



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Robert Mack, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Joseph P. Nirchi, Sr., *Councilman*
David Kudgus, *Councilman*

AGENDA

TOWN OF UNION SPECIAL MEETING

October 25, 2023

SALUTE TO THE FLAG:

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE

Joseph P. Nirchi, Sr., Chairman
Frank J. Bertoni

FINANCE

Thomas R. Augostini, Chairman
David Kudgus

Quotes were received for a printer to replace the Toshiba printer in the Economic Development office that repair parts can no longer be purchased for.

Three quotes were received as follows:

Kyocera TASKalfa2554ci	\$5,750.36
HP LaserJet M776	\$7,670.00
Lexmark CX931	\$8,600.00

Resolution to authorize the purchase of a Kyocera TASKalfa2554ci printer from Ed & Ed in the amount of \$5,750.36 for the Economic Development office. Funds for the purchase will come from the ARPA-Administration line.

CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Frank J. Bertoni, Chairman
Joseph P. Nirchi, Sr.

EMPLOYEES & SAFETY



Town of Union

Thomas R. Augostini, Chairman
Joseph P. Nirchi, Sr.

Resolution to approve revision of the Full-Time Employee Handbook under **Section 900 Employee Benefits** to include the following:

For Non-Union Employees & Department Heads

Leave Without Pay – An employee must receive prior approval signed by their immediate department head/ direct supervisor **AND** the Town of Union Supervisor documenting each day leave without pay is requested with reasoning for the absence, to be filed in the employees personnel file. Twenty-one (21) hours of leave without pay taken in a calendar year without prior dual signed approval may result in disciplinary action, up to and including termination of employment. The above policy is not to include an employees leave resulting from a workers compensation accident, FMLA, short term disability or a Town of Union Board approved Leave of Absence. A calendar year is defined as January 1 through December 31.

PARKS & RECREATION COMMITTEE

Frank J. Bertoni, Chairman
David Kudgus

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

David Kudgus, Chairman
Thomas R. Augostini

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

ADJOURNMENT:

Leonard J. Perfetti
Town Clerk

LJP/bk