

November 2, 2022

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, November 2, 2022 at 7:00 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York.

BOARD MEMBERS PRESENT: Supervisor Richard A. Materese, Councilman Thomas R. Augustini, Councilman Frank J. Bertoni, Councilwoman Heather R. Staley.  
Absent: Sandra C. Bauman.

TOWN OFFICIALS PRESENT: Town Attorney Alan J. Pope, Town Clerk Leonard J. Perfetti, Deputy Town Clerk Rebecca Kruczkowski.

Also in attendance was Linda Jackson, Village of Endicott Mayor.

### PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday November 2, 2022 at 7:00 P.M. to consider the 2023 Preliminary Budget including the Annual Water Fund, Annual Sewer Fund, Annual Fire Contracts for the Fire Protection Districts, and proposed Tax Cap Override law. The following are the proposed 2023 annual salaries for certain elected officials of the Town of Union: Supervisor - \$24,000.00; each Councilperson (4 total) - \$12,000.00; Town Clerk - \$55,000.00; each Town Justice (2 total) - \$29,840.00.  
Pub. & Posted: October 28, 2022.

Supervisor Richard A. Materese stated the budget that was published is the Preliminary Budget, however, the Town is in sort of a perfect storm, with the loss of our Comptroller and Deputy Comptroller, along with his misunderstanding of a date by one day. He said the Board has several changes that they would like to put into the budget to bring it down. He also said because of this perfect storm, we've had some difficulty with our finances and getting things taken care of and mentioned some individuals in particular, Mary Bricker from Public Works, Melissa Opeka from Personnel, and Alicia Pettit from Human Resources, who have stepped up tremendously to help get through everything we needed to do. He also thanked Councilman Frank J. Bertoni for helping make sure our warrants were right and doubled checking them to be able to send them out, and Councilman Thomas R. Augustini for his financial knowledge in this situation. He said thank you to all for your help.



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Carol Laskoski, 37 Edwards Street, Johnson City, asked if the Town Clerk is the only full time position in the Resolution.

Supervisor Richard A. Materese said that is correct. He added that the Council has not had a pay increase since 1998 and we felt they deserved a pay raise.

As no one else wished to speak, Supervisor Richard A. Materese closed the Public Hearing.

BIDS:           None.

## APPROVAL OF MINUTES:

Moved by Augostini, seconded by Bertoni to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, October 19, 2022.  
Carried.

## HEARING OF VISITORS:

Carol Laskoski, 37 Edwards Street, Johnson City, asked for explanation of where Johnson City residents have to go to with code problems since Dee Golazeski is no longer at the Town.

Supervisor Richard A. Materese said Johnson City residents would contact their Code Enforcement Office for code issues.

Councilman Thomas R. Augostini said the Fire Marshall oversees code issues.

Supervisor Materese said Dee Golazeski retired and along with that, in the last year we have lost another Code Enforcement Officer, a Planning Director, two Comptrollers, a Deputy Comptroller, a Parks Manager, and a Highway Superintendent. He said the Villages of Johnson City and Endicott have their own police force and code enforcement that monitor their own villages. The Town does have some offices that are for the whole Town like Dog Control and Assessor.

Linda Jackson, Village of Endicott Mayor, talked about the Nanticoke Creek Water Project. She said the current water line runs under a Town of Union service building at Glendale Park that they will have to talk to the Town about moving. The project price has risen the from \$102,000.00 to \$130,000.00, but the good news is they are going to start on it immediately. She said this water line handles half of the water for West Endicott and all of the water for



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West Corners. So if this line goes down, they will have no water at all. She added that the Village finally got DEC's blessing and wants to start as soon as possible.

Mayor Jackson gave an update on the work being done at the former IBM building on the corner of Oak Hill Avenue and Clark Street. She said the street will be closed for two weeks to complete the masonry work and painting that they could not do until the transformer lines were disconnected by NYSEG. She also said in a couple of weeks, both lanes of McKinley Avenue will be closed to take down the catwalk between the IBM buildings. Emergency services will be notified. She further said there is a rumor that the Village is putting trees in at Mersereau Park. This is not true. She said the DEC has an easement through the Park and controls the area.

As no one else wished to speak, Supervisor Richard A. Materese closed the first Hearing of Visitors.

## COMMUNICATIONS FOR FILING:

Moved by Augostini, seconded by Bertoni to receive and file the following Communication:

1. Charter Communications – Programming Notification – 10/21/2022 & 10/28/2022.  
Carried.

## COMMUNICATIONS FOR ACTION:

1. Moved by Augostini, seconded by Bertoni to refer the West Corners Fire District - 2023 Final Budget to the Town Comptroller's Office.  
Carried.

PETITIONS:           None.

## COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

(Prepared Resolution filed as part of these minutes to award the Bid for Pearl Street Sanitary Pump Station Reconstruction to G. DeVincentis & Son Construction Company, Inc. for their low bid price of \$369,000.00 that will be paid out of ARPA Funds.)

Res. by Staley, seconded by Augostini.

Vote: All yes.

The Resolution was adopted.



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(Prepared Resolution filed as part of these minutes to approve the Byrne Dairy and Deli Stormwater Maintenance Agreement and Access Easement and to authorize Supervisor Richard A. Materese to execute the same, subject to the Town Attorney's review.)

Res. by Staley, seconded by Augostini. Vote: All yes.  
 The Resolution is adopted.

(Prepared Resolution filed as part of these minutes to approve the following 2022 budget modifications from the September 30, 2022 budget reconciliations:

10 5990 0000	Appropriated Fund Balance	Increase	\$232,844.37
10 1930 4622	Miscellaneous Claim	Increase	\$232,844.37
31 2680 0000	Insurance Recovery	Increase	\$ 31,655.00
31 5130 4111	Parts	Increase	\$ 31,655.00.)

Res. by Staley, seconded by Augostini. Vote: All yes.  
 The Resolution was adopted.

Moved by Staley, seconded by Augostini to approve the following 2022 budget transfers from the September 30, 2022 budget reconciliations:

Org	Object	Project	Description	Increase	Decrease
10 1110	1030		Temporary		\$ 6,000.00
10 1110	4512		Consultant	\$ 6,000.00	
10 1220	1030		Temporary		\$ 12,030.00
10 1315	1010		Salary Base		\$ 540.00
10 1315	4620		Education	\$ 540.00	
10 1410	1030		Temporary	\$ 7,500.00	
10 1410	4101		Office Supplies	\$ 100.00	
10 1410	4516		Inter-net Services	\$ 61.00	
10 1410	4620		Education		\$ 161.00
10 1430	4101		Office Supplies	\$ 100.00	



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10 1430	4104		Books, Periodicals & Subscriptions		\$ 100.00
10 1620	1010		Salary Base		\$ 10,000.00
10 1620	1030		Temporary	\$ 10,000.00	
10 1622	4201		Telephone	\$ 1,200.00	
10 1622	4202		Electricity		\$ 1,200.00
10 1680	2500		Other Equipment		\$ 2,400.00
10 1680	4101		Office Supplies	\$ 600.00	
10 1680	4138		Checks		\$ 100.00
10 1680	4139		Computer Ribbons		\$ 500.00
10 1680	4400		Software Maintenance	\$ 2,400.00	
10 1910	4301		Property Insurance	\$ 200.00	
10 1910	4302		Liability Insurance	\$ 400.00	
10 1910	4306		Public Officials Insurance	\$ 20.00	
10 1989	4412		Copier		\$ 900.00
10 1989	4424		Interest, Penalties & Fees	\$ 750.00	
10 1989	4516		Inter-net Services	\$ 150.00	
10 1989	4805		Audit & Accounting	\$ 850.00	
10 6989	4512		Professional Services	\$ 3,680.00	
10 7145	1030		Temporary		\$ 300.00
10 7145	1036		Seasonal - Winter	\$ 300.00	
10 7145	4159		Recreational Supplies		\$ 64.00



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10 7145	4159	SF111	Summer Fun Rec Supplies		\$ 1,200.00
10 7145	4159	TL115	Tennis Lessons Supplies	\$ 64.00	
10 7145	4162		Special Event Supplies		\$ 3,000.00
10 7145	4162	CIPK	Christmas in Park Supplies	\$ 2,000.00	
10 7145	4162	PKHIP	Halloween in the Park Supplies	\$ 1,000.00	
10 7145	4459		Recreation Program Service		\$ 8,865.00
10 7145	4459	JGC	Jr Golf Camp Program Serv		\$ 500.00
10 7145	4459	SBL	Softball League Program Serv	\$ 5,300.00	
10 7145	4459	SF111	Summer Fun Rec Program Service	\$ 4,000.00	
10 7145	4459	TL115	Tennis Lessons Program Service	\$ 40.00	
10 7145	4459	VB102	Volleyball Program	\$ 25.00	
10 7145	4462		Special Event Service		\$ 7,200.00
10 7145	4462	CIPK	Christmas in Park Event Serv	\$ 6,000.00	
10 7145	4462	PKHIP	Halloween in Park Event Serv	\$ 1,200.00	
10 7145	4516		Inter-net Services	\$ 1,200.00	
10 9055	8006		Disability Insurance		\$ 620.00
				\$ 55,680.00	\$ 55,680.00
20 1620	4205		Gas	\$ 5,000.00	
20 1620	4423		Property Repairs		\$ 5,000.00
20 1910	4301		Property Insurance	\$ 840.00	
20 1910	4302		Liability Insurance	\$ 7,010.00	



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20 1910	4303		Equipment Insurance	\$ 540.00	
20 1910	4305		Automobile Insurance	\$ 5,240.00	
20 1910	4306		Public Officials Insurance	\$ 700.00	
20 1989	4512		Consultant		\$ 14,330.00
20 3620	1090		Health Insurance Buy Out	\$ 750.00	
20 5010	1010		Salary Base		\$ 6,900.00
20 5010	1080		Compensated Absences	\$ 6,900.00	
20 5010	1090		Health Insurance Buy Out	\$ 750.00	
20 8021	4512		Professional Services	\$ 46.00	
20 8021	4620		Education		\$ 46.00
20 8120	4000		Miscellaneous Bonding Expense		\$ 1,040.00
20 8120	4430		Sewer Line Repairs	\$ 1,039.00	
20 9060	8004		Health Insurance		\$ 1,500.00
20 9950	9001		Improvements	\$ 1.00	
				\$ 28,816.00	\$ 28,816.00
40 7110	1020		Hourly Base		\$ 4,049.00
40 7110	1080		Compensated Absences	\$ 4,049.00	
40 7110	4163		Concession		\$ 104.00
40 7110	4301		Property Insurance	\$ 1,279.00	
40 7110	4302		Liability Insurance	\$ 56.00	
40 7110	4303		Equipment Insurance		\$ 280.00



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40 7110	4305		Automobile Insurance		\$ 829.00
40 7110	4306		Public Officials Insurance		\$ 122.00
40 7110	4424		Interest, Penalties & Fees	\$ 250.00	
40 7110	4620		Education		\$ 250.00
				\$ 5,634.00	\$ 5,634.00

Carried.

Moved by Staley, seconded by Augostini to approve the following 2022 budget transfers:

Decrease:	10 1680 4139	Printer Supplies	\$ 700.00
Increase:	10 1680 4101	Office Supplies	\$ 700.00
Decrease:	10 1680 2500	Other Equip	\$ 2,400.00
Increase:	10 1680 4400	Software Exp	\$ 2,400.00
Decrease:	20 1620 4401	Equip. Maintenance	\$ 1,150.00
Increase:	20 1620 4203	Water	\$ 1,150.00
Decrease:	20 8160 1040	Overtime	\$ 4,000.00
Increase	20 8160 4099	Temp Non PR	\$ 4,000.00

Carried.

(Prepared Resolution filed as part of these minutes to authorize Comptroller Karen Signs and Deputy Supervisor Thomas R. Augostini to be added to all Tioga State Bank accounts, Cash Management Administrator, all JP Morgan Chase and all M & T Bank accounts.)

Res. by Staley, seconded by Augostini.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to hire Karen Signs as the Town of Union Comptroller at a salary of \$70,000 with all normal benefits attendant to a full time position, which said hiring date shall be effective on November 7, 2022.)

Res. by Staley, seconded by Augostini.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to authorize the Town Supervisor and/or Planning Director/Flood Plain Manager to submit any and all documentation for the Annual FEMA Community Rating System program (CRS) and for the subsequent 5-Year CRS Recertification process.)



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Res. by Augustini, seconded by Bertoni.  
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to authorize the Town Supervisor and/or Planning Director to submit any and all documentation pertaining to the 2021 CAPER & to call for a Public Hearing at the regularly scheduled Board meeting on December 7, 2022 at 7pm to receive public input in regards to the 2021 CAPER.)

Res. Augustini, seconded by Bertoni.  
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes approving the Town Board to enter into an Agreement with Gary Leighton, as an Independent Contractor, to provide Bookkeeping Services to the Town Local Development Corporation at the interim (52 weeks) for \$50.00 hour. The anticipated need would be 5 hours a week for the most part, however, initially for the first few weeks it would be 10-12 hours a week in order to get the LDC caught-up. Total annual hours would not exceed 275.)

Res. by Augustini, seconded by Bertoni.  
The Resolution was adopted.

Vote: All yes.

Supervisor Richard A. Materese explained that Gary was previously Comptroller of the Town and because of the lack of a Comptroller, LDC needed someone to come in to take care of their books.

(Prepared Resolution filed as part of these minutes approving the Planning Director to have temporary IDIS system access for financial management of the CDBG Program until the Comptroller and/or Deputy Comptroller have been provided with access to the IDIS system. Planning Director will submit weekly reports for any financial transactions and or modifications made while having access to the IDIS System.)

Res. Augustini, seconded by Bertoni.  
The Resolution was adopted.

Vote: All yes.

Supervisor Richard A. Materese said again, because there is no Comptroller, we had to do this.

## HEARING OF VISITORS:

Carol Laskoski, 37 Edwards Street, Johnson City, asked what the acronym CAPER stood for and what does it do.

Councilman Thomas R. Augustini said it stands for Consolidated Annual Performance and Evaluation Report.



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Supervisor Richard A. Materese said CAPER is for all of our programs through the Planning Department and it is to make sure all of the programs are done properly as reported to the State and Federal Governments.

Dan Loiselle, 3201 Wayne Street, Endwell, a neighbor of the new Byrne Dairy, asked if the Storm Water Maintenance Agreement could be summarized as to what it is.

Town Attorney Alan J. Pope, explained that with most project developments now, we don't see the above ground storm water detention ponds anymore where rain comes into a pond and slowly eases out. Most developments now because of space limitations are using plastic culverts underground where the water is detained for a little while and slowly leaks into the stormwater system. What the Town wants to know is that the owner, whomever it may be, Byrne Dairy or if they sell out to someone else, the owner will always be responsible for maintaining it and that Town has the right to inspect it. This document is an agreement signed by both parties and will be recorded in the Town Clerk's office, so any future owner cannot claim they did not know about it.

As no one wished to speak, Supervisor Richard A. Materese closed the second Hearing of Visitors.

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:                      None.

Councilman Frank J. Bertoni said he had the pleasure of walking in the West Endicott Fire Department's Halloween parade with his grandchildren and said it was a lot of fun.

Councilwoman Heather R. Staley said she participated in two trunk or treat events and joined "It's Raining Lemonade" Yarn Bombing at Floral Park where they hung hats, mittens and scarfs on the fence for anyone to take.

Councilman Thomas R. Augostini said today is the day that we remember everyone we lost over the last year. We try to recognize Town of Union residents that we know who have passed, like Karen Gance's Mom, Eleanor Convertino. Karen was one of our Deputy Town Clerks for many years.

Supervisor Richard A. Materese read the following update on 4-H UNITY Endicott:

Asia Ambler and Kelly Mabee report that it was exciting to have a strong turn-out of new Teen Leaders as well as the returning Teen Leaders. The UNITY Endicott team also kicked off UNITY meetings at Jennie F. Snapp Middle School, in partnership with Binghamton University's Community School Coordinator Marissa Derrick and CCE Broome's Nutrition for "Cooking Around The World" where middle school students will create dishes from 7 countries around



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the world as they learn life skills, team building, bonding and explore their role in the community. Activities such as this help students explore themes of diversity, multiculturalism, equity and inclusion. UNITY Endicott will have the UNITY Teen Leaders from the high school working alongside in this peer-to-peer approach.

With the support of the Town of Union, the UNITY Teen Leaders hosted 4-H UNITY STEAMs Ahead October 10, to emphasize the importance of STEAM in terms of school success. Dozens of STEAM activities were featured by partnering organizations, such as BAE, Fidelis, Phelps Mansion, 4-H RootED, CCE Broome County's Environment and Nutrition Teams. Among many others, UNITY participated in Southern Tier Community Centers' Trunk or Treat where UNITY Teen Leaders did an amazing job of hand-making decorations for our spooktacular trunk for over 400 families attending the event. Looking ahead UNITY Endicott will table Union Endicott Harvest Fest on November 19 with an interactive table to share more information about UNITY and begin our first Visiting Professor series in the middle school as the foundation for our exciting first project with our new UNITY Teen Leaders.

## ADJOURNMENT:

Moved by Augostini, seconded by Bertoni to adjourn the meeting.  
Carried.

The meeting was adjourned at 7:39 P.M.

Leonard J. Perfetti  
Town Clerk

LJP/bk